

Mail PO Box 5310 Stateline, NV 89449-5310 Location 128 Market Street Stateline, NV 89449 Contact

Phone: 775-588-4547 Fax: 775-588-4527 www.trpa.org

TRANSPORTATION DEVELOPMENT ACT CLAIM CHECKLIST

Please check the following items as being either included with the attached TDA claim packet or on file with TRPA. TDA-I through TDA-V are included in this packet and must be filled out annually by claimants.

ITEM	ATTACHED	ON FILE
TDA-I Annual Transportation Development Act Claim		N/A
TDA-II Annual Claim Form and Financial Plan (for fiscal year of this claim and the prior fiscal year)		N/A
TDA-III Status of Prior Year Funding for Projects (including prior year transit operations, capital, and State of Good Repair projects)		N/A
TDA-IV Productivity Improvement Progress Report		N/A
TDA-V Standard Assurances Conformance Certification		
TDA-VI Claim Certification		N/A
Resolution by governing body that authorizes filing of claim		
CHP Safety Compliance Report (completed within the last 13 months)		
List of projects proposed to be funded with SGR funds		
Adopted or proposed budget for the fiscal year of the claim		
Statement certifying compliance with PUC section 99155 and 99155.5		
STA Operator Qualifying Criteria calculation based on PUC section 99314.6		
Online Operations Report for Productivity Improvement Program found here: https://monitoring.laketahoeinfo.org/Transit	N/A	



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Fax: 775-588-4527 www.trpa.gov

October 6, 2023

Mr. Carl Hasty District Manager Tahoe Transportation District PO Box 499 Zephyr Cove, NV 89448

RE: **Version 2, updated 10/04/23** FY 2023-24 final Transportation Development Act (TDA) fund apportionment and allocation estimates for State Transit Assistance (STA) funds, State of Good Repair (SGR) funds, and Local Transportation Funds (LTF)

Dear Carl:

Please see below final estimated FY 2023-24 Transportation Development Act (TDA) fund balance apportionment and allocation estimates. The estimated apportionments and allocations fund Tahoe Transportation District (TTD) transit system operations.

Final FY 2023-24 TDA apportionment and allocation estimates for State Transit Assistance (STA) funds, State of Good Repair (SGR) funds, and Local Transportation Funds (LTF) as of October 4, 2023, are as follows:

FY 2023-24 LTF to TTD: \$1,249,601
 FY 2023-24 STA to TTD: \$800,500
 FY 2023-24 SGR to TTD: \$104,375
 \$2,154,476

Additionally, we request the El Dorado County Auditor-Controller distribute to TTD prior year STA revenue overages, plus interest.

See attached the apportionment and allocation spreadsheet showing calculations for the TTD, presenting the details that make up the TDA Funding sources for the 2023-24 fiscal year.

The FY 2023-24 final TDA fund estimates for STA and SGR funds were prepared using figures provided by the California State Controller's Office dated August 1, 2023. LTF estimates referenced El Dorado County Auditor-Controller figures dated January 30, 2023, and Placer County Auditor-Controller figures dated September 28, 2023.

To apply for 2023-24 TDA funds, please complete the TDA checklist and all associated required claim forms. The TDA checklist is available online, on our Tahoe Regional Planning Agency

(TRPA) <u>TDA webpage</u> under "TDA Claim Packet." The webpage has the TDA Handbook and all other relevant documents.

Please return completed TDA claim packets electronically to me for further processing. Once TDA claim packets finalize, our team submits TDA funding allocation release requests to the Placer and El Dorado County Auditor-Controller offices, releasing FY 2023-24 funding allocations to the TTD.

PUC Section 99244 requires the TRPA to annually identify, analyze, and recommend potential productivity improvements, which could lower the TTD's operating costs. The TTD must make a reasonable effort to implement the productivity improvements recommended by TRPA. Should the TTD fail to make a reasonable effort to implement the recommended improvements, TRPA may not approve the allocation for the next fiscal year which exceeds the allocation for the current fiscal year.

Please contact me at ksmith@trpa.gov or (775) 589-5236, if you have questions or would like assistance completing the TDA checklist and TDA claim packet forms.

Sincerely,

Kira Smith

Senior Transportation Planner Tahoe Regional Planning Agency (775) 589-5236 ksmith@trpa.gov

CC: George Fink, TTD
Joanie Schmitt, TTD
Caroline Stutzman, TRPA
Nick Haven, TRPA
Judy Weber, TRPA

TDA-I ANNUAL TRANSPORTATION DEVELOPMENT ACT CLAIM

MAIL TO: TRPA Transportation Department
Tahoe Regional Planning Agency
PO Box 5310

Stateline, NV 89449-5310

CONTACT NUMBER:
accordance with authority granted under the oplicable rules and regulations adopted by the TRPA, that ollows:
nd amount (\$) on each line. Requests for State of Good cluded under STA.
(FY/
(FY/
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(FY/
(FY/
DATE:

TDA-I ANNUAL TRANSPORTATION DEVELOPMENT ACT CLAIM

Specify PUC Article 4, 4.5, or 8

LOCAL TRANSPORTATION FUND (LTF):

Article 4, PUC Section 99262 - Public Transportation System Claims

All purposes necessary and convenient to the development and operation of the system, including the transportation planning process, acquisition of real property, construction of facilities and buildings, purchase and replacement of vehicles and system operations, maintenance, and repairs.

LTF Claim Amount \$1,249,601 for FY23/24 and additionally request distribution of prior LTF revenue overages plus interest if applicable.

STATE TRANSIT ASSISTANCE (STA):

Article 4, CCR 6730 (a) – The operating costs including planning and capital requirements of the operator's public transportation system.

All purposes necessary and convenient to the development and operation of the system, including the transportation planning process, acquisition of real property, construction of facilities and buildings, purchase and replacement of vehicles and system operations, maintenance, and repairs.

