

RFP #230001 TDA Triennial Performance Audits RFP Questions & Answers:

1. What is the budget for the project?
TRPA is unable to disclose budget during the RFP bid process. Please direct specific inquiries to the RFP scope items to assist with the RFP cost proposal submittal.
2. Are the performance audits for the prior audit period available on the TRPA website?
The performance audits for the prior audit period are now available on the TRPA Transportation Funding Page here: <https://www.trpa.gov/transportation/funding/>. Scroll down to the “Transportation Development Act” header, expand, and scroll to “TDA Archives” to view them.
3. In the Qualifications and Experience section, the RFP indicates qualifications related to on-board transit surveys. Can TRPA confirm whether this qualification is required for the conduct of the Triennial Performance Audits?
This was a mistake carried over from a prior, unrelated RFP. That sentence has been corrected in the RFP and now reads **“Provide a summary of company and project team qualifications related to TDA triennial performance audits, transit analysis, or other audits of transit agencies.”**
4. In the Schedule and Cost section, the RFP indicates an initial term of 10 months with an option to extend one year. Can TRPA clarify the optional one year extension, provided the audits are every three years?
This was a mistake carried over from a prior, unrelated RFP. The sentence has been corrected in the RFP. The term for this contract shall be for one year.
5. Please clarify the timeframe – the project starts in early February and is to be completed by June 30, 2023, correct?
The project will commence in early February and should be completed by June 30, 2023. However, TRPA may request an extension from Caltrans should one be needed. An updated timetable is included in the RFP and posted below.

Date of Announcement:	November 7, 2022
Proposing Firms’ Questions Due:	November 14, 2022
Questions and Answers posted to www.trpa.gov	November 17, 2022
Deadline for Proposal Submissions:	December 2, 2022
Sealed Proposals Opened:	December 5, 2022
Selection of Consultants for Interviews (if necessary):	December 9, 2022
Consultant Interviews (if necessary):	December 12-16, 2022
Anticipated Award of Contract:	December 21, 2022
Commencement of Work:	February 1, 2023
Draft Performance Audits to TRPA staff:	May 1, 2023
Monthly Progress Reports:	the 10 th of the month following month end date
Final Performance Audits to TRPA staff:	June 30, 2023

6. Will presentations (if desired) take place in June 2023?

Presentations may be desired by the audited agencies, but will not be required. Please include time for presentations as an optional task to take place when the audits wrap up.

7. Page 4 of the RFP references a Project Timetable, but this information is not included elsewhere in the RFP.

An updated timetable is included in the RFP and pasted under question 5 above.

8. Has a not-to-exceed budget or budget range been identified?

TRPA is unable to disclose budget during the RFP bid process. Please direct specific inquiries to the RFP scope items to assist with the RFP cost proposal submittal.

9. Are the prior audit reports (covering FY 2016/17, FY 2017/18, and FY 2018/19) available online?

The FY 2017-2019 performance audits are now available on the TRPA Transportation Funding page here: <https://www.trpa.gov/transportation/funding/>. Scroll down to the "Transportation Development Act" header, expand, and scroll to "TDA Archives" to view them.

10. Will interviews, if held, be in-person or virtual?

Interviews will be conducted virtually via Zoom if held.

11. Are the proposal cover, cover letter, and resumes excluded from the 6-page limit for the main proposal?

The proposal cover and cover letter may be in addition to the 6-page limit, but please include any resumes, qualifications, or other experiences as part of the 6-page main proposal.