TAHOE REGIONAL PLANNING AGENCY
TRANSPORTATION

Mail
PO Box 5310
Stateline, NV 89449-5310

Location
128 Market Street
Stateline, NV 89449

Contact
Phone: 775-588-4547
Fax: 775-588-4527
www.trpa.gov

STAFF REPORT

Date: April 21, 2021

To: TMPO Governing Board

From: TRPA Staff

Subject: Approval of Amendment No.2 of the FY 2021 Lake Tahoe Transportation Overall Work Program

---

Summary and Staff Recommendation:
Staff recommends that the Tahoe Metropolitan Planning Organization (TMPO) Governing Board approve Amendment No.2 of the FY 2021 TMPO Overall Work Program (OWP) by adopting the attached resolution (Attachment A).

Required Motions:
In order to adopt the proposed targets and funding program, the Board must make the following motion, based on the staff report:

1) A motion to adopt the attached resolution approving Amendment No.2 of the 2021 TMPO Overall Work Program (Attachment A).

In order for motion to pass, an affirmative vote of any eight Board members is required.

Background:
As a recipient of federal transportation planning funds, the TMPO is required to prepare an annual program of work outlining transportation planning activities TMPO will be undertaking in the coming fiscal year. The OWP, also referred to as a Unified Planning Work Program (UPWP), provides a description of the activities and financial budget to fund the efforts.

Based on a revised funding allocation from California to TMPO it is necessary to amend the current OWP FY 20/21 budget of $1,786,905 to reflect a reduction of $36,797 (2%) in funding. This reduction will come from Work Elements (WE) 103 Public Outreach and Coordination and 104 Regional Intermodal Planning. Attachment B includes the specific edits to Work Elements 103 and 104 for consideration with this amendment. The full track changes OWP Amendment No.2 document can be found on the TRPA Transportation webpage.

Contact Information:
If you have any questions or comments regarding this item, please contact Michelle Glickert, at mglickert@trpa.org or 775-589-5204.

Attachments:

A. Resolution 2021-__ to adopt Amendment No.2 of the FY2021 TMPO OWP
B. 2020/2021 Lake Tahoe Transportation Overall Work Plan Revised Work Elements Amendment No.2

Attachment A

Resolution 2021-__ to adopt Amendment No.2 of the FY2021 TMPO OWP

TAHOE METROPOLITAN PLANNING ORGANIZATION
TMPO RESOLUTION NO. 2021-__

ADOPTION OF AMENDMENT No.2 OF THE TMPO 2021 TRANSPORTATION OVERALL WORK PROGRAM

WHEREAS, the Tahoe Metropolitan Planning Organization (TMPO) has been designated by the Governors of California and Nevada for the preparation of transportation plans and programs under US Title 23, CFR 450; and

WHEREAS, each MPO is required to adopt an Overall Work Program (OWP), describing the transportation planning program and the planning activities anticipated for the Region over the next fiscal year; and

WHEREAS, the Federal Highway Administration, the Federal Transit Administration, Caltrans and the Nevada Department of Transportation have approved the 2021 OWP; and

WHEREAS, staff has prepared Amendment No.2 to the OWP that includes modifications to budget and activities in Work Elements 103 and 104; and

WHEREAS, staff is requesting that the TMPO Governing Board adopt Amendment #2 of the 2021 OWP and authorize the submittal to state and federal agencies for approval as necessary, and authorize staff to take actions necessary for this approval; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Tahoe Metropolitan Planning Organization adopts this resolution approving Amendment No.2 of the 2021 Tahoe Basin Transportation Overall Work Program.

PASSED AND ADOPTED by the Governing Board of the Tahoe Metropolitan Planning Organization at its regular meeting held on April 28, 2021 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

_____
Mark Bruce – Chair
Tahoe Metropolitan Planning Organization
Governing Board

Attachment B

Revised Work Elements

Revised Work Elements

Budget Reconciliation includes a reduction of $36,797 from the overall FY 20/21 budget of $1,786,905. The funding source reductions include California Planning (PL) Funds (-$33,593) and Federal Transit Administration 5303 Funds (-$3,204). Work Elements (WE) 103 Public Outreach and Coordination and 104 Regional Intermodal Planning have been reduced as shown below. The reductions do not significantly impact deliverables and activities in the work elements due to savings from various COVID-related impacts like a reduction in in-person meetings, and other reduced costs.

Summary:

Work Element	*CA PL*	*FTA 5303*	*total*
WE103	$ 11,593		$ 11,593
WE104	$ 22,000	$ 3,204	$ 25,204
Reduction Total	$ 33,593	$ 3,204	$ 36,797

WE103 Revised

REVENUES		EXPENDITURES	
Direct Costs:		**Direct Costs:**	
FHWA PL (CA)	$10,407	Noticing/Advertising/Meetings	$1,257
-Toll Credits (CA-PL)	$2,523	*Subscriptions/Dues	$9,000
FHWA PL (CA-Carryover)	$9,850	TMA Cooperative Agreements	$22,000
-Toll Credits (CA-Carry)	$1,130		
TRPA General	$12,000	*Not funded by CPG funds	
Subtotal:	**$32,257**	**Subtotal:**	**$32,257**
TMPO Staff:		**TMPO Staff:**	
FHWA PL (CA)	$120,000		
-Toll Credits (CA-PL)	$13,764		
FHWA PL (CA-Carryover)	$40,834		
-Toll Credits (CA-Carry)	$4,684		
		Wages/Benefits:	**$91,906**
		Est. Indirect Cost:	**$68,928**
Subtotal:	**$160,834**	**Subtotal:**	**$160,834**
Total:	**$193,091**	**Total:**	**$193,091**

**Toll Credits are displayed for tracking purposes and are not a form of cash or revenue.

WE104 Revised

REVENUES		EXPENDITURES	
Direct Costs:		**Direct Costs:**	
FHWA PL (CA)	$65,880	RTP/SCS Update Support Svcs.	$110,834
-Toll Credits (CA-PL)	$10,080	Transit Planning Support Svcs.	$55,000
FHWA PL (CA-Carryover)	$0		
-Toll Credits (CA-Carry)	$0		
FTA 5303 (CA)	$76,211		
-Toll Credits (FTA 5303 CA)	$9,109		
FTA 5303 (CA Carryover)	$5,312		
-Toll Credits (CA 5303-Carry)	$609		
TDA Planning	$18,431		
Subtotal:	**$165,834**	**Subtotal:**	**$165,834**
TMPO Staff:		**TMPO Staff:**	
FHWA PL (CA)	$202,548		
-Toll Credits (PL-CA)	$23,232		
FHWA PL (CA-Carryover)	$26,823		
-Toll Credits (CA-Carry)	$3,077		
FHWA PL (NV)	$26,228		
FTA 5303 (NV)	$31,730	**Wages/Benefits:**	**$165,934**
TDA Planning	$3,050	**Est. Indirect Cost:**	**$124,446**
Subtotal:	**$290,380**	**Subtotal:**	**$290,380**
Total:	**$456,214**	**Total:**	**$456,214**

**Toll Credits are displayed for tracking purposes and are not a form of cash or revenue.