

2019 QUARTERLY REPORT

TAHOE REGIONAL PLANNING AGENCY
First Quarter: January – March 2019



TAHOE
REGIONAL
PLANNING
AGENCY



Photo by Drone Promotions

TABLE OF CONTENTS

TRPA STRATEGIC INITIATIVES

Transportation.....	2
Thresholds and Performance Management	3
Tahoe Keys Weed Management.....	3
Livable and Sustainable Communities.....	4

ONGOING INITIATIVES AND ANNUAL ACTIVITIES

Long Range & Transportation Planning Division	6
Current Planning Division	7
Environmental Improvement Program Division	8
Research & Analysis Division.....	12
External Affairs	14
Finance, Information Technology, & Facilities	16
Human Resources	16

TRPA STRATEGIC INITIATIVES

The Tahoe Regional Planning Agency (TRPA) is moving forward with strategic initiatives the Governing Board identified as major priorities for the agency. These initiatives align directly with the four objectives in the agency's Strategic Plan.

TRANSPORTATION

U.S. 50 South Shore Community Revitalization Project

The U.S. 50 South Shore Community Revitalization Project is a transformational and regionally significant project identified as a top transportation priority for Lake Tahoe. The project will realign approximately one mile of Highway 50 behind Heavenly Village and the casino core, creating a pedestrian-friendly and transit-oriented local main street corridor that extends throughout project area in Stateline and South Lake Tahoe.

A committee of the Bi-State Consultation on Transportation formed to solidify agreement on project elements and processes following project approval by TRPA last November. These project elements include the development and implementation of a Main Street Management Plan, construction of 109 units of replacement housing, and community connectivity improvements and amenities including a community park within the Rocky Point neighborhood.

Phase one of the project concluded this quarter with a stakeholder working group kick-off meeting in late March. This initial meeting focused on introductions, roles and responsibilities, project background, and the approach for the stakeholder working group process.

U.S. 50 South Shore Community Revitalization Project Stakeholder Working Group Membership

- Tahoe Regional Planning Agency
- Lake Tahoe Visitors Authority
- South Tahoe Alliance of Resorts
- Lake Tahoe South Shore Chamber of Commerce
- South Tahoe Chamber of Commerce
- League to Save Lake Tahoe
- Heavenly Resort
- City of South Lake Tahoe
- Douglas County
- Heavenly Village
- Tahoe Transportation District
- California Department of Transportation
- Nevada Department of Transportation
- California Public Safety
- Nevada Public Safety
- Business Community
- Community Member
- Rocky Point Neighborhood Residents (3)

Other tasks in phase one included stakeholder identification, completion of an existing conditions report that will be reviewed by the stakeholder working group and further developed by the consultant, developing a list of contacts for public outreach, and contract initiation for the Main Street Management Plan. TRPA will continue to provide project outreach to local businesses, community members, and other interested parties to solicit participation and support for the project.

THRESHOLDS AND PERFORMANCE MANAGEMENT



The thresholds and performance management strategic initiative continues to review the threshold standards and information management system. The threshold update working group, the Tahoe Science Advisory Council, and TRPA staff have worked over the past eight months to review and evaluate the system TRPA uses to manages data to support adaptive management. To provide a more seamless connection between the threshold standards and the Regional Plan and continue to bring the threshold standards in line with best practices, the initiative has developed two proposals. The first would colocate the threshold standards with the Regional Plan and the second would remove six narrative policy statements as threshold standards.

Colocating the threshold standards and Regional Plan would make the environmental goals to be achieved by the Regional Plan clearer and more apparent. Identifying the policies and measures to achieve those goals within the same document would then directly link the TRPA Compact's mission to set environmental threshold standards and develop a Regional Plan to meet those standards. A consolidated Threshold Standard and Regional Plan document describes a structured system for review and amendment of both the threshold standards and the Regional Plan.

The Tahoe Science Advisory Council also noted the "corrosive influence of policy statements as standards is in the vagueness of those statements," challenging TRPA to address the shortcoming. TRPA adopted policy statements in 1982 in conjunction with the threshold standards to provide direction for the agency's development of the Regional Plan. The policy statements do not meet best practices for threshold standards because they are neither specific nor measurable and cannot be objectively evaluated. The guidance of the policy statements has been fully incorporated into the Regional Plan and their elimination as threshold standards would not alter the policies or implementation of the Regional Plan.

The TRPA Advisory Planning Commission and Regional Plan Implementation Committee considered both proposals at their March meetings and voted unanimously to support each. The proposals will be considered by the Governing Board in April.

