TAHOE REGIONAL PLANNING AGENCY

Mail
PO Box 5310
Stateline, NV 89449-5310

Location
128 Market Street
Stateline, NV 89449

Contact
Phone: 775-588-4547
Fax: 775-588-4527
www.trpa.org

STAFF REPORT

Date: August 18, 2021

To: TRPA Governing Board

From: TRPA Staff

Subject: Release of Douglas County Air Quality Mitigation Funds ($35,666) to Tahoe Transportation District towards a new Transit Administration and Maintenance Facility

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Summary and Staff Recommendation:
Staff recommends that the Governing Board approve the Tahoe Transportation District's request, subject to the conditions cited below. The request is consistent with the Environmental Improvement Program and Regional Transportation Plan objectives, Chapter 65 of the TRPA Code of Ordinances, and the Governing Board's policy guidelines for the release of mitigation funds.

Required Motion:
To approve the requested release, the Board must make the following motion:

1) A motion to approve the release subject to the conditions contained in this memorandum.

In order for the motion to pass, an affirmative vote of any eight Board members is required.

Table 1
Proposed Funding Release

EIP #	PROJECT	Fund	Amount
03.02.01.0013	TTD Maintenance and Administration Facility	AQ	$35,666.00
	Total Funding Requested		**$35,666.00**

Background:
The Tahoe Transportation District (TTD) are requesting $35,666.00 from Douglas County's Air Quality Mitigation Fund, as 5% grant match by the TTD for a $677,650.00 Surface Transportation Block Grant (STBG) to support the site assessment and planning for the development of a new Transit Maintenance and Administration Facility.

The Tahoe Transportation District's current, leased transit facility is no longer fit for purpose. The facility has no option for expansion, and cannot accommodate the existing fleet, nor the technologies and space requirements for future additions.

Douglas County is working with Tahoe Transportation District (TTD) on the development of a new facility to be located on a Douglas County owned parcel at Warrior Way, adjacent to the high school. There is also a corridor planning effort underway along US 50, that brings the opportunity for shared use at the proposed site, including recreation public parking facilities, and a shared maintenance facility with Tahoe Douglas Fire Protection District.

The requested funds will be used as 5% match for a $677,650.00 Surface Transportation Block Grant (STBG), for a total project cost of $713,316.00.

The unencumbered account balance for the Air Quality fund for Douglas County as of May 19, 2021 is $314,469.39 which is sufficient to cover this request.

Conditions:
Staff recommends approving the release of these funds subject to the following conditions of approval:

1. Tahoe Transportation District shall only use the funds for the project cited above and as approved by TRPA.

2. TRPA reserves the right to withhold funds to ensure project priorities, goals, and objectives are consistent with those of the Environmental Improvement Program and TRPA's Regional Plan.

3. Tahoe Transportation District agrees to follow all laws, codes, and regulations adopted by federal, state, and local authorities/agencies.

4. Tahoe Transportation District agrees to maintain a report detailing the use and expenditures of all funds used on the project. These records shall be made available for review and audit by TRPA within thirty (30) calendar days upon written request.

5. All mitigation funds not used as described above shall be returned to TRPA. Upon written approval from TRPA, these funds may be re-allocated to another project.

6. Tahoe Transportation District agrees to request from TRPA a final inspection no later than 30 days after completion of the project.

7. TRPA approved signage shall be used on all projects during construction to identify TRPA as a funding source and shall include the EIP logo.

8. Tahoe Transportation District agrees to report the applicable EIP Performance Measures achieved by this project.

Regional Plan Compliance: The proposed release complies with the TRPA Regional Plan and Code of Ordinances.

Contact Information:
If you have any questions regarding this item please contact Tracy Campbell, at tcampbell@trpa.gov, or by phone at (775) 589-2567, or Kimberly Caringer, Division Manager, Environmental Improvement Program at kcaringer@trpa.org or by phone at (775) 589-5263.

Attachment:

A. EIP Project Fact Sheet

Attachment A

EIP Project Fact Sheet

TTD Maintenance & Administration Facility

Project Number	03.02.01.0013
Action Priority	Build and Enhance Transit Systems
Implementers	Tahoe Transportation District
Primary Contact	Judi Allen (jallen@tahoetransportation.org)
Stage	Planning/Design
Duration	2016 - 2030

Transportation Program › Build and Enhance Transit Systems

This project is for the acquisition, environmental, design, and construction of a new all-weather maintenance and administration facility (MAF) located in Douglas County to service 75 buses. The MAF is envisioned to house the buses in a climate controlled environment and includes an automated vehicle wash, fuel islands, electric charging infrastructure, repair bays, paint/decal bays, fabrication shop, operations center, administrative offices, dispatch center, training facilities, meeting space, and storage areas.

Tahoe Transportation

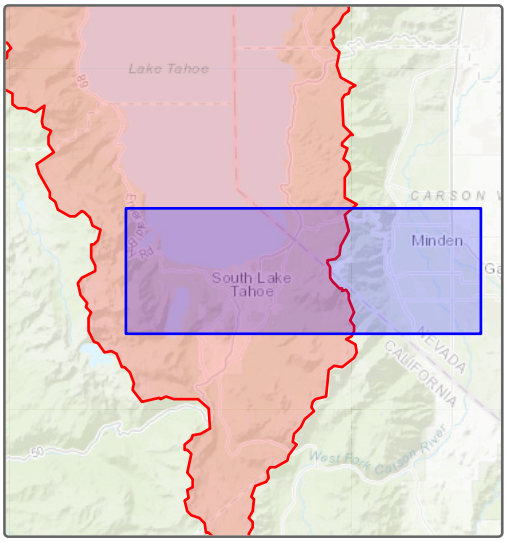
Key Accomplishments

Accomplishments to be provided upon completion of project

Threshold Categories

- Air Quality

Location



Expenditures

No expenditures provided