TAHOE REGIONAL PLANNING AGENCY

OPERATIONS & GOVERNANCE COMMITTEE MEETING MINUTES

June 24, 2026

TRPA/ZOOM

1. CALL TO ORDER AND DETERMINATION OF QUORUM

Ms. Laine called the meeting to order at 8:35 a.m.

Members present: Mr. Rodriguez (for Mr. Aguilar), Ms. Gustafson, Ms. Hill, Ms. Laine

2. PUBLIC COMMENT

None.

3. APPROVAL OF AGENDA

Mr. Cox stated that there were no changes to the agenda.
Ms. Laine deemed the agenda approved as posted.

4. APPROVAL OF MINUTES

Ms. Gustafson moved approval of May 27, 2026, minutes as presented.
Motion carried.

5.A. Discussion and possible recommendation for approval of May Financials

Mr. Chad Cox, TRPA Chief Financial Officer, presented the May financial statements, noting there were no significant changes from the April financials. He explained that staff will finalize the June year-end financials as part of the annual audit process over the summer and fall.

Mr. Cox reported that revenues were at 72 percent of budget. Planning fees continue to track in line with budget projections and staff will continue to monitor this revenue source closely.

He also noted that May marked the beginning of the boating season, resulting in increased Aquatic Invasive Species (AIS) inspection fee revenue as boat inspections ramped up. He reminded the Committee that all boats are now required to undergo inspection as part of TRPA's efforts to prevent the introduction of golden mussels into Lake Tahoe.

On the expenditure side, Mr. Cox reported that spending remained on track for this point in the fiscal year. He also provided a brief update on the state budget process, noting that California appropriations remained intact in the May Revise and that staff expected them to remain unchanged when the final state budget was adopted in July.

Mr. Cox reported that grant revenue increased during May and reached approximately 50 percent of budget with one quarter remaining in the fiscal year. He explained that staff anticipate grant revenue will finish between 90 percent and 100 percent of budget, noting that grant reimbursements are often weighed toward the end of the fiscal year due to seasonal project implementation and the timing of annual versus quarterly billing. Any grant revenue not invoiced by year-end would be carried forward into the following fiscal year, and staff were not aware of any grant funding reductions.

For historical context, Mr. Cox noted that grant revenue was ahead of the same point in the previous fiscal year and that TRPA ultimately achieved its grant revenue budget last year.

Mr. Cox also reported that rental revenue remained on track and that other revenue, driven primarily by investment income and quarterly state reimbursements, was expected to meet budget projections. He noted that final year-end financial results would be presented to the Committee following completion of the annual audit later in the year.

Finally, Mr. Cox reported that mitigation revenue remained consistent with the previous month's report and noted that several mitigation fund requests would be presented later in the meeting.

Slide 4 - Mr. Cox reviewed the expenditure summary, reporting that compensation expenses remained on track and were expected to finish within budget following the final payroll processing and year-end accruals.

Contract expenditures were at approximately 50 percent of budget, consistent with the status of grant revenue. He explained that contract expenditures typically increase as year-end invoices are received and processed during the annual audit. Because TRPA administers grant funding while relying on partner agencies and contractors to implement projects, contract expenditures generally track grant activity and are expected to increase as grant reimbursements are finalized.

Mr. Cox also reported that financing expenditures would align with budget by fiscal year-end. Although the payment had been made, it remained in escrow during May and would be reflected in the June financial statements.

Regarding other expenditures, Mr. Cox stated that remaining budgeted expenditures primarily reflected contracts that were in the process of being finalized and paid, including deferred maintenance projects. Staff anticipated those expenditures would increase as the fiscal year closed.

Finally, Mr. Cox reported that mitigation expenditures totaled approximately $1.2 million. He noted that additional mitigation fund requests scheduled later in the meeting, along with a Conservancy property acquisition, would further increase mitigation expenditures, with remaining mitigation funds continuing to be released as eligible projects came forward.

Mr. Cox reviewed TRPA's cash flow, noting that the agency's cumulative cash position remained positive. He explained that the balance was higher than historical trends primarily because mitigation fund revenues had exceeded mitigation expenditures by approximately $1 million. As additional

mitigation projects are approved and contract payments are made, staff expects cash balances to decline toward more typical year-end levels.

He explained that TRPA invoices California and Nevada for annual appropriations early in the new fiscal year, resulting in a temporary increase in cash balances during the first months of the fiscal year before funds are expended throughout the year.

Committee Questions/Comments

None.

Motion:
Ms. Gustafson made a motion to recommend Governing Board acceptance of the May 2026 Financials.

Ayes: Mr. Rodriguez, Ms. Hill, Ms. Gustafson, Ms. Laine

Nays: None.

Motion passed.

5.B. Release of El Dorado County Water Quality Mitigation Funds ($50,000.00) towards the Fallen Leaf Rehabilitation Project

Ms. Tracy Campbell, Environmental Improvement Program Department TRPA, presented a El Dorado County's request for the release of $50,000 in Water Quality Mitigation Funds for Phase 1 of the Fallen Leaf Road Rehabilitation Project.

