

TAHOE REGIONAL PLANNING AGENCY
OPERATIONS AND GOVERNANCE COMMITTEE

TRPA/Zoom Webinar

March 27, 2024

Meeting Minutes

CALL TO ORDER AND DETERMINATION OF QUORUM

Chair Mr. Ferry (for Ms. Laine) called the meeting to order at 8:38 a.m.

Members present: Ms. Bowman (for Mr. Aguilar), Mr. Bass, Ms. Diss, Ms. Gustafson, Mr. Ferry (for Ms. Laine)

I. APPROVAL OF AGENDA

Agenda approved.

II. APPROVAL OF MINUTES

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Minutes approved.

III. [Agenda Item No. 3 Recommend Approval of February Financial Statements](#)

Mr. Chris Keillor introduced the item and announced that this is his last meeting as TRPA Chief Financial Officer. He introduced Mr. Chad Cox, who will be taking over as Chief Financial and Administrative Officer for TRPA.

Referring to slide 5, Mr. Keillor provided an update on the budget status. He said that California's budget issues remain unchanged, and that all are awaiting the 'May Revise' when revenue forecasts will be revisited. On the Nevada side, Mr. Keillor noted that Nevada's biennial budget, starting July 2025, shows positive signs of job growth in light manufacturing and logistics.

Moving to slide 6, Mr. Keillor said that halfway through the fiscal year, he is becoming more concerned about planning fees which have declined. January and February are always low months, but we need to continue tracking planning fees. Mr. Keillor added that shoreline and AIS fees are in good shape for the time of year, and both will 'kick-up' as we transition to the boating season in a few months.

Mr. Keillor said that one revenue concern is related to HIT housing grants. TRPA has two HIT grants from the State of California. The larger (second) of the two grants is okay, but California has capped spending at 25% of the awarded funds for the first (smaller) grant. More than 25% of that budget has already been spent. So we have an invoice for \$60,000 that may not get reimbursed. TRPA and other agencies are continuing to work this issue at the staffing level, and all want to ensure this priority housing program gets funded.

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Mr. Keillor added that the forest service grants, where TRPA are acting on behalf of the USFS to fund approved EIP projects, are still running behind, but TRPA have just issued several contracts against those grant funds.

Moving to the revenue numbers on slide 7, Mr. Kellor said grants look low, partly due to the Forest Service grants that have just got started, and partly because we bill in arrears, so have only just started to bill for the third quarter of the fiscal year/first quarter of the year.

Committee Comments

TRPA Executive Director, Julie Regan, added that staff will be looking to California representing Governing Board members Vince Hoenigman and Ashley Conrad-Saydah for help in communicating with the Governor's Office and the Department of Finance. She added that the California Natural Resources Agency is very aware of this issue, and added that with housing being a priority, this grant is 'mission critical'. She recognized that the California budget deficit is a very severe situation across the state, and flagged that staff will likely be circling back for help to communicate the impacts to local government partners and TRPA, and to their ability to launch the next phase of work on affordable housing.

Mr. Ferry added that El Dorado County are still thrilled that the larger HIT grant is still in play for Phase 3 of affordable housing.

Public Comment

Mr. Doug Flaherty said that the PPT presentation slides were not visible on the Zoom meeting stream. (Feedback from other remote attendees advised that this was a local issue to Mr. Flaherty, and that the slides were being shown on the Zoom stream.)

Motion

Ms. Gustafson made a motion to recommend the Governing Board approve the February 2024 Financials

Ayes: Ms. Bowman, Mr. Bass, Ms. Diss, Ms. Gustafson, Mr. Ferry.

Motion passed.

VI. [Agenda Item No. 4 Release of City of South Lake Tahoe Mitigation Funds for the Purchase of Two XBroom Street Sweepers](#)

Ms. Tracy Campbell, TRPA Environmental Improvement Program, presented this request from the City of South Lake Tahoe for \$405,601.00 in Operations and Maintenance funds towards the purchase of two new XBroom street sweepers (slide 14). The new sweepers will replace two failing units, adding that the DG (decomposed granite) in our region, is very hard on these sweepers and the current units can no longer be maintained.

Street sweeping helps reduce fine sediment on roads, preventing particulates from being transported to the lake, and contributing to Total Maximum Daily Load (TMDL) load reductions.

As with all Operations and Maintenance mitigation requests, there is a requirement for matching funds from the local jurisdiction. In this instance, the City of South Lake Tahoe will meet the 1:1 match requirement with Measure S General Funds.

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Committee Comments

Committee members Mr. Ferry and Mr. Bass expressed their approval of this request. Ms. Julie Regan, TRPA Executive Director, highlighted the significance of street sweeping in reducing sediment entering Lake Tahoe. Ms. Regan also advocated that the City of South Lake Tahoe brand the street sweepers with the Environmental Improvement Program (EIP) logo to highlight their contribution to lake clarity – “Another Lake Saving Project”.

Mr. Ferry added that street sweeping has always been critically important, but as we move into this phase of the TMDL, where credits are harder to obtain, most jurisdictions are now turning to roadway operations and not just building BMPs (Best Management Practices), to obtain those credits. These sweepers are incredibly important to that effort.

Public Comment

None.

Motion

Mr. Bass made a motion to recommend the Governing Board approve the release subject to the conditions in the staff report.

Ayes: Mr. Bass, Ms. Bowman, Ms. Diss, Ms. Gustafson, Ms. Hill, Ms. Laine

Motion passed.

V. Upcoming Topics

Mr. Keillor advised that a Mitigation Fee Update and Quarterly Treasurer’s Report will be presented at the April Governing Board meeting, and that Mr. Cox will be bringing the 2025 Fiscal Year Budget for discussion and approval in the May and June meetings respectively.

VI. Committee Member Comments

TRPA Governing Board Chair, Ms. Gustafson, offered congratulations and thanks to Mr. Keillor for his incredible service to TRPA.

Ms. Diss echoed Ms. Gustafson’s comments and thanked Mr. Keillor for his many years of hard work - he will be missed.

Ms. Julie Regan, TRPA Executive Director, added that Mr. Keillor has been invaluable to the agency, who wouldn’t be where they are today – in such extraordinary fiscal shape without his efforts - clean audits, strategic thinking, and a respected fiscal agent in the Tahoe Basin for environmental restoration projects. She offered congratulations to Mr. Keillor, and welcomed Mr. Cox as his successor.

VII. Public Comments

None.

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X. Adjournment

Mr. Bass made a motion to adjourn.

Ayes: [All]

Chair Ferry (for Ms. Laine) adjourned the meeting at 9:07 a.m.

Respectfully Submitted,

Tracy Campbell

Tracy Campbell
Executive Assistant

The above meeting was recorded in its entirety. Anyone wishing to listen to the recording of the above mentioned meeting may find it at <https://www.trpa.gov/meeting-materials/>. In addition, written documents submitted at the meeting are available for review. If you require assistance locating this information, please contact the TRPA at (775) 588-4547 or virtualmeetinghelp@trpa.gov.