TAHOE REGIONAL PLANNING AGENCY
TRANSPORTATION

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STAFF REPORT

Date: February 17, 2021

To: TMPO Governing Board

From: TRPA Transportation Planning Staff

Subject: Approval of Amendment #1 of the FY 2021 Lake Tahoe Transportation Overall Work Program

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Summary and Staff Recommendation:
Staff recommends that the TMPO Governing Board approve Amendment #1 of the FY 2021 TMPO Overall Work Program (OWP) by adopting the attached resolution (Attachment A).

Required Motions:
In order to adopt the proposed targets and funding program, the Board must make the following motion(s), based on the staff summary:

1) A motion to adopt the attached resolution approving Amendment #1 of the 2021 TMPO Overall Work Program. (Attachment A).

In order for motion(s) to pass, an affirmative vote of any eight Board members is required.

Tahoe Transportation Commission (TTC) Recommendation:
On February 12, 2021, the TTC recommended TMPO approval of Amendment #1 of the FY 2021 Transportation Overall Work Program.

Background:
As a recipient of federal transportation planning funds, the Tahoe Metropolitan Planning Organization (TMPO) is required to prepare an annual program of work outlining transportation planning activities TMPO will be undertaking in the coming fiscal year. The OWP, also referred to as a Unified Planning Work Program (UPWP), provides a description of the activities and financial budget to fund the efforts.

Based on a revised funding allocation from California to TMPO it is necessary to amend the current OWP FY 20/21 budget of $1,843,574 to reflect a reduction of $62,779 (3.4%) in funding. This reduction will come from Work Elements (WE) 103 Public Outreach and Coordination, 104 Regional Intermodal Planning and 105 Transportation Data Management and Forecasting. This amendment is also an opportunity to update project completion dates and tasks to reflect a mid-year status. Attachment B includes the specific edits to Work Elements 103, 104, 105 and 108 for consideration with this amendment. The full track changes OWP Amendment #1 document can be found on the TRPA Transportation webpage.

Contact Information:
If you have any questions or comments regarding this item, please contact Michelle Glickert, at mglickert@trpa.org or 775-589-5204.

Attachments:
A. Resolution 2021-__ to adopt Amendment #1 of the FY2021 TMPO OWP
B. 2020/2021 Lake Tahoe Transportation Overall Work Plan Revised Work Elements Amendment #1

Attachment A

Resolution 2021-__ to adopt Amendment #1 of the FY2021 TMPO OWP

TMPO CONSENT CALENDAR ITEM NO. 2

Attachment A

TAHOE METROPOLITAN PLANNING ORGANIZATION
TMPO RESOLUTION NO. 2021-__

ADOPTION OF AMENDMENT #1 OF THE TMPO 2020 TRANSPORTATION OVERALL WORK PROGRAM

WHEREAS, the Tahoe Metropolitan Planning Organization (TMPO) has been designated by the Governors of California and Nevada for the preparation of transportation plans and programs under US Title 23, CFR 450; and

WHEREAS, each MPO is required to adopt an Overall Work Program (OWP), describing the transportation planning program and the planning activities anticipated for the Region over the next fiscal year; and

WHEREAS, the Federal Highway Administration, the Federal Transit Administration, Caltrans and the Nevada Department of Transportation have approved the 2021 OWP; and

WHEREAS, staff has prepared Amendment #1 to the OWP that includes modifications to budget and activities in Work Elements 103, 104, 105 and 108; and

WHEREAS, staff is requesting that the TMPO Governing Board adopt Amendment #1 of the 2021 OWP and authorize the submittal to state and federal agencies for approval as necessary, and authorize staff to take actions necessary for this approval; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Tahoe Metropolitan Planning Organization adopts this resolution approving Amendment #1 of the 2021 Tahoe Basin Transportation Overall Work Program.

PASSED AND ADOPTED by the Governing Board of the Tahoe Metropolitan Planning Organization at its regular meeting held on February 24, 2020 by the following vote:

Ayes:
Nays:
Abstain:
Absent:

_____
Mark Bruce, Chair
Tahoe Metropolitan Planning Organization
Governing Board

Attachment B

2020/2021 Lake Tahoe Transportation Overall Work Plan Revised Work Elements Amendment #1

TMPO CONSENT CALENDAR ITEM NO. 2

Attachment B

Revised Work Elements

REVISED WORK ELEMENTS

Budget Reconciliation includes a reduction of $62,779 from the overall FY 20/21 budget of $1,843,574. The funding source reductions include California Planning (PL) Carryover Funds (-$51,300) and Federal Transit Administration 5303 Carryover Funds (-$11,479). Work Elements (WE) 103 Public Outreach and Coordination, 104 Regional Intermodal Planning and 105 Transportation Data Management and Forecasting have been reduced as shown below. The reductions do not significantly impact deliverables and activities in the work elements due to savings from various COVID-related impacts like a reduction in in-person meetings, and other reduced costs.

