



# TRPA Operations & Governance Committee

*July 26, 2023*

## **AGENDA ITEM 3**

# FY 2024 Budget

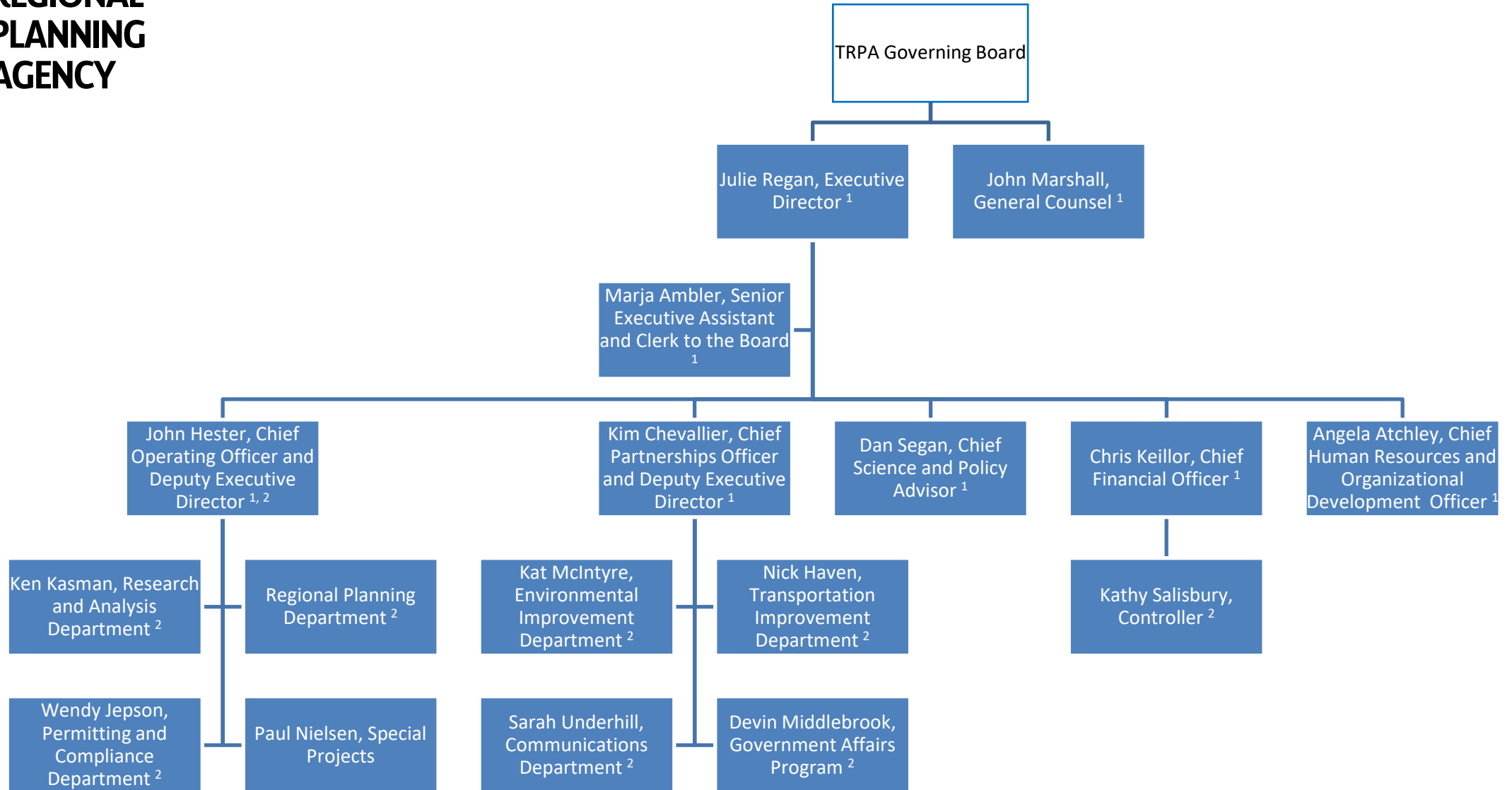
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# TRPA Operations & Governance Committee

*July 26, 2023*

The work plan and budget:

