

## RFP #220001 Transportation Equity Study Support RFP Questions & Answers:

1. What is the budget for the project?  
TRPA is unable to disclose budget during the RFP bid process. Please direct specific inquiries to the RFP scope items to assist with the RFP cost proposal submittal. Additionally, the project spans multiple fiscal years, so the project budget is subject to change based on future available funding and the proposals received.
2. Is the cost proposal based on audited rates?  
Contract award funding under this RFP is subject to US federal, state, and financial statement audits.
3. Who will the PM be for TRPA?  
Kira Smith, Senior Transportation Planner, will act as the project manager for TRPA. Other TRPA staff from various departments will be involved throughout the process.
4. Has TRPA established a Diversity, Equity and Inclusion Committee, and if so, when will that be convened?  
Yes, TRPA established an internal DEI Committee in August 2020. The committee meets monthly and is in the process of developing an Equity Strategic Plan. The DEI committee will be available to support this project as the agency sees fit.
5. Does TRPA have staff with language skills in Tagalog and/or a preferred translator for that language?  
TRPA staff do not have Tagalog language skills, but some staff are fluent in Spanish.
6. Would it be possible to extend the bid deadline to Monday, Nov 29<sup>th</sup> given that the current deadline is the Friday immediately following Thanksgiving?  
Yes, the deadline for proposal submissions has been extended to 5pm on Monday, November 29<sup>th</sup>. The schedule on the RFP has been adjusted to reflect this change.
7. The schedule included on p. 4 of the RFP indicates a start date of June 30, 2023 for Task 1. Can you confirm that this is a typo and that Task 1 is anticipated to commence in June 2022?  
The dates listed on the schedule indicate deadlines for each task. As Task 1 is project administration, TRPA anticipates this will be ongoing throughout the project, beginning in February, 2022 and continuing through the end of the project in June, 2023.  
  
Proposing firms do not need to adhere exactly to the suggested schedule on page 4. TRPA welcomes suggested adjustments in final proposals.
8. The RFP (p. 1) indicates that adherence to the budget is one of the evaluation criteria. What is the anticipated budget for the project?  
TRPA is unable to disclose budget during the RFP bid process. Please direct specific inquiries to the RFP scope items to assist with the RFP cost proposal submittal. Additionally, the project spans multiple fiscal years, so the project budget is subject to change based on future available funding and the proposals received.

9. Does the cost proposal count toward the 10-page limit of #1 Main Proposal?  
Yes, the cost proposal is considered part of the main proposal, but is submitted separately.
  
10. Can we include key staff resumes in an appendix excluded from the 10-page count of #2 Supplemental Materials?  
No, staff qualifications and resumes would be considered part of the 10-page limit of supplemental materials.