STA Claim Amount \$800,500 for FY23/24 and additionally request distribution of prior STA revenue overages plus interest if applicable.

STA State of Good Repair (SGR) Claim Amount \$104,375 for FY23/24 and additionally request distribution of prior SGR revenue overages plus interest if applicable.

TDA-3 ANNUAL CLAIM FORM AND FINANCIAL PLAN

Briefly describe all proposed projects and indicate proposed expenditures by your agency for the ensuing fiscal year for purposes related to public transportation operations, capital, and State of Good Repair. Provide each project a title and include its number as listed in the EIP/Transportation tracker: https://eip.laketahoeinfo.org/. (Use additional forms as necessary).

CLAIMANT:	FISCAL YEAR:
Project Description:	
Project Cost:	
Source of Funds:	
Article & Section (PUC/CCR) for TDA Funds: Project Description:	
Project Cost:	
Source of Funds:	
Article & Section (PUC/CCR) for TDA Funds: Project Description:	
Project Cost:	
Source of Funds:	
Article & Section (PUC/CCR) for TDA Funds:	

TDA-3 ANNUAL CLAIM FORM AND FINANCIAL PLAN

Briefly describe all proposed projects and indicate proposed expenditures by your agency for the ensuing fiscal year for purposes related to public transportation operations, capital, and State of Good Repair. Provide each project a title and include its number as listed in the EIP/Transportation tracker: https://eip.laketahoeinfo.org/. (Use additional forms as necessary).

CLAIMANT: Tahoe Transportation District FISCAL YEAR: 2023-24

Project Description:

South Shore Transit System includes transit capital, planning and system operations including maintenance and repairs.

Project Cost:

Operating Costs excludes, Depreciation, Amortization, Warranties, Disposals and Capital Transfers. Includes CIP Grant Funding. \$8,199,321

Source of Funds:

FTA 5307, FTA 5310, NDOT 5311, FTA 5339, FY22 TDA (LTF) carryover, Nevada State Parks, El Dorado County, SRECTrade (Electrification Credits), Interest, FY24 LTF

Article & Section (PUC/CCR) for TDA Funds:

Article 4 – PUC 99262

Project Description:

South Shore Transit System includes transit capital (including bus purchases, passenger vans, service vehicle and shelter improvements), planning and system operations including maintenance and repairs. The transit capital purchases are being matched with NDOT FTA 5339 funds. Contracts will be executed in FY24 with delivery to be completed in FY25.

Project Cost:

Operating Costs exclude Depreciation, Amortization, Warranties, Disposals and Capital Transfers. Includes CIP Grant Funding. \$3,433,002

Source of Funds:

FTA 5307, NDOT 5311, NDOT 5339, FY22 TDA (STA) carryover, FY24 STA

Article & Section (PUC/CCR) for TDA Funds:

Article 4 CCR 6730 (a)

Project Description:

South Shore Transit System preventive maintenance and repairs.

Project Cost:

\$104,375

Source of Funds:

FY25 SGR

Article & Section (PUC/CCR) for TDA Funds:

Article 4 CCR 6730 (a)

TTD may amend the FY application once a revenue sharing agreement is reached to support additional microtransit services within the California portion of the South Shore. This possibility will be discussed at an upcoming TTD Board meeting as part of the public input process prior to a formal decision.

TTD intends to use no more than \$632,395 (79%) of its STA allocation for operating expenses.

TDA-4 STATUS OF PRIOR YEAR FUNDING FOR PROJECTS

Please list all prior fiscal year TDA claim projects and their status, including projects from previous years which are still active. Include both operating and capital projects. Approved amounts should be as specified in TDA claims approved by TRPA. Expenditures should be up to date and project status should be listed as either "Complete" or "Active." (Use additional forms as necessary).

FISCAL YEAR	PROJECT TITLE AND EIP TRACKER NUMBER	AMOUNT APPROVED	TDA ARTICLE & SECTION	EXPENDITURES	PROJECT STATUS
TOTAL		\$		\$	

TDA-4 STATUS OF PRIOR YEAR FUNDING FOR PROJECTS

Please list all prior fiscal year TDA claim projects and their status, including projects from previous years which are still active. Include both operating and capital projects. Approved amounts should be as specified in TDA claims approved by TRPA. Expenditures should be up to date and project status should be listed as either "Complete" or "Active." (Use additional forms as necessary).

FISCAL YEAR	PROJECT TITLE AND EIP TRACKER NUMBER	AMOUNT APPROVED	TDA ARTICLE & SECTION	EXPENDITURES	PROJECT STATUS
TOTAL		\$		\$	

TDA-5 PRODUCTIVITY IMPROVEMENT PROGRESS REPORT

Please list the recommendations provided in your last Triennial Performance Audit and any outstanding recommendations presented by TRPA as part of the Productivity Improvement Program. Describe your progress towards implementing each recommendation and indicate whether the recommendation has been fully implemented, partially implemented, or not implemented. For recommendations that have been partially implemented or not implemented, please describe the work your agency has undertaken to implement the recommendation thus far and the steps it will take to fully implement the recommendation in the future. (Use additional forms as necessary).