- Reflects the priorities set in the April GB offsite
- Provides a framework for advancement of our thresholds
- Reflects the changes occurring throughout the basin
- Connects our core activities to mandates and funding sources
- Continues an ongoing process to improve and coordinate the performance of the agency



# TRPA Operations & Governance Committee

*July 26, 2023*

## Highlights

- Budget funds the work plan strategic priorities
  - Tahoe Living
  - Keeping Tahoe Moving
  - Restoration and Resilience
- Net zero except for:
  - Shoreline Fund (reserves)
  - Spending balance of Bond Money (~\$250K)
- Four new positions, 74 permanent employees plus seasonal hires

# TRPA Operations & Governance Committee

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	Revenue	Expenses	Net
General Fund	8,540	7,660	881
Planning Fund	2,826	3,947	(1,121)
Shorezone Fund	347	427	(81)
<b>Total General Funds</b>	<b>11,713</b>	<b>12,034</b>	<b>(321)</b>
<b>Special Funds</b>			
AIS	7,592	7,592	(0)
EIP	4,086	4,086	0
Transportation	3,516	3,516	0
BMP	292	292	(0)
<b>Total Grants</b>	<b>15,486</b>	<b>15,486</b>	<b>0</b>
<b>Total Agency</b>	<b>27,199</b>	<b>27,519</b>	<b>(321)</b>

Overall \$5M increase in projected Revenue

- General fund balanced except for:
  - Shoreline – covered by reserves
  - Bond money – unspent balance
- General fund revenues covers the shortfall in Planning Fund
  - A&O not fully covered by fees
- Grants balanced
  - AIS includes fees for services (\$1.0M) and earmarked state funds (\$0.7M)
- Expenses cover the costs of the work plan
  - Funds staffing
  - Contracts to support the initiatives

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# TRPA Operations & Governance Committee

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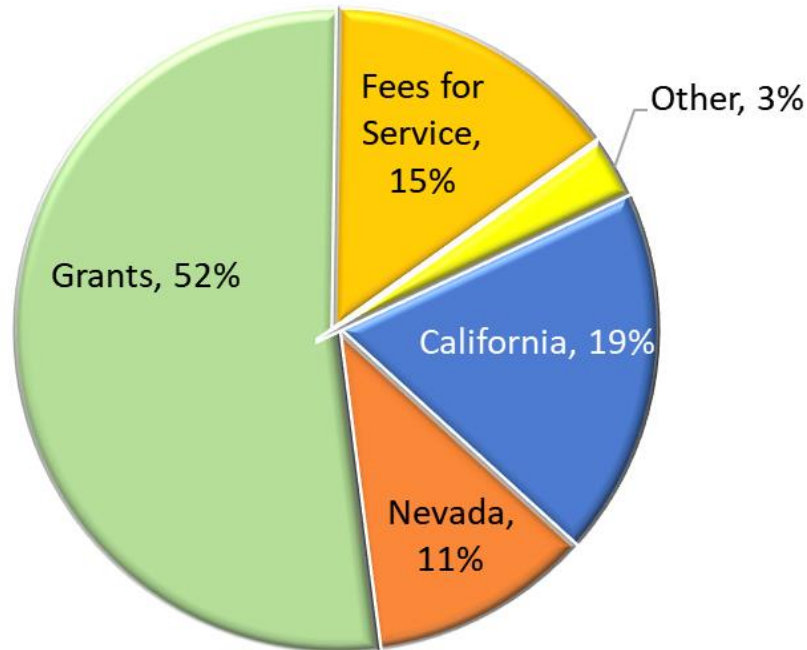
## Key Revenue Assumptions

- State funding known except:
  - Assume additional \$100K from CA for salary increases this fall
- Includes new HIT (REAP), OWP, and LTRA grants
- Increase in planning fees
  - New piers and buoys from lottery
  - **3.5%** inflation adjustment (changed from June)

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Revenue by Source



Overall \$5M increase in projected Revenue

- Grants increased from 46% to 52% of budget
  - LTRA
  - REAP (HIT)
  - Transportation OWP
  - AIS
- Nevada now up to the 2/3:1/3 ratio with CA
  - Actually higher with some special funding
- Fees based on reasonable projections
  - Still anticipate high workload in Permitting and Compliance

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## New Grants received in the last Year

