For assistance with a RGP application please contact [jweber@trpa.gov](mailto:jweber@trpa.gov)

# **Applicant Information:**

**AGENCY INFORMATION**

Implementing Agency Name: Click or tap here to enter text.

Agency Contact Person: Click or tap here to enter text. Title: Click or tap here to enter text.

Address: Click or tap here to enter text.City: Click or tap here to enter text.

State: Click or tap here to enter text. Zip: Click or tap here to enter text.

Phone: Click or tap here to enter text. Email: Click or tap here to enter text.

If requesting California funds, does your agency have a Master Agreement (MA) with Caltrans?

Yes  No\* Master Agreement Number: Click or tap here to enter text.

\*Agencies that do not have an MA must be able to meet requirements and enter into an MA with Caltrans prior to requesting any authorization of funds. The agreement approval process can take 6 to 12 months to complete.

**PROJECT INFORMATION**

Project Name: Click or tap here to enter text.

Project Application Number (1 of 1, 1 of 2, etc.\*): Click or tap here to enter text.

\*If submitting multiple applications please number the applications by order of priority.

Project Description (max 750 characters):



Project Location (max 500 characters):



Total Grant Request/Total Project Cost: $Click or tap here to enter text. / $Click or tap here to enter text.

Is the project listed in the [2020 Regional Transportation Plan project list](https://www.trpa.gov/wp-content/uploads/documents/09-2020-RTP-FINAL-AppB.pdf)? Yes  No \*project must be listed in the 2020 RTP to be eligible for funding

Enter the [LT Info Transportation Tracker](https://eip.laketahoeinfo.org/) project number: Click or tap here to enter text.

Has this project been submitted in a previous cycle of the Regional Grant Program? Yes  No

If yes, enter previous grant cycle and amount requested: Click or tap here to enter text.

Does this project currently have funds allocated to it? Yes  No

If yes, enter all funding sources and amounts: Click or tap here to enter text.

Project Type *(Check all that apply)*: Infrastructure  Non-infrastructure/Program  Plan

Project Sub-Type (estimate % of project):

Bike % Ped % Multi-use Trail % Roads % Transit % TDM % Other %

**Table 1: FUNDING REQUEST**

*See RGP guidelines for available funding sources and amounts.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **23/24** | **24/25** | **25/26** | **26/27** |
| **CMAQ** | X | Click or tap here to enter text. | Click or tap here to enter text. | X |
| **STBG (CA)** | X | Click or tap here to enter text. | Click or tap here to enter text. | X |
| **STBG (NV)** | X | Click or tap here to enter text. | Click or tap here to enter text. | X |
| **NV TAP** | X | Click or tap here to enter text. | Click or tap here to enter text. | X |
| **CRP (CA)** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | X |
| **CRP (NV)** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | X |
| **ATP MPO (CA)** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

**RIGHT OF WAY IMPACTS**

100% within Implementing Agency’s R/W

Require R/W easements from private owners

Require R/W easements or approvals from governmental or environmental agencies

\*When federal funds are to be used for R/W costs, 7-B: Field Review Form and the R/W estimate must be completed, and National Environmental Policy Act (NEPA) approval obtained before requesting authorization. If federal aid is sought for any phase of the project, all R/W activities must conform to federal requirements.

**Table 2: FUNDING REQUESTED (CURRENT AND FUTURE NEED), MATCH, AND MILESTONES:**

*Ensure that the funding totals match what you entered in Table 1 above.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **PHASE:** | **PE**  Requesting funds | **R/W**  Requesting funds | **CON or Program**  Requesting funds | **TOTALS** |
| **TIME:**  **Start – Finish**  **(Month/Year)** | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| **Requested Funding Total All & Source:** | $ total (total request)  CMAQ $ total  FY YY/YY  STBG (CA/NV)  $ total  FY YY/YY  NVTAP $ total  FY YY/YY  CRP (CA/NV)  $ total  FY YY/YY  ATP-MPO $ total  FY YY/YY | $ total (total request)  CMAQ $ total  FY YY/YY  STBG (CA/NV)  $ total  FY YY/YY  NVTAP $ total  FY YY/YY  CRP (CA/NV)  $ total  FY YY/YY  ATP-MPO $ total  FY YY/YY | $ total (total request)  CMAQ $ total  FY YY/YY  STBG (CA/NV)  $ total  FY YY/YY  NVTAP $ total  FY YY/YY  CRP (CA/NV)  $ total  FY YY/YY  ATP-MPO $ total  FY YY/YY | Funding Totals:  CMAQ: $ total  STBG: $ total  NVTAP: $ total  CRP: $ total  ATP-MPO: $ total |
| **Match Amount for each Source:**  **NV – 5%**  **CA\* – 11.47%**  **\*Except for ATP funds** | Funding: Source  $ total / % total  Match source:  Click or tap here to enter text.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Funding: Source  **$** total / % total  Match source:  Click or tap here to enter text.  Funding: Source  **$** total / % total  Match source:Click or tap here to enter text. | Funding: Source  **$** total / % total  Match source:  Click or tap here to enter text.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Funding: Source  **$** total / % total  Match source:  Click or tap here to enter text.  Funding: Source  **$** total / % total  Match source:  Click or tap here to enter text. | Funding: Source  **$** total / % total  Match source:  Click or tap here to enter text.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Funding: Source  **$** total / % total  Match source:  Click or tap here to enter text.  Funding: Source  **$** total / % total  Match source:  Click or tap here to enter text. | Match Total:  $ total |
| **Existing Funding Committed:** | **$** total | **$** total | **$** total | Committed Total:  **$** Click or tap here to enter text. |
| **Unfunded Need:** | **$** total | **$** total | **$** total | Unfunded Total:  **$** total |
| **TOTAL Project Funding by phase** | **$** total | **$** total | **$** total | **TOTAL Project Cost:**  **$** total |
| **Phase Milestones:** | **PE**  Click or tap here to enter text. | **R/W**  Click or tap here to enter text. | **CON or Program**  Click or tap here to enter text. |  |