RECOMMENDATION	YEAR/SOURCE OF RECOMMENDATION	IMPLEMENTATION STATUS

TDA-5 STANDARD ASSURANCES CONFORMANCE CERTIFICATION

CL	.AIMANT:FISCAL YEAR:
1.	180-DAY CERTIFIED FISCAL AUDIT Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with the
	required certification statement, to TRPA and to the State Controller's Office, pursuant to PUC 99245 and CCR 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one).
2.	90-DAY ANNUAL REPORT
	Claimant certifies that is has submitted a State Controller's report in conformance with the uniform system of accounts and reports, to TRPA and to the State Controller, pursuant to PUC 99243, for the prior year (project year minus two). Claimant assures that this report will be completed for the current fiscal year (project year minus one).
3.	ELIGIBILITY FOR STATE TRANSIT ASSISTANCE PUC 99314.5
	(e) Nothing in this section shall be constructed to prohibit, or limit the ability of, a public transi operator to do the following:
	(1) Contract with common carriers of persons operating under a franchise or license.(2) Employ part-time drivers.
4.	FAREBOX RECOVERY RATIO REQUIREMENTS
	Claimants filing a claim for LTF and STA funds certifies that it complies with farebox recovery requirements laid forth in TRPA Resolution No. 2017-14 adopted by the TRPA Governing Board in September 2017. Per PUC Section 99270.2, TRPA granted Tahoe transit operators five years
	to meet a 15 percent ratio of fare revenues to operating cost required of an operator serving a new urbanized area. The claimant recognizes it must comply with a 15 percent farebox recovery standard following the grace period, or it will be subject to loss of eligibility for TDA funds.
5.	
	Claimant that received an allocation of LTF funds for an extension of service pursuant to PUC 99268.8 certifies that it will file a report of these services pursuant to CCR 6633.8b within 90 days after the close of the fiscal year in which that allocation was granted.
6.	RETIREMENT SYSTEM
	Claimant filing claim pursuant to PUC Section 99260 certifies that (check one):
	(1) The current cost of its retirement system is fully funded with respect to the officers and employees of its public transportation system (PUC Section 99271a); or
	officers and employees of its public transportation system (1 50 decition 5527 ra); of
	(2) The operator is implementing a plan approved by the transportation planning agency which will fully fund the retirement system for such officers and employees within 40 years (PUC Section 99271a); or
	(3) The operator has a private pension plan which sets aside and invests on a current basis funds sufficient to provide for the payment of future pension benefits and which is fully compliant with the requirements stated in PUC Sections 99272 and 99273.

TDA-6

7. USE OF FEDERAL FUNDS

Claimant filing a claim for TDA funds for capital intensive projects pursuant to PUC 99268.7 certifies that it has made every effort to obtain federal funding for any project which is funded pursuant to PUC 99268.7.

- 8. REDUCED FARES FOR ELDERLY AND HANDICAPPED
 - A claimant filing a claim pursuant to PUC 99260 which offers reduced fares to senior citizens and disabled persons certifies that it is in compliance with PUC 99155.
- 9. STAFFING ON VEHICLES
 - Claimant certifies that it is in compliance with PUC Section 99264 that it does not routinely staff, with two or more persons, a vehicle for public transportation purposes designed to be operated by one person.
- 10. STATE OF GOOD REPAIR

A claimant filing a claim pursuant to PUC Section 99313 and 99314 for SGR funds certifies they provide to TRPA a list of projects to be funded with SGR apportionment made for that fiscal year. The claimant also certifies that all SGR funds be expended on SGR eligible activities specified in PUC 99212.1 (c). Claimants agree to submit annual expenditure reports to TRPA with all pertinent project information.

- 11. CONFORMANCE WITH TRPA REGIONAL TRANSPORTATION PLAN (RTP)
 Claimant certifies that all purposes for claim expenditures conform with transit operator Short
 Range Transit Plans and the most current Tahoe Regional Transportation Plan.
- 12. IMPLEMENTATION OF PRODUCTIVITY IMPROVEMENTS

 Claimant certifies that the operator has made a reasonable effort to implement the productivity improvements recommended pursuant to PUC Section 99244. The claimant shall also identify efforts made to implement recommendations from the triennial performance audit per PUC 99246.

The	hereby certifies that the Transportation
Development Act claim for fiscal year(s)	in the amount of
\$(LTF) and \$	(STA) for a total of
\$conforms to the requirement	nts of the Transportation Development Act and
the above conformance requirements.	
Certified by Chief Financial Officer	
Title	
Date	

CLAIM CERTIFICATION

l,	, Chief Financial	Officer for the	, do he	reby
	as required under the California Code o the reasonableness and accuracy of		le 21, Division 3, Chapter 2, Sec	tion
0032, t	o the reasonableness and accuracy of	the following.		
a)	The attached budget or proposed bu			
b)	The attached statement identifying a in operating budget in excess of 15 princrease or decrease in scope of operative facilities.	percent above the	preceding year or a substantial	
c)	The attached certification by the Depthat the operator is in compliance with PUC Section 99251.			
	Jeanie Schmitt	_		
(Signat	ure, Chief Financial Officer)			
(Agend	cy Name)	-		
(Date)		-		

TAHOE TRANSPORTATION DISTRICT RESOLUTION NO. 2023-002

A RESOLUTION AUTHORIZING THE DISTRICT MANAGER TO EXECUTE THE CLAIMS FOR FISCAL YEAR 2023-2024 TO THE TAHOE REGIONAL PLANNING AGENCY, SITTING AS THE REGIONAL TRANSPORTATION PLANNING AGENCY, FOR LOCAL TRANSPORTATION FUNDS

WHEREAS, the Tahoe Transportation District (TTD) is eligible to apply for and receive funds from the Local Transportation Fund (LTF) for transit capital, planning, and operating assistance; and

WHEREAS, the Tahoe Regional Planning Agency (TRPA), sitting as the Regional Transportation Planning Agency (RTPA), has been allocated an estimated amount of \$1,249,601 for the portion of El Dorado County at Lake Tahoe, including the City of South Lake Tahoe, for transit capital, planning, and operating assistance for the south shore transit system for fiscal year 2023-2024; and

WHEREAS, TTD requests the distribution of prior LTF revenue overages, plus accrued interest, if applicable; and

WHEREAS, TTD may amend the FY24 application once a revenue sharing agreement is reached to support additional microtransit services within the California portion of the South Shore. This possibility will be discussed at an upcoming TTD Board meeting as part of the public input process prior to a formal decision.