<b>GRANT NAME</b>	<b>Grantor</b>	<b>Value</b>
Lake Tahoe Restoration Act	LTBMU	5,808,962
Lake Tahoe Restoration Act	Fish & Wildlife	3,534,039
REAP 2.0 - HIT Grant	CA DHCD	2,400,000
Bipartisan Infrastructure Law	Fish & Wildlife	2,320,864
Highway 89 Corridor Phase II - Emerald Bay EIS	USFS	1,500,000
Projects to Assess Impacts of Climate Change	USGS	1,056,000
Other AIS	Mixed	494,739
Monitoring	Mostly NV	334,999
Other Grants	Mixed	583,500
		<u>18,033,103</u>

Many of these are multi-year grants running for up to 5-years.

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# TRPA Operations & Governance Committee

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**Tahoe Regional Planning Agency**  
*Fiscal Year 24 vs. FY 23 Budget*

<b>Revenues</b>	<b>FY 24</b>	<b>FY 23</b>	<b>Change</b>
General Fund	8,540	7,296	1,245
Planning Fund	2,826	2,617	209
Shorezone Fund	347	440	(93)
<b>Total General Funds</b>	<b>11,713</b>	<b>10,353</b>	<b>1,360</b>
<b>Special Funds</b>			
AIS	7,592	8,082	(490)
EIP	4,086	707	3,380
Transportation	3,516	2,401	1,115
BMP	292	324	(32)
<b>Total Grants</b>	<b>15,486</b>	<b>11,513</b>	<b>3,972</b>
<b>Total Agency</b>	<b>27,199</b>	<b>21,866</b>	<b>5,332</b>

**Overall \$5M increase in projected Revenue**

- General Fund increase \$1M, primarily from Nevada state contribution
- Planning Fund reflects Shoreline lottery
- AIS decrease reflects record spending last year on Tahoe Keys monitoring
- EIP increase is LTRA
  - Forest Fuels
  - Stormwater
- Transportation increase is due to REAP grants for housing
- Minor changes to other revenues

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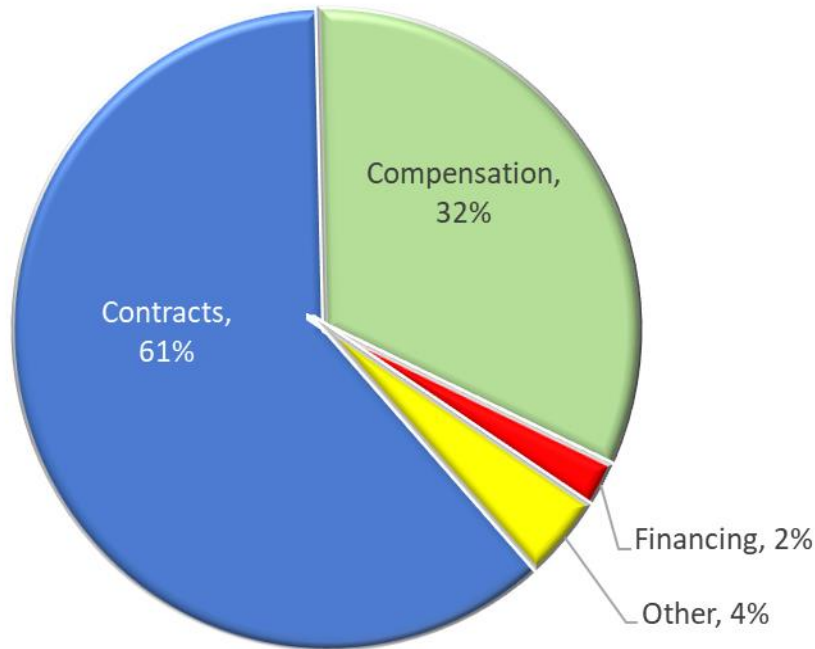
## Key Expenditure Assumptions

- 5% Salary increase for staff based on performance and position in salary range
- Four new positions (one possibly converted to AmeriCorps)
- Contracts increasing
  - Significant increases in LTRA contracting
  - \$250K of remaining Bond funds (retaining wall and parking lot)
  - \$70K for replacement vehicles

# TRPA Operations & Governance Committee

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## Expenditures



### Contracting significantly higher

- LTRA – assisting Forest Service with passing LTRA funds to local jurisdictions
- New housing grants from CA (REAP/HIT)
- Fiscal agent for the AIS program
  - Prevention program contracts with TRCD
  - Multiple treatment contracts