Ms. Campbell explained that the overall project consists of three phases and will rehabilitate approximately five miles of Fallen Leaf Road from State Route 89 to Stanford Sierra Camp. The current request supports Phase 1, which extends approximately 0.6 miles from State Route 89 to the entrance of Fallen Leaf Campground.

She noted that the project will address drainage and stormwater runoff issues that contribute to water quality impacts and roadway deterioration. Planned improvements include roadway reconstruction, drainage infrastructure, roadway widening where appropriate, and safety enhancements. The project supports TRPA's water quality threshold standards and the Environmental Improvement Program by reducing stormwater runoff impacts and improving roadway conditions.

Ms. Campbell also noted that the requested mitigation funds will provide the local match required for a $1 million Lake Tahoe Restoration Act award from the U.S. Forest Service.

Committee Comments/Questions

None.

Motion:
Ms. Laine made a motion to recommend approval of the release, subject to the conditions contained in the staff report.

Ayes: Mr. Rodriguez, Ms. Hill, Ms. Gustafson, Ms. Laine.

Nays: None.

Motion passed.

5.C. El Dorado County Operations & Maintenance Mitigation Fund Release ($35,000) for Cattlemans Basin/Black Bart Retrofit Project

Ms. Campbell, Environmental Improvement Program Department, presented El Dorado County's request for the release of $35,000 in Operations and Maintenance Mitigation Funds for the Cattleman's Basin Black Bart Retrofit Project.

Ms. Campbell explained that the Black Bart Basin was originally constructed in 2001 as part of the Pioneer Trail 3 Erosion Control Project. Over time, the basin transitioned into a wet basin, causing the outlet structures to become submerged for much of the year and limiting the County's ability to safely inspect and maintain the facility.

The proposed project will retrofit the outlet structures so they discharge above the water surface, allowing safe access for inspections, sediment monitoring, sediment removal, and routine maintenance. Ms. Campbell noted that the Governing Board approved funding for a similar retrofit of the neighboring Cattleman's Basin in August 2025, and that project has since been completed.

Committee Comments/Questions

None.

Motion:
Ms. Laine made a motion to recommend approval of the release, subject to the conditions contained in the staff report.

Ayes: Mr. Rodriguez, Ms. Hill, Ms. Gustafson, Ms. Laine.

Nays: None.

Motion passed.

5.D. El Dorado County Mobility Mitigation Fund Release ($38,000) for the Emerald Bay Shuttle & Parking Management Program

Ms. Tracy Campbell presented a request on behalf of El Dorado County for the release of $38,000 in Mobility Mitigation Funds for the Emerald Bay Shuttle and Parking Management Program.

Ms. Campbell explained that Emerald Bay experiences significant seasonal congestion, roadside parking, and safety challenges during the peak visitor season. The project supports seasonal shuttle service and parking management measures that provide alternatives to personal vehicle travel, improve visitor safety, and reduce environmental impacts within the State Route 89 corridor.

The program builds on the success of the previous year's pilot effort, demonstrating the value of combining transit service, parking management, and enforcement strategies to improve visitor access while reducing transportation impacts. The requested funding will support continued implementation of the program.

Committee Comments/Questions

Mr. Rodriguez asked how the success of the program is measured and what metrics are used to evaluate reductions in traffic.

Chair Laine responded that ridership is a primary performance metric. She reported that approximately 5,000 riders used the shuttle during the eight-week pilot program in 2025, while the system has the capacity to serve nearly 30,000 riders. She explained that staff has significantly expanded outreach and public awareness efforts for the 2026 season, including a partnership with Vail Resorts, which independently wrapped two gondola cabins with Emerald Bay-themed graphics and installed informational displays in all gondolas directing visitors to shuttle and transit options.

Ms. Laine added that fare revenue generated by the shuttle program is intended to be reinvested into future operations, with the long-term goal of creating a financially sustainable transit service that reduces reliance on grant funding while supporting future transportation demand management strategies at Emerald Bay.

Ms. Gustafson commended Ms. Laine for her leadership in advancing the program. Ms. Laine thanked Ms. Gustafson and emphasized that the program's success reflects the collaborative efforts of approximately 13 partner agencies, including Caltrans, the Tahoe Transportation District, Placer County, and numerous other regional partners.

Motion:
Ms. Laine made a motion to recommend approval, subject to the conditions contained in the staff report.

Ayes: Mr. Rodriguez, Ms. Hill, Ms. Gustafson, Ms. Laine.

Nays: None.

Motion passed.

6. COMMITTEE MEMBER COMMENTS

None.

7. PUBLIC INTEREST COMMENTS

None.

8. ADJOURNMENT

Ms. Laine called to adjourn at 9:00 a.m.

Respectfully Submitted,

Tracy Campbell

Tracy Campbell
Executive Assistant

The above meeting was recorded in its entirety. Anyone wishing to listen to the recording of the above mentioned meeting may find it at https://www.trpa.gov/meeting-materials/. In addition, written documents submitted at the meeting are available for review. If you require assistance locating this information, please contact the TRPA at (775) 588-4547 or virtualmeetinghelp@trpa.gov.