NOW, THEREFORE, BE IT RESOLVED that the TTD Board of Directors authorizes the District Manager to execute the fiscal year 2023-2024 transportation claim to the TRPA, sitting as the RTPA, in the amount of \$1,249,601 for the support of fiscal year 2023-2024 transit capital, planning, and operating assistance, including the request of the distribution of prior LTF revenue overages, plus accrued interest, if applicable.

PASSED AND ADOPTED by the TTD Board of Directors at its special meeting held on October 16, 2023, by the following vote:

Ayes:	Ms. Bagwell, Mr. Bass, Mr. Bigley, Mr. Chapman, Mr. Davis, Ms. Hill,
	Ms. Laine, Mr. Rice, Mr. Speal, Mr. Teshara

Absent: Ms. Diss, Ms. Gustafson

Navs:

Abstain:

Alexis Hill Chair

TAHOE TRANSPORTATION DISTRICT RESOLUTION NO. 2023-003

A RESOLUTION AUTHORIZING THE DISTRICT MANAGER TO EXECUTE THE CLAIMS FOR FISCAL YEAR 2023-2024 TO THE TAHOE REGIONAL PLANNING AGENCY, SITTING AS THE REGIONAL TRANSPORTATION PLANNING AGENCY, FOR STATE TRANSIT ASSISTANCE FUNDS

WHEREAS, the Tahoe Transportation District (TTD) is eligible to apply for and receive funds from the California State Transit Assistance Fund (STA) for transit capital, planning, and operating assistance; and

WHEREAS, the Tahoe Regional Planning Agency (TRPA), sitting as the Regional Transportation Planning Agency (RTPA), has been allocated an estimated amount of \$904,875 of which \$104,375 is designated for the State of Good Repair Program and \$800,500 designated for transit capital, planning, and operating assistance for the Lake Tahoe portion of El Dorado County, including the City of South Lake Tahoe, for the support of fiscal year 2023-2024 transit capital, planning, and operating assistance, with any carry-overs to be restricted for transit capital, including bus and/or equipment purposes; and

WHEREAS, TTD requests the distribution of prior STA revenue overages, plus accrued interest, if applicable; and

WHEREAS, TTD may amend the FY24 application once a revenue sharing agreement is reached to support additional microtransit services within the California portion of the South Shore. This possibility will be discussed at an upcoming TTD Board meeting as part of the public input process prior to a formal decision.

NOW, THEREFORE, BE IT RESOLVED that the TTD Board of Directors authorizes the District Manager to execute the fiscal year 2023-2024 transportation claim to the TRPA, sitting as the RTPA, in the amount of \$904,875 in STA funds, including the request of the distribution of prior STA revenue overages, plus accrued interest, if applicable.

PASSED AND ADOPTED by the TTD Board of Directors at its special meeting held on October 16, 2023, by the following vote:

Ayes: Ms. Bagwell, Mr. Bass, Mr. Bigley, Mr. Chapman, Mr. Davis, Ms. Hill, Ms. Laine, Mr. Rice, Mr. Speal, Mr. Teshara

Absent: Ms. Diss, Ms. Gustafson

Navs:

Abstain:

Alexis Hill Chair

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contacting the	Motor Carrier	Safety Unit	Supervisor	at	(916)	464-2102		WILLIII 3 DU.	siness	uays of the f				. 1
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California Highway Patrol



US DOT# 2857411

Legal: TAHOE TRANSPORTATION DISTRICT

Operating (DBA):

MC/MX #:

State #: 487013

Federal Tax ID:68-0360922 (EIN)

Scope:

Terminal

Review Type: Non-ratable Review - Special Study

Location of Review/Audit: Company facility in the U. S.

Territory: C

Operation Types

Interstate Intrastate Carrier:

Non-HM

N/A

Non-HM N/A

Business: Corporation

Shipper: Cargo Tank: N/A

Gross Revenue:

for year ending:

Company Physical Address:

128 MARKET STREET SUITE 3F

STATELINE, NV 89449

Contact Name:

Phone numbers: (1) 775-589-5500

(2)

Fax

E-Mail Address:

Company Mailing Address:

PO BOX 499

ZEPHYR COVE, NV 89448

Carrier Classification

Other: Interstate

Cargo Classification

Passengers

Equipment

Term Leased Trip Leased Owned

0

Owned Term Leased Trip Lease

Minibus, 16+

Power units used in the U.S.: 34

Percentage of time used in the U.S.: 100

Does carrier transport placardable quantities of HM? No

Is an HM Permit required?

< 100 Miles:

>= 100 Miles:

N/A

Driver Information

Inter

31

Intra

Average trip leased drivers/month: 0

Total Drivers: 31

CDL Drivers: 31



TAHOE TRANSPORTATION DISTRICT - Terminal U.S. DOT #: 2857411

State #: 487013

Review Da 10/16/2023

Part A

QUESTIONS regarding this report may be directed to the Valley Division Motor Carrier Safety Unit at:

> 2555 First Ave Sacramento, CA 95818 (916)731-6350

> > This TERMINAL REVIEW deals only with safety compliance at this terminal.

Person(s) Interviewed

Name: Chris Jacobs

Name:

Title: Operations manager

Title:



TAHOE TRANSPORTATION DISTRICT - Terminal

U.S. DOT #: 2857411

State #: 487013

10/16/202

Part B Violations

1 -	Primary: 34507.5	Discovered	Checked	Drivers/V In Violation	enicles Checked
STATE	CFR Equivalent: 390.19(a)(1)	1	1	1	1 💥

Description

A motor carrier shall ensure information associated with the United States Department of Transportation number assigned to the motor carrier is true and accurate. The information shall be updated as required by Section 390.19T of Title 49 of the Code of Federal Regulations, before the motor carrier operates a commercial motor vehicle, at least once every two calendar years, and within 15 days of any change of information, or cessation or resumption of regulated activity.