### Labor increased due to:

- Staffing increase – 4 heads
- 5% merit
- Benefit inflation

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## Tahoe Regional Planning Agency

*FY 24 vs. FY 23 Budget (\$K)*

<b>Expenditures</b>	<b>FY 24</b>	<b>FY 23</b>	<b>Change</b>
General Fund	7,660	7,214	446
Planning Fund	3,947	3,409	538
Shorezone Fund	427	502	(75)
<b>Total General Funds</b>	<b>12,034</b>	<b>11,125</b>	<b>909</b>
<b>Special Funds</b>			
AIS	7,592	8,082	(490)
EIP	4,086	707	3,380
Transportation	3,516	2,401	1,115
BMP	292	324	(32)
<b>Total Grants</b>	<b>15,486</b>	<b>11,513</b>	<b>3,972</b>
<b>Total Agency</b>	<b>27,519</b>	<b>22,638</b>	<b>4,881</b>

Overall \$5M increase in budgeted expenditures

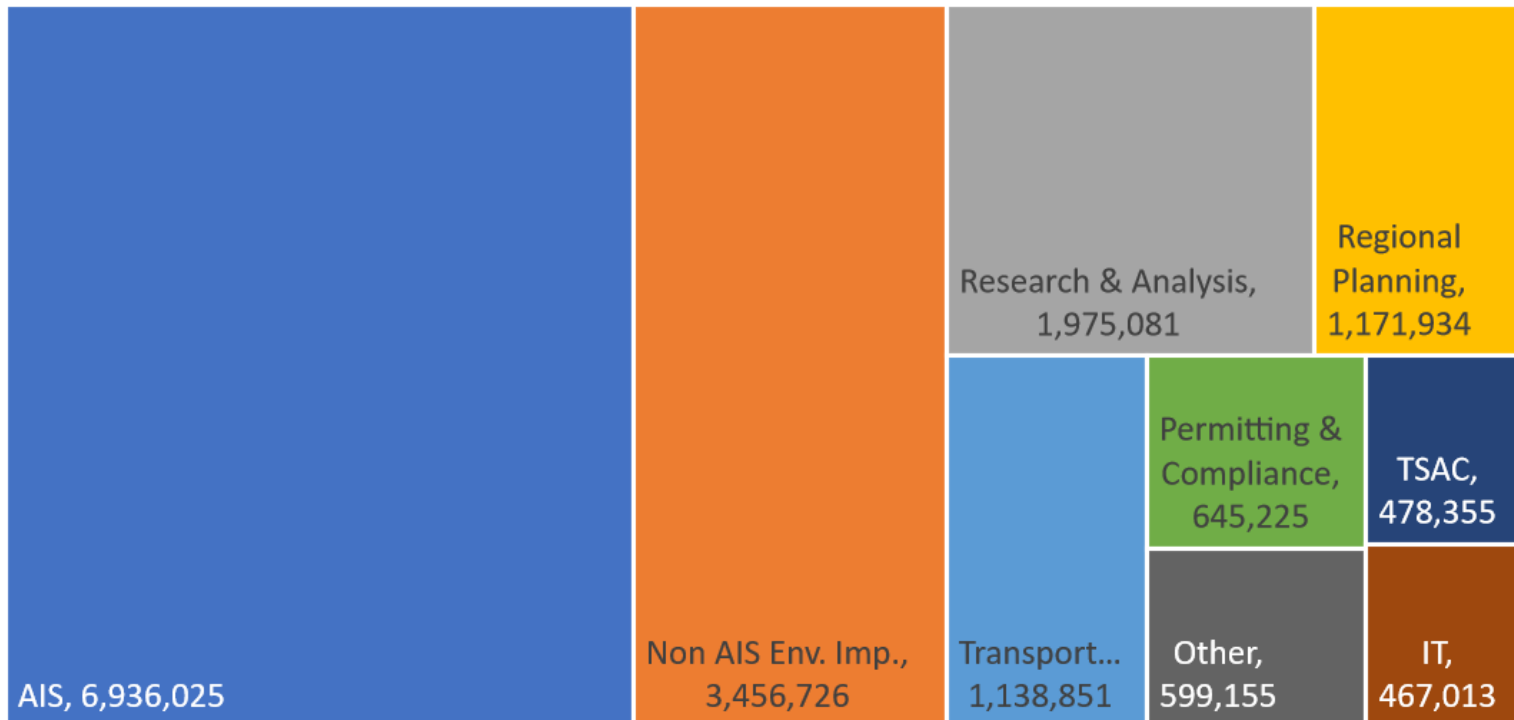
- General Fund increase \$0.4M
  - Includes new attorney
  - 5% pay raise
- Planning Fund includes an increase of two
  - A new receptionist
  - Moving Jen Self in to work on process improvements
- AIS decline is the Tahoe Keys monitoring contracts
- EIP increase is contracting under LTRA
- Transportation increase is REAP funding