# **Project Proposal Criteria: *(This section is where your project will be scored)***

**1. WORKPLAN AND TIMELINE (15pts)**  
Describe the scope of the project or program, phase and task to be funded, the delivery work plan, funding plan, and a detailed timeline with key milestones demonstrating the capacity to deliver in a timely manner.

a. Summary of Scope (max 500 characters): *Include a description and a summary of what the entire project or program will accomplish and what you expect this funding to support in the process.*



b. Phase and Task to be Funded, Delivery Work Plan, and Funding Plan (max 750 characters): *Describe*

*what phase(s) and task(s) to be funded, the delivery work plan, and the funding plan.*



c. Timeline (max 300 characters): *Key milestones demonstrating the capacity to deliver in a timely manner.*



**2. DEMONSTRATED NEED AND BENEFITS (15pts)**  
Project or program delivers multiple benefits and significant positive impacts. Connects to local area plans and is a good investment of resources.

a. Need and Benefits (max 750 characters): *Clearly identify the need and benefits of the project or program and the positive impacts to the environment and community. Illustrate how it meets the goals of the Regional Transportation Plan and associated* [*planning documents*](https://www.trpa.gov/transportation/documents/) *such as* [*Active Transportation Plan*](https://www.trpa.gov/rtp/#atp)*,* [*Local Area Plans*](https://www.trpa.gov/regional-plan/area-plans/)*,* [*ITS Plan,*](https://www.trpa.gov/rtp/#technology)  *Safe Routes to School Plan for location area, etc.*



b. Good Investment of Resources (max 400 characters): *Demonstrate the project or program is feasible and budget is reasonable.*



**3. PUBLIC PARTICIPATION AND PLANNING (10 pts)** (max 400 characters)   
Identify the local community public participation process developed for the proposed project or program; include a summary of noticed meetings, consultation with stakeholders, and tribal government(s). Show how the participation process identified it as a priority and responded to input from public participation process. If there was significant opposition, the applicant should summarize major concerns and how they were or were not resolved. Option to provide supporting documentation of meeting notices, survey responses etc. as an attachment, and requirement to include at least one letter of support.



**4. PERFORMANCE ASSESSMENT (30 pts)**  
Attach your applicable [project](https://www.trpa.gov/transportation/funding/regional-grant-program/) or [program](https://www.trpa.gov/transportation/funding/regional-grant-program/) assessment as a separate excel document.

**5. POTENTIAL FOR PROJECT SUCCESS (10 pts)**  
Demonstrate the ability to carry out the project or program based on long term management, agency success, and commitment to complete and fund.

a. Long Term Management (max 750 characters): *Identify your plan for long-term management, maintenance, and monitoring of the project or program.*



b. Demonstrate Agency Success (max 400 characters): *Provide examples of implementing similar projects or programs within the last 5 years. Does the project or program have innovative elements that are new to your entity or the region?*



c. Commitment to Complete (max 650 characters): *Is the project or program fully funded with request? If not, detail out funding plan to complete.*



**6. MATCHING FUNDS (5 pts)**  
Provide a brief explanation and documentation of secured funding source and dollar amount.



**7. REGIONAL OR LOCAL PRIORITY (15 pts)** (max 300 characters)  
Provide justification that the proposed project or program is either a regional or local priority.

*Describe how the project or program addresses any key issues, recommendations, or goals outlined in the corresponding Regional, Local, or Corridor Plan. Describe how the project or program complements and aligns with previous, current, or future projects in the local area or region.*



**SIGNATURE PAGE**

The undersigned affirms that their agency will be the implementing agency for the project or program

if funded with RGP funds and they are an authorized representative with the authority to submit this application. The undesigned affirms that the statements contained in this application are true and complete to the best of their knowledge and are acknowledging adherence to the requirements referenced in the RGP implementing guidelines.

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Phone: Click or tap here to enter text.

Email: Click or tap here to enter text.

Signature:



Date: Click or tap to enter a date.