Carrier fails to update information with the United States Department of Transportation every two years as required.

Safety Fitness Rating Information:

Total Miles Operated

100,001

Recordable Accidents

0

OOS Vehicle (CR): 0

Number of Vehicle Inspected (CR): 9

OOS Vehicle (MCMIS): 0

Number of Vehicles Inspected (MCMIS): 0

Your proposed safety rating is :

This Review is not Rated.



TAHOE TRANSPORTATION DISTRICT - Terminal

U.S. DOT #: 2857411

State #: 487013

Review Date 10/16/2023

Part B Requirements and/or Recommendations

- 1. Questions related to this inspection may be directed to the Valley Division Motor Carrier Safety Unit Supervisor at 916-464-2102.
- 2. "Is Your Registration Information Current?
 FMCSA requires carriers to update their registration data via a MCS-150 form every 24 months. Please review, verify and update your contact information, Vehicle Miles Travelled (VMT) and Power Unit (PU) data to ensure that it is current and accurate, since it is used in the new Carrier Safety Measurement System. You should access the system, review all the information and press the submit button. Once you've done this, the system will record that you've reviewed the information and you will be in compliance with the biennial update requirement. https://li-public.fmcsa.dot.gov/LIVIEW/PKG_REGISTRATION.prc_option



TAHOE TRANSPORTATION DISTRICT - Terminal

U.S. DOT #: 2857411

State #: 487013

10/16/202

Part C

Reason for Review: Other

Annual

Planned Action:

Compliance Monitoring

Parts Reviewed Certification:

325

382

383

387

390

Prior Prosecutions

391

392 393

395

396

397

399

474

172

173

177

178

Prior Reviews

10/19/2022

10/27/2021

9/14/2020

Reason not Rated: Special Study

398

Study Code: CA

Unsat/Unfit Information

Is the motor carrier of passengers subject to the safety fitness procedures contained in 49 CFR part 385 subpart A, AND does it

transport passengers in a commercial motor vehicle?

No

Does carrier transport placardable quantities of hazardous materials?

Unsat/Unfit rule:

Not Applicable

Corporate Contact: Chris Jacobs

Corporate Contact Title: Operations manager

Special Study Information:

Remarks:

Terminal Name: Tahoe Transportation District

CA#-487013

Terminal Address: 1669 Shop St, South Lake Tahoe, CA 96150 FCN - 471275

Rating Information:

In accordance with 13 CCR 1233, this terminal has been rated Satisfactory at this time.

MAINTENANCE RECORDS VIOLATIONS:

No violations noted.

DRIVERS RECORDS VIOLATIONS:

No violations noted.

HOURS OF SERVICE:

No violations noted.

Upload Authorized:

Yes

No

Authorized by:

Yes

No

Failure Code:

Uploaded: Verified by:

Date:

Date:

Submittal Report

SGR-C16-FY23/24-6478-001

FY 23/24

Submittal Details

Program	Agency	Agency			Date	Date		
State of Good Repair Program	Tahoe Tra	ansportation Distri	ict	08/27/2023	08/27/2023			
Address	·	City		State	Zip Code			
P.O. Box 499		Zephyr Cove		CA	89448			
Contact			Contact Titl	е				
Tara Frank			Transportation Planner					
Contact Phone			Contact Email					
(775) 589-5508			tfrank@tahoetransportation.org					
Support Documentation			Additional Information					
TTD Board Resolution authorizing the District Manager to execute all required documents of the SGR program and any amendments thereto with the Department.								

Project Details

Title	Description	Asset Type	Project Category	Est. Useful Life	Est. Project Start Date	Est. Project Completion Date	Est. 99313 Costs	Est. 99314 Costs
FY 23-24 Repair and	These funds will be utilized for repair and rehabilitation	Rolling Stock/Fleet	Maintenance	5	07/01/2023	06/30/2024	\$174,001	\$9,925

Tahoe Transportation District Proposed FY24 Budget (Including Deputy) By Fund Type

					Par	king System	
	TOTAL	GENERAL	CIP	то		(PS)	GFA
Revenues							
Federal Grants	\$ 14,937,549	\$ -	\$ 8,156,739	\$ 6,780,810	\$	-	\$ -
State / Local	2,524,850		319,850	2,205,000			
Contributions	254,100	225,100	29,000				
General Revenues	100,000	100,000					
Charges for Services	582,500	47,500		20,000		515,000	
Special Items	 58,900	7,200	2,700	35,000		14,000	
TOTAL REVENUES	\$ 18,457,899	\$ 379,800	\$ 8,508,289	\$ 9,040,810	\$	529,000	\$ -
Expenses							
Personnel	\$ 6,058,131	\$ 496,568	\$ 433,886	\$ 5,014,195	\$	113,482	\$ 5,000
Admin Support (ICAP)		(466,296)	26,296	440,000			
Contracts	5,924,391		5,656,896			267,495	
Fuel	475,000			475,000			
Other Operating	3,398,366	310,790	130,304	2,822,687		134,585	
Depreciation & Disposal of Fixed							
Assets and Warranties	639,360			639,360			
Capital Outlay	40,000			40,000			
Taxes and Interest	500	500					
TOTAL EXPENSES	\$ 16,535,748	\$ 341,562	\$ 6,247,382	\$ 9,431,242	\$	515,562	\$ 5,000
Other Funding Sources							
In (Revenues)	\$ (2,975,513)	\$ -	\$ (358,563)	\$ (2,616,950)	\$	-	\$ -
Out (Expenses)	 2,975,513	6,089	2,616,950	352,474			
TOTAL OTHER FUNDING SOURCES	\$ -	\$ 6,089	\$ 2,258,387	\$ (2,264,476)	\$	-	\$ -
Increase / (Decrease) to Fund Balance	\$ 1,922,151	\$ 32,149	\$ 2,520	\$ 1,874,044	\$	13,438	\$ (5,000)

JS/ja AGENDA ITEM: VI.B.