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## Contracting by Department



- AIS still our primary contracting activity
  - TRCD is \$2.5M of this
  - \$0.8M is for on-call work
  - MTS has \$0.8M
  - UV Light \$0.6M
- LTRA and LTBMU funding second largest
- R&A mixture of
  - \$1.3M in monitoring
  - \$0.6M in process improvements
- Regional Planning includes the REAP grants
- Transportation is the OWP

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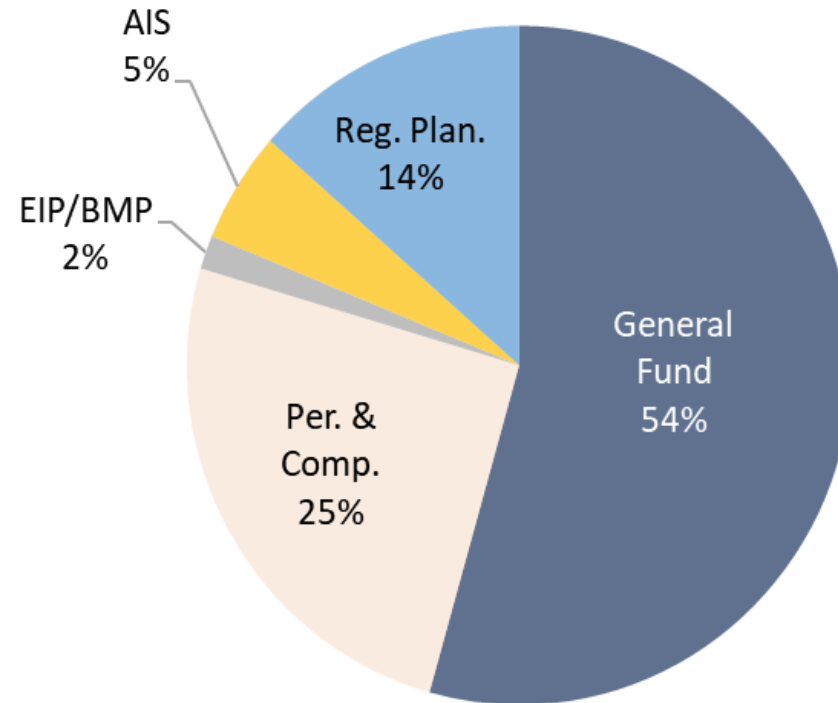
# TRPA Operations & Governance Committee

