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STAFF REPORT

Date: August 17, 2022  
To: TRPA Governing Board  
From: TRPA Staff  
Subject: 2022-2023 Annual Work Plan Update

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Summary and Staff Recommendation:

To provide context for ongoing monthly initiative presentations and to prepare for the next strategic planning session in early 2023, the current Annual Work Plan is being provided to the Board. Staff will make a very brief presentation of the major components of the Work Plan. This is an information item only and no action is required.

Background and Discussion:

In response to the May 26, 2022, Governing Board retreat and as described in the retreat follow-up staff report at the June Governing Board meeting, the following items are being provided to the Board.

1. **Regular initiative status reports** – Monthly reports, entitled *Tahoe In Brief: Monthly Governing Board Report*, including the status of each of the six initiatives, are now included in the meeting agenda packets and will be posted online. The monthly report includes the status of the initiative, and a forecast of upcoming committee and/or working group meetings and topics. If the initiative has a website, the link to that website is included. The websites typically include information on the initiative, past meeting packets, recorded presentations, and other information.
2. **Focus on a Specific Initiative Each Month** – Starting with the July housing workshop (Housing and Community Revitalization Initiative), each month one or more agenda items has or will focus on one of the six initiatives in the 2022-2023 Work Plan. This month the second initiative that will be featured is the Innovation Initiative. The tentative schedule for each month for the remainder of the calendar year is:
  - September – Transportation and Sustainable Recreation
  - October – Climate Change and Forest Health
  - November – Environmental Improvement Program
  - December – Thresholds
3. **Annual Work Plan** – A retreat will be scheduled in early 2023 once the new Executive Director has been selected and is able to attend. That retreat will include a review of the existing strategic objectives (a.k.a., pillars) and strategic initiatives, and provide the Board with the opportunity to identify what different priorities and adjustments to existing priorities staff should address in preparing the FY 2023-2024 Annual Work Plan and the 2023-2024 Annual Budget. In the meantime, to help the Board to be prepared for that upcoming strategic planning session, staff have provided the attached 2022-2023 Annual Work Plan that includes the current six initiatives (see # 2 above) as well as the core activities on which the agency staff are currently working. This Work Plan is the

basis for the FY 2022-2023 Annual Budget and individual staff performance plans. The document has been updated to reflect recent changes (e.g., different staff) but there are no substantive changes to the initiatives and core activities. Note that the compliance workshop originally listed in the July follow-up staff report may be postponed until the Spring to maintain the focus on the initiatives and Work Plan in preparation for the early 2023 strategic planning session.

Contact Information:

For questions regarding this agenda item, please contact John Hester, Interim Executive Director and Chief Operating Officer, at (775) 589-5219 or [jhester@trpa.gov](mailto:jhester@trpa.gov).

Attachment:

- A. 2022-2023 Annual Work Plan

Attachment A

2022-2023 Annual Work Plan