Tahoe Transportation District Proposed FY24 Budget (Including Deputy) Transit Operations Fund

Operations

	C	perations	
Revenues			
Federal Grants			
FTA 5311	\$	1,221,708	Dural Operations Administrative (Admin) Proventive Maintenance (DM) Evenness
	Ş		Rural - Operations, Administrative (Admin), Preventive Maintenance (PM) Expenses
FTA 5307 Coronavirus Aid, Relief and Economic Security		218,525	Urban - PM Expenses
FTA 5307 American Rescue Plan		603,409	Urban - Operations & Admin, PM Expenses
FTA 5307 Originally from Congestion Mitigation Air Quality		1,500,000	Urban - Operations & Admin Expenses
FTA 5307 (FY20 and FY21)		3,138,624	Urban - Operations & Admin Expenses
FTA 5310		98,544	Urban - Americans Disability Act
Total Federal Grants	Ś	6,780,810	
Total rederal drains	Y	0,700,010	
Canada / Langel Evending			
State/ Local Funding			
NV State Parks	\$	85,000	SR28 Summer Service
El Dorado County		120,000	Balance of FY23 allocation
TDA - LTF		1,314,067	FY24 final estimates expected in October 2023 - \$129,622 future grant match
TDA - STA		590,378	FY24 final estimates expected in October 2023 - future grant match
TDA - STA - SGR		95,555	Final estimates expected in October 2023 - PM
Total State Funding	Ś	2,205,000	
Total State Fallaning	Y	2,203,000	
Charges for Services			
•			EV.24
Farebox Revenue	\$	-	FY 24 zero fares
Electrification Credits		20,000	Electrification credit applied to Farebox Recovery
Pass Sales			
Total Charges for Services	\$	20,000	
Special Items			
Sale of Fixed Asset	\$	1,500	
Interest Revenue	7	33,500	
Total Special Items	\$	35,000	
Total Special Items	۲	33,000	
TOTAL DELICABLES		0.040.040	
TOTAL REVENUES	\$	9,040,810	
Operating Expenses			
Personnel	\$	5,014,195	Includes Deputy
Admin Support (ICAP)	\$	440,000	
Fuel - Diesel	\$	375,000	
Utility - Electrification		100,000	LTCC Charger
Total Fuel/Utility	\$	475,000	
•			

JS/ja AGENDA ITEM: VI.B.

Tahoe Transportation District Proposed FY24 Budget (Including Deputy) Transit Operations Fund

	(Operations	
Other Operating Expenses, excl Depreciation			
Repair and Maintenance	\$	1,245,590	See TO Supplemental Schedule for Detail
Insurance		369,204	
Professional Services		378,950	See TO Supplemental Schedule for Detail
			Shop St \$36,000, CSLT transit centers \$123,456, copier \$3,850, old Incline Elementary School fence
Facility Rent		181,553	\$13,500, new Elementary School parking lot rental \$6,075, meeting room \$533
Facility Utilities		102,600	+// ············ / ··········
Telephone		37,920	
Sales Tax on Fuel		1,000	
Reproduction & Printing		5,325	
Supplies		61,200	Includes \$7,500 for computer equipment
Uniforms		10,650	morados y/)sos for comparer equipment
Postage		1,600	
Advertising & Public Relations		75,000	
License & Permits		1,200	
Dues, Subscriptions and Publications		22,020	
Subscriptions - Software		174,060	See TO Supplemental Schedule for Detail
Legal Services		36,210	See To Supplemental Schedule for Detail
Travel and Training		56,080	
Bank Fees		7,200	
Events		5,325	
Miscellaneous Expenses		50,000	\$5,000 misc expenses, \$45,000 contingency
Total Other Operating Prior to Depreciation and Warranty	Ś	2,822,687	53,000 misc expenses, 543,000 contingency
rotal other operating rhor to bepreciation and warranty	۲	2,822,087	
Depreciation and Disposal of Capital Assets	\$	588,000	
Warranties	\$	51,360	Proterra buses and charging equipment
0 110 11			
Capital Outlay	4	40.000	
Equipment under \$5000	\$	40,000	
Other Funding Sources - Revenues			
other running sources revenues			FY 22 TDA match: NDOT 5339 \$330,000, Zero Emission Fleet and Facility Plan \$14,650, Incline Mobility
Transfers (In) Out	\$	352,474	Hub Plan \$7,824
Capital (In) Out	\$	(2,616,950)	See CIP Transit Ops Detail
capital (III) out	\$	(2,264,476)	See cii Transic Ops Betain
	Ý	(2,204,470)	
Total Expenses, Outlay and Other Funding Sources	\$	7,166,766	
, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		,,	
Increase / (Decrease) to Fund Balance	\$	1,874,044	
JS/ja			AGENDA ITEM: VI.B.

