



TAHOE REGIONAL PLANNING AGENCY  
 AFFORDABLE, MODERATE, OR ACHIEVABLE DEED-RESTRICTION  
 COMPLIANCE FORM

Per Chapter 52, Bonus Unit Incentive Program of the Tahoe Regional Planning Agency Code of Ordinances, property owners in the Tahoe Region have the option to deed-restrict their parcel to different affordability levels in exchange for a bonus unit. On these parcels, through a deed restriction running with the land, occupants' household income or employment location is restricted to affordable, moderate, or achievable housing limits set forth in Chapter 90, depending on the applicable deed-restriction type for which the bonus unit was awarded, and the unit may not be used as a second home or a vacation rental. Deed-restrictions issued per Chapter 52 also include the requirement to disclose the restrictions associated with the unit at the time of sale of the unit, and the **requirement to submit an annual compliance report to TRPA.**

**This form must be submitted by April 15 each year following the year in which the home was purchased.**

- This form can be digitally signed and submitted electronically by clicking below
- or
- Print, sign and submit via: EMAIL to [info@trpa.org](mailto:info@trpa.org), FAX to 775-588-4527, MAIL to PO Box 5310, Stateline NV 89449 or IN PERSON at the TRPA front counter located at 128 Market Street, Stateline

**Property owners may be subject to a fine of up to 1/10 of the current cost of a residential unit of use (RUU) annually for failure to submit the compliance report or deed-restriction disclosure form. Failure to comply with the requirements of this deed-restriction may result in a civil penalty of up to \$5,000 per day for each day the violation persists.**

Property Information:

Check one:

Single-Family Residence/Main House    Single-Family Residence/Accessory Dwelling Unit (secondary residence). For Single-Family residences, if both the main house and the accessory dwelling unit(s) are deed-restricted, one compliance form may be submitted for all units.

Multi-Family Residence. For Multi-Family Residences, one compliance form may be submitted for multiple units on one parcel, or multiple forms may be submitted.

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ County: \_\_\_\_\_ Zip: \_\_\_\_\_

Assessor's Parcel Number (APN): \_\_\_\_\_

1. Deed-restriction affordability level:

Affordable, number of units: \_\_\_\_  Moderate, number of units: \_\_\_\_  Achievable, number of units: \_\_\_\_

2. Units by number of bedrooms:

The deed-restriction covers these units:

Number of studio units: \_\_\_\_ Number of 2-br units: \_\_\_\_ Number of 4-br units: \_\_\_\_

Number of 1-br units: \_\_\_\_ Number of 3-br units: \_\_\_\_ Number of units with 5 or more bedrooms: \_\_\_\_

Total number of units: \_\_\_\_

3. The unit was occupied by the owner throughout the last year:  Yes  No

3a. If yes, the owner meets the income, employment and/or rent limits established by the deed-restriction, as noted in #1, above.

Yes  No

4. The unit or units was/were rented:  Yes  No.

4a. If yes, the renter(s) meet(s) the income, employment and/or rent limits established by the deed-restriction, as noted in #1, above.

Yes  No

5. Has the unit or units been used as a second home or vacation rental throughout the course of the last year?

Yes  No

6. The unit has been used exclusively by a permanent resident or seasonal worker throughout the course of the last year:

Yes  No

If you are not able to answer yes to either of 3a. or 4a. above, please contact TRPA.

DECLARATION: I hereby declare under penalty of perjury that all information submitted as part of this compliance form is true and accurate to the best of my knowledge and I understand that should any information submitted be inaccurate, erroneous, or incomplete, TRPA may take appropriate action.

Deed Holder(s)/Property Owner(s):

Printed Name(s) \_\_\_\_\_ Date: \_\_\_\_\_

Signature(s): \_\_\_\_\_

SUBMIT ELECTRONICALLY ONLY