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**Headcount by Department**



**Funding**

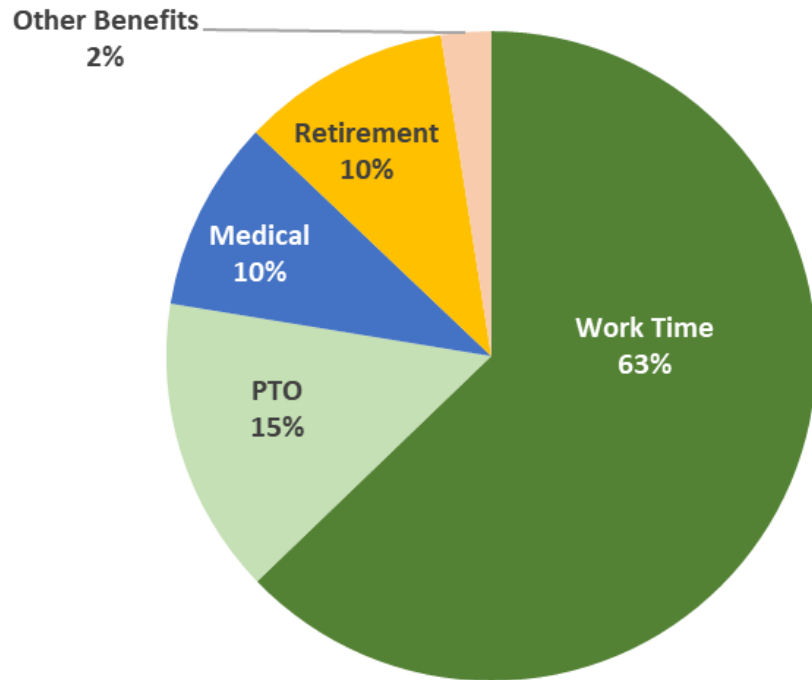


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# TRPA Operations & Governance Committee

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## Compensation Cost Breakdown



## Compensation

- Total compensation cost \$8.7M
- Updating salary ranges to be more in line with regional comps
  - Currently below average
- Retirement contribution still below other Governmental entities
- Other benefits relatively competitive

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# TRPA Operations & Governance Committee

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## Ask:

- Approval for the overall expenditures of the agency.
- Approval for the grant agreements incorporated in the budget.
- Approval of the contract expenditures included in this budget.
- Approval for the staffing levels identified in this budget.
- Approval for an average 5% salary merit review for staff.
- Approval of an inflation increase (budgeted at 3.5%) to current planning fees (subject to final review by the Operations and Governance Committee in October).
- Authorize staff to make technical corrections to the final budget.





# TRPA Operations & Governance Committee

*July 26, 2023*

## Public Comment

**AGENDA ITEM 3**

**FY 2024 Budget**

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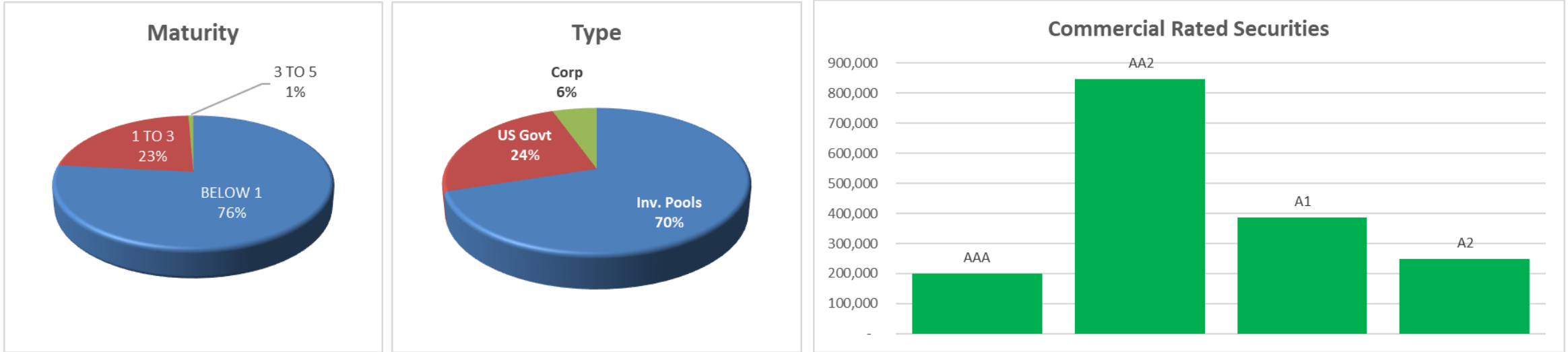
## **AGENDA ITEM 4**

# Quarterly Treasurer's Report

7/25/2023

# TRPA Operations & Governance Committee

*July 26th, 2023*



All investments within our Investment Policy

Only showing ratings on commercial investments. All Treasuries are AAA in Moody's system