Tahoe Transportation District Proposed FY24 Budget (Including Deputy) Transit Operations Supplemental Schedule

Professional Services		
Short Range Transit Plan		90,000
Misc - Contingency		69,500
IT Support		65,000
Transit Mgmt Information System Software Training		43,750
Snow Removal		20,000
Uniform Services		15,600
Radio Support		10,000
Drug Testing		6,800
Fire Alarm Monitoring		6,000
Lift Repairs		6,000
Background Checks		6,000
Timekeeping Support		5,700
Overhead Doors - Shop Street		5,000
ESE Restrooms		4,000
Website Support		3,500
Copier Repair		3,000
Bio Hazard Material Pick Up		3,000
Financial Software Support		3,000
Pressure Washer Up-Keep		2,800
ESE Fence Rental Installation		2,500
Employee Pull Notices		2,000
Snowblower Repairs		1,500
DMV Physicals		1,300
AED Annual Service		1,000
AC Repairs at Shop Street		1,000
Printing Design		500
Carpet Cleaning at Shop Street		500
Total Professional Services	\$	378,950
Software Subscriptions	_	
Transit Mgmt Information System Software, incl training	\$	40,000
AVL Software		38,000
Run-Cutting and Bid Development Software Support		35,000
Synchromatics Software		30,000
Non-Rev Vehicle Maint Tracking Software		11,000
Urban Solar Software - Bus Stop Lighting		10,260
Paratransit Software		6,800
Website Support	_	3,000
Total Software Subscriptions	\$	174,060

	(perations
Repairs & Maintenance		
Maintenance Work Orders		360,000
Outside Contractor		392,400
Off-site Tire Service		30,000
Fluids & Oils		53,750
Consumables		50,000
Delivery		6,000
Core Taxes		60
Other		15,000
Equipment Rental		116,880
Equipment under \$5K		15,000
Passenger Amenities		21,500
Write Off		5,000
Write Off from Inventory Sales		185,000
Parts Auction Revenue		(5,000)
Total Repairs & Maintenance	\$	1,245,590
Cost per Mile		
Total Operating Expenses (Excl Deprec/Warranties)		8,791,882
Less		
NV State Parks		(85,000)
Electrification Credit Farebox Replacement		(20,000)
Net Expense		8,686,882
Total Revenue Miles		382,731
Total Cost per Rev Mile	\$	22.70

JS/ja AGENDA ITEM: VI.B.

Tahoe Transportation District

TDA Claim

FY2023-24

Statement Certifying compliance with PUC section 99155 and 99155.5.

Section 99155

- (a) Each transit operator, whether publicly or privately funded all or in part, nonprofit or for profit, which offers reduced fares to senior citizens shall honor the federal Medicare identification card as sufficient identification to receive reduced fares. A transit operator which offers reduced fares to those senior citizens who are less than 65 years old shall also honor the senior citizen identification card issued pursuant to subdivision (b) of Section 13000 of the Vehicle Code.
- (b) Each transit operator, whether publicly or privately funded, in whole or in part, nonprofit or for profit, which offers reduced fares pursuant to subdivision (a) shall also offer reduced fares to disabled persons, as defined by Section 99206.5, disabled persons, as defined by Section 295.5 of the Vehicle Code, and disabled veterans, as defined by Section 295.7 of the Vehicle Code, at the same rate established for senior citizens. A transit operator shall honor the disabled person or disabled veteran placard identification card issued pursuant to Section 22511.55 of the Vehicle Code.
- (c) Every transit operator that offers reduced fares to disabled persons shall honor any current identification card that is valid for the type of transportation service or discount requested and that has been issued to an individual with a disability by another transit operator.
- (d) This section also applies to any dial-a-ride, paratransit, or nonfixed route operator which serves the disabled, but does not apply to a private nonprofit entity which serves the disabled or elderly.
- (e) Nothing in this section prohibits a transit operator from issuing its own identification card, except that no such card shall be required to be presented in addition to either a federal Medicare card or a card issued pursuant to Section 22511.55 of the Vehicle Code.
- (f) A transit operator, as defined in subdivision (b), which receives funds pursuant to the Mills-Alquist-Deddeh Act (Chapter 4 (commencing with Section 99200)), shall not require that a person requesting transportation be a resident of that transit operator's service area. (Amended by Stats. 2012, Ch. 769, Sec. 4. (AB 2679) Effective January 1, 2013.)

Section 99155.5

(a) The Legislature intends that dial-a-ride and paratransit services be accessible to disabled persons, as defined in Section 99206.5. It is intended that transportation service be provided for employment, education, medical, and personal reasons. Transportation for individuals with disabilities is a necessity, and allows these persons to fully participate in our society.

The Legislature finds and declares that the term "paratransit," as used in the federal Americans with Disabilities Act of 1990 (Public Law 101-336), refers to transportation services with specific criteria of quality and quantity, and which are required to be made available to limited classes of persons based on eligibility categories; this is often referred to as "ADA paratransit" or "complementary paratransit." The Legislature finds and declares that the terms "paratransit" and "dial-a-ride," as used in the laws of this state, apply to a broader range of transportation services and that not all individuals with disabilities under the laws of this state are eligible for "ADA paratransit" under the federal law.

- (b) Each transit operator, for profit or nonprofit, which provides, or contracts for the provision of, dial-a-ride or paratransit service for individuals with disabilities and which receives public funding pursuant to the Mills-Alquist-Deddeh Act (Chapter 4 (commencing with Section 99200)) for that service shall provide the service without regard to either of the following:
 - (1) Whether the person is a member of a household which owns a motor vehicle.
 - (2) Whether the place of residence of the person who requests transportation service is within the service area of the provider. To the extent that they are eligible for the specified service requested, all persons requesting transportation service in the service area of the provider shall be provided service on the same terms and at the same price that service is provided to other persons residing within the service area of the provider.
- (c) Subdivision (b) does not preclude a provider from offering a subscription service, and does not require a reduction in the amount the provider charges other public or private agencies.
- (d) Except as required by the federal Americans with Disabilities Act of 1990 (Public Law 101-336) and federal regulations adopted pursuant thereto or by higher standards prescribed by the laws of this state, nothing in this section requires any transit operator which provides service to individuals with disabilities in a manner consistent with subdivision (b) to make those services available outside the operator's established operating service area, or requires the operator to make the presentation of identification a condition to using the service.
- (e) A transit operator shall honor any current identification card which is valid for the type of transportation service or discount requested and which has been issued to an individual with disabilities by another transit operator.
- (f) Any person who believes an operator has violated Section 99155 or 99155.5 may file a report of the alleged violation with the transportation planning agency or county transportation commission. Any individual with disabilities may request the Attorney General to resolve any dispute as to compliance with Section 99155 or this section.