Summary:

Work Element	*CA PL Carryover*	*FTA 5303 Carryover*	
WE103	$ 10,150		$ 10,150
WE104	$ 16,150	$ -	$ 16,150
WE105	$ 25,000	$ 11,479	$ 36,479
Reduction	**$ 51,300**	**$ 11,479**	**$ 62,779**
Total	$ 51,300	$ 11,479	$ 62,779

WE103 Revised

REVENUES		**EXPENDITURES**	
Direct Costs:		**Direct Costs:**	
FHWA PL (CA)	$22,000	Noticing/Advertising/Meetings	$9,850
-Toll Credits (CA-PL)	$2,523	*Subscriptions/Dues	$12,000
FHWA PL (CA-Carryover)	$9,850	TMA Cooperative Agreements	$22,000
-Toll Credits (CA-Carry)	$1,130		
TRPA General	$12,000	*Not funded by CPG funds	
Subtotal:	**$43,850**	**Subtotal:**	**$43,850**
TMPO Staff:		**TMPO Staff:**	
FHWA PL (CA)	$120,000		
-Toll Credits (CA-PL)	$13,764		
FHWA PL (CA-Carryover)	$40,834		
-Toll Credits (CA-Carry)	$4,684		
		Wages/Benefits:	**$91,906**
		Est. Indirect Cost:	**$68,928**
Subtotal:	**$160,834**	**Subtotal:**	**$160,834**
Total:	**$204,684**	**Total:**	**$204,684**

**Toll Credits are displayed for tracking purposes and are not a form of cash or revenue.

WE104 Revised

REVENUES		EXPENDITURES	
Direct Costs:		**Direct Costs:**	
FHWA PL (CA)	$87,880	RTP/SCS Update Support Svcs.	$131,038
-Toll Credits (CA-PL)	$10,080	Transit Planning Support Svcs.	$60,000
FHWA PL (CA-Carryover)	$0		
-Toll Credits (CA-Carry)	$0		
FTA 5303 (CA)	$79,415		
-Toll Credits (FTA 5303 CA)	$9,109		
FTA 5303 (CA Carryover)	$5,312		
-Toll Credits (CA 5303-Carry)	$609		
TDA Planning	$18,431		
Subtotal:	**$191,038**	**Subtotal:**	**$191,038**
TMPO Staff:		**TMPO Staff:**	
FHWA PL (CA)	$202,548		
-Toll Credits (PL-CA)	$23,232		
FHWA PL (CA-Carryover)	$26,823		
-Toll Credits (CA-Carry)	$3,077		
FHWA PL (NV)	$26,228		
FTA 5303 (NV)	$31,730	**Wages/Benefits:**	**$165,934**
TDA Planning	$3,050	**Est. Indirect Cost:**	**$124,446**
Subtotal:	**$290,380**	**Subtotal:**	**$290,380**
Total:	**$481,418**	**Total:**	**$481,418**

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WE105 Revised

REVENUES		EXPENDITURES	
Direct Costs:		**Direct Costs:**	
FHWA PL (CA-Carryover)	$0		
-Toll Credits (CA-Carry)	$0		
FTA 5303 (CA Carryover)	$13,521	Data and Forecasting System Svcs.	$25,000
-Toll Credits (CA 5303-Carry)	$1,551	Data Collection Contract Svcs.	$38,521
TRPA General	$50,000		
Subtotal:	**$63,521**	**Subtotal:**	**$63,521**
TMPO Staff:		**TMPO Staff:**	
FHWA PL (CA)	$45,839		
-Toll Credits (PL-CA)	$5,258		
FHWA PL (CA-Carryover)	$52,793		
-Toll Credits (CA-Carry)	$6,055		
FTA 5303 (CA)	$3,585		
-Toll Credits (FTA 5303 CA)	$411		
FTA 5303 (CA Carryover)	$41,000		
-Toll Credits (CA 5303-Carry)	$4,703		
FHWA PL (NV)	$106,800	**Wages/Benefits:**	**$146,082**
TDA Planning	$5,622	**Est. Indirect Cost:**	**$109,557**
Subtotal:	**$255,639**	**Subtotal:**	**$255,639**
Total:	**$319,160**	**Total:**	**$319,160**

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Work Element 108.4 - Revised

The evaluation and recommendation of new transportation funding strategies to deliver the RTP/SCS is a critical activity for Lake Tahoe. Conventional transportation funding from Federal and State and Federal programs are typically allocated by resident population or are delivered via extremely competitive grant processes that favor large urban areas with high matching funds from alternative sources. The Tahoe Region is seeking to remain competitive and create sustainable revenue sources that can allow for a more reliable implementation and service delivery. The activities included in this work element will assist in producing a Funding Strategy that will evaluate funding mechanisms, including the consideration of social equity and interplay with local and state emerging or existing funding sources. Activities to support the Funding strategy will include stakeholder and public outreach, screening of potential mechanisms, legislative analysis, identification of implementation priorities from RTP/SCS, regional consensus process, and other tasks.

Tasks	**Regional Funding and Pricing Study**
	• Educate stakeholders and decision makers on pricing and other funding strategies • Public and stakeholder outreach • Illustrate RTP/SCS implementation priorities and resulting GHG and other benefits • Enhance social equity and avoid inequitable cost burdens • Investigate relationship with state pricing programs under consideration (i.e., VMT Pilot) • Evaluate and screen potential funding mechanisms • Develop recommendations for future funding proposal

Product	**Regional Funding and Pricing Study**
	• Draft Regional Funding Study