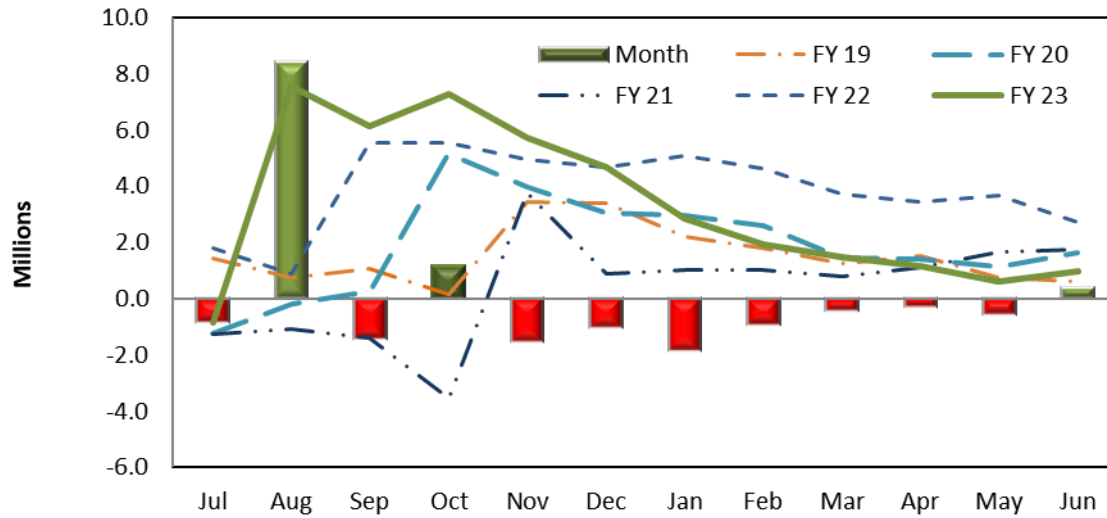
Remaining short – 502 days, and mostly investment pools (61%) and Treasuries (33%)

If rates stabilize, may start to extend maturities and invest in more Corporate notes

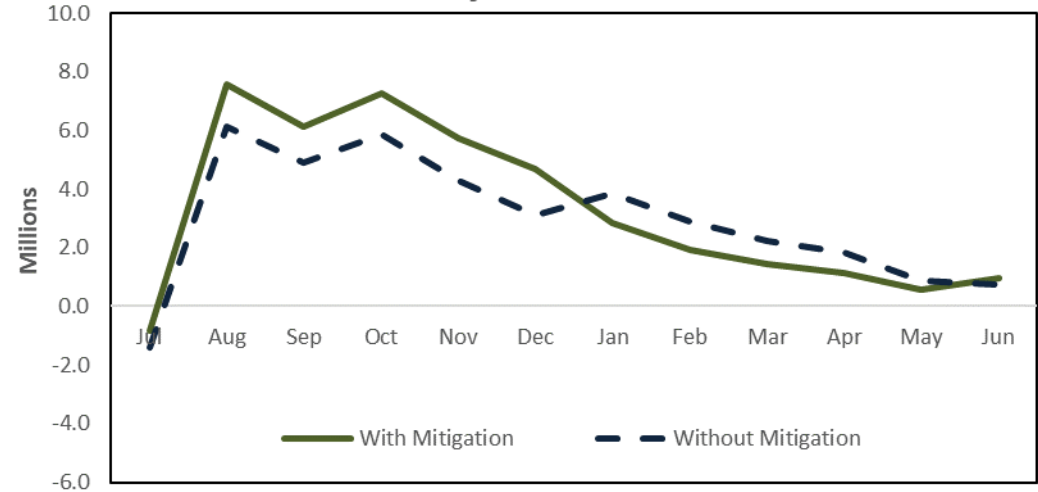
# TRPA Operations & Governance Committee

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Monthly/Cumulative Cash Flow



Monthly Cum Cash Flow



All investments within our Investment Policy

Only showing ratings on commercial investments. All Treasuries are AAA in Moody's system

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## Public Comment

### AGENDA ITEM 4

## Quarterly Treasurers Report

7/25/2023



# TRPA Operations & Governance Committee

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## **AGENDA ITEM 5**

# Upcoming Topics

7/25/2023

# TRPA Operations & Governance Committee

*July 26, 2023*

- August Ops
  - Cancelled for tour
- Future
  - Audit – Interim underway, final audit in October, presented in December
  - Investment Manager briefing in October
  - Planning fees inflation adjustment in October
  - Financial Policy updates (Purchasing, Treasury)



# TRPA Operations & Governance Committee

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## Public Comment

### AGENDA ITEM 5

## Upcoming Topics

7/25/2023