(Amended by Stats. 2012, Ch. 769, Sec. 5. (AB 2679) Effective January 1, 2013.)

TTD follows both PUC 99155 and 99155.5. TTD continues the "Free to the Rider" program in FY24. Certified by Joanie Schmitt, CFO.

Tahoe Regional Planning Agency

STA Qualifying Criteria Worksheet (PUC 99314.6) FY 2023/2024

Qualifying Criteria (Values Automatically Calculated)

A. Efficiency Standard 1 - Total Operating
Cost/Revenue Vehicle Hour cannot exceed sum of
prior year Total Operating Cost/Revenue Vehicle
Hour and an amount equal to the product of the
percentage change in CPI, multiplied by the
preceding year's Total Operating Cost/Revenue
Vehicle Hour. (1)

- Recent FY Prior FY 2022/23_Op. 2021/22 Op. % Difference Cost/Rev. Veh. Cost/Rev. Change in **Allowable** Standard between Actual CPI Hr. Veh. Hr. Increase Met? and Target \$256.87 \$205.89 3.10% \$212.28 21% No Veceur Tures FIIOI IIIIEE FY 2020/21 -FY 2017/18-2022/23 2019/20 Change in % Difference Average Op. Average Op. **CPI for Prior Allowable** Standard between Actual Cost/Rev. Veh. Cost/Rev. **Three Years** Increase Met? and Target 9.62% \$217.86 \$151.75 \$166.35 No 31%
- B. Efficiency Standard 2 Average Total Operating
 Cost/Revenue Vehicle Hour in the latest three years
 cannot exceed the sum of the Average of the Total
 Operating Cost/Revenue Vehicle Hour in the three
 years preceding the latest year and an amount
 equal to the product of the average percentage
 change in CPI for the same period multiplied by the
 Average Total Operating Cost/Revenue Vehicle
 Hour in the same three years. (2)
- **C.** If neither Efficiency Standard A or B are met, the lowest percentage by which the Total Operating Cost/Revenue Vehicle Hour Exceeded the target Amount. This portion shall be used only for capital purposes. (3)
- D. The inverse of C shall be allowed for <u>operating</u> purposes.

21%

79%

Note: (1) PUC Section 99314.6(a)(1)(A) as amended into the Transportation Development Act by SB 508 of 2015.

- (2) PUC Section 99314.6(a)(1)(B) as amended into the Transportation Development Act by SB 508 of 2015.
- (3) PUC Section 99314.6(a)(2) as amended into the Transportation Development Act by SB 508 of 2015.

Data Input (Do not input data into shaded cells) Fiscal Year	2017/18	2018/19	2019/20	2020/21	2021/2022	2022/2023
A. Total Systemwide Operating Costs ⁽⁴⁾	\$6,797,669	\$6,569,018	\$6,110,785	\$6,642,271	\$7,213,209	\$7,259,461
B. TDA Allowed Exemptions/Exclusions ⁽⁵⁾		.		1		
Depreciation (PUC 99246)	\$756,246	\$653,093	\$651,558	\$638,098	\$520,747	\$696,918
Charter Service Costs (PUC 99246)					,	
Vehicle Lease Costs (PUC 99246)						\$39,362
Principal and interest payments on capital projects funded with certificates of participation (PUC 99247)					\$310.628	\$68,039
Cost of "Extension of Services" (PUC 99268.8, 6619.1, 6633.8)					40.10,020	V00,000
Ridesharing Services Costs (PUC 99268.16)						
Complementary Paratransit Services Costs which exceed prior year's costs adjusted for the CPI (PUC 99268.17)					\$413,808	\$419,266
Fuel costs which exceed prior year's costs adjusted for the CPI (PUC 99268.17)					\$79,006	
Alternative fuel programs costs which exceed prior year's costs adjusted for the CPI (PUC 99268.17)						\$42,994
Power, including electricity costs which exceed prior year's costs adjusted for the CPI (PUC 99268.17)				\$2,482	\$12,025	\$26,809
Insurance premiums and payments in settlement of claims arising out of the operator's liability which exceed prior year's costs adjusted for the CPI (PUC 99268.17)				\$113,525	\$0	\$80,828
State and federal mandates which exceed prior year's costs adjusted for the CPI (PUC 99268.17)						
C. Adjusted Operating Costs	\$6,041,423	\$5,915,925	\$5,459,227	\$5,888,166	\$5,876,994	\$5,885,245
D. Revenue Vehicle Hours	48,312	35,918	32,990	30,858	28,545	22,911
E. Operating Cost per Revenue Vehicle Hour	\$125.05	\$164.71	\$165.48	\$190.81	\$205.89	\$256.87
F. Annual Percent Increase in Operating Cost per Revenue Vehicle Hour	10.90%	31.71%	0.47%	15.31%	7.90%	24.76%

G. Consumer Price Index Value (CPI) for the State of California ⁽⁶⁾	272.46	280.96	284.84	297.45	322.04	332.04
H. Annual Percent Change in Consumer Price Index for the State of California	3.88%	3.12%	1.38%	4.43%	8.27%	3.10%
I. Three-year Average Percent Change in Consumer Price Index for the State of California	2.86%	3.21%	2.79%	2.98%	4.69%	5.27%

Note:

- (4) Refer to Annual TDA Financial Audit Report
- (5) Refer to Annual TDA Financial Audit Report and/or actual TDA PUC reference to determine if exclusion applies.
- (6) CPI data from California Department of Industrial Relations, which uses the United State Department of Labor Bureau of Labor Statistics Data.

 The August Statewide CPI index for all Urban Consumers is used per PUC Section 99314.6 (b)(3). Data source link http://www.dir.ca.gov/oprl/CPI/CPICalc.xls