TAHOE KEYS WEED MANAGEMENT

Tahoe Keys Stakeholder Committee

A stakeholder committee formed this quarter to collaboratively guide the development and environmental analysis of the Tahoe Keys weed management project. Formation of this committee was a recommendation of Zephyr Collaboration, the firm selected to lead the collaborative mediation for the Tahoe Keys. The committee includes representatives from TRPA, the Lahontan Regional Water Quality Control Board, Tahoe Keys Property Owners Association, League to Save Lake Tahoe, Tahoe Water Suppliers Association, and Tahoe Resource Conservation District. The committee met several times this quarter and is finalizing a timeline for the project. Next quarter, the committee will provide input and

recommendations on the goals, objectives, and alternatives for the Tahoe Keys weed management project and provide input on a public outreach plan.

Environmental Analysis

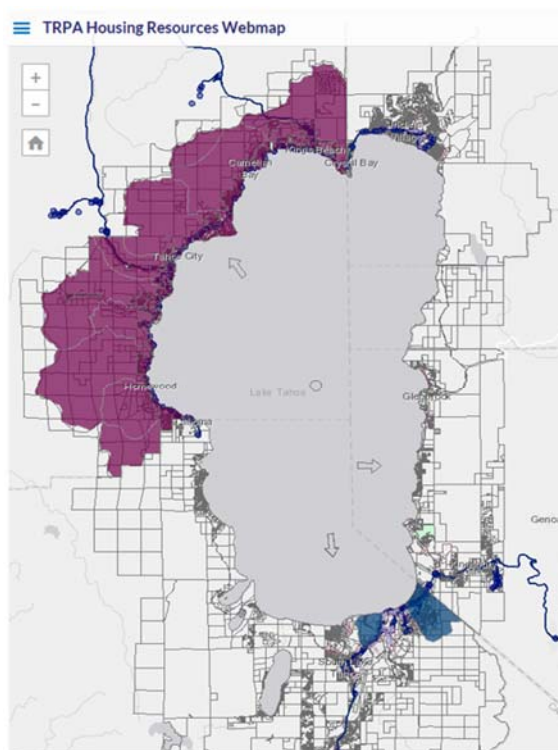
TRPA contracted with TRC, an environmental consultant firm, to complete the environmental analysis needed for the Tahoe Keys weed management project and TRC has developed a scope and schedule for the necessary studies and data collection for the 2019 field season.

LIVABLE AND SUSTAINABLE COMMUNITIES

TRPA Launches Housing Webpage

Tahoe agencies are taking steps to encourage the creation of more workforce housing. But what has changed, and how do changes affect people who want to build new housing for residents? TRPA has identified all the incentives available for affordable, moderate, “achievable,” and market-rate housing on a new housing webpage (<http://www.trpa.org/permitting/housing/>).

On this webpage, people can learn about application fee waivers for resident housing, how to get a free residential unit of use to build housing for residents, and what other agencies, such as the South Tahoe Public Utility District are doing to encourage more local housing. The webpage includes an interactive map showing locations where the incentives apply, as well as other useful data, such as the location of opportunity zones and where accessory dwelling units are allowed on parcels smaller than one acre. This webpage will be updated as new housing incentives are created.



A screenshot of the housing map, which includes data that may be helpful to developers, local jurisdictions, and the public looking for resources on housing in the Tahoe Basin. Source: <http://gis.trpa.org/housing/>

Tahoe Prosperity Center and Mountain Housing Council Working Groups

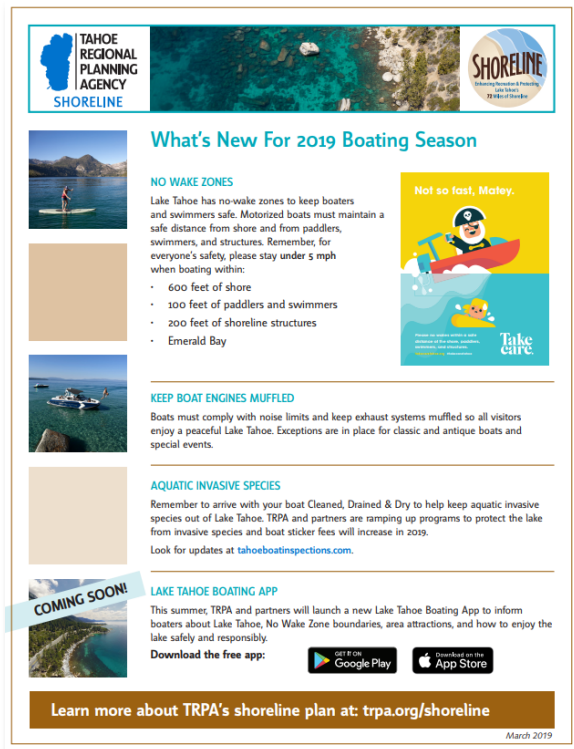
The Tahoe Prosperity Center and Mountain Housing Council working groups continue to focus on helping the Region achieve its workforce housing goals. TRPA serves on a variety of working groups for both partnerships. The Housing Tahoe Partnership recently released its policy recommendation for flexible parking standards, in which the TRPA was an active partner. The Mountain Housing Council released its white paper on the impact of short-term vacation rentals and a policy paper on how fee incentives can help achievable housing projects. TRPA participated in the development of both papers. Links to these papers are provided below:

- White paper on the impact of shore-term vacation rentals:
https://mountainhousingcouncil.files.wordpress.com/2018/02/mhc_policy1briefinal_achievablelocalhousing.pdf
- Policy paper on fee incentives:
https://mountainhousingcouncil.files.wordpress.com/2018/08/mhc_policyrecommendation.pdf

Shoreline Plan Implementation

Implementation of the shoreline program the Governing Board approved last October continued this quarter. Highlights of this work include:

- TRPA created a new position for a **dedicated shoreline planner** to oversee mooring, permitting, and registrations. The position will also lead the permitting for boat rental concessions.
- TRPA updated its website to include a dedicated page for the shoreline program <http://www.trpa.org/shoreline>. The page includes links to shoreline permit applications, information about moorings and boating, and fact sheets for a variety of frequently asked questions about shoreline topics.
- TRPA released a series of **updated permit applications** for shorezone projects and activities under the new Shoreline Plan. These applications include new Express Check applications for expedited TRPA review of in-kind shorezone structure reconstructions, declarations for exempt and qualified exempt activities for shorezone structures, a general shorezone application, and an information packet on the application process for new piers. Applications for new piers will be accepted this June and up to 12 applications will be selected to move forward through the permitting process.
- The **new registration system for existing moorings** (buoys, boat lifts, and slips) went live on March 1 on Lake Tahoe Info. By the end of March, more than 160 mooring registrations have been submitted through this online portal, which represents over 500 individual moorings and approximately 10 percent of all eligible moorings on the lake. The mooring registration system can be found at: <https://parcels.laketahoeinfo.org/MooringRegistration/Welcome>).



One of the shoreline fact sheets available on the TRPA website.

ONGOING INITIATIVES AND ANNUAL ACTIVITIES

LONG RANGE & TRANSPORTATION PLANNING DIVISION

Sustainable Recreation

The sustainable recreation working group completed a draft existing conditions report for outdoor recreation in the Tahoe Region. The report highlights recreation trends, challenges, plans, and hot-spots and will inform the ongoing development of a larger sustainable recreation strategy for the Tahoe Region.

The Tahoe Science Advisory Council approved the final work plan for science support for the development of the sustainable recreation strategy. The work plan, totaling \$175,000, will examine linkages between recreation experience, public access, and environmental quality. Key deliverables will include conceptual models to measure recreation experiences and public access and develop a regional monitoring framework.

Mountain Ventures Summit

TRPA staff attended and spoke at the Mountain Ventures Summit in Mammoth Lakes this quarter. The conference brings together mountain towns from across the West to begin to jointly address topics around housing, economic development, and sustainable recreation. Devin Middlebrook, sustainability program coordinator for TRPA, presented the work of the sustainable recreation working group and how recreation challenges are being addressed at Lake Tahoe.

Office of Sustainable Outdoor Recreation and Tourism for the Eastern Sierra

TRPA staff began coordinating with the Town of Mammoth Lakes on the creation of an Office of Sustainable Outdoor Recreation and Tourism for the Eastern Sierra. This work is being funded by a grant from the Sierra Nevada Conservancy. Key deliverables for the project include a climate vulnerability assessment, coordination among recreation providers from Shasta to Death Valley National Park, capacity building, and public outreach and education.

Sustainable Communities Program

Sustainable Top 100: Lake Tahoe was recognized as a winner in the Green Destinations Sustainable Top 100 awards for 2019 in Berlin, Germany. This awards program recognized sustainable tourist destinations around the globe and highlighted their accomplishments. Additionally, Lake Tahoe placed second in the “Best of Nature” category, an award that highlights Tahoe’s continued commitment to sustainability and the environment.

Chile: A small delegation from Tahoe, including TRPA, the League to Save Lake Tahoe, and U.C. Davis, made a return trip to southern Chile to continue working on sustainable development in the Northern Patagonia Lakes Region. Highlights from this delegation include multiple public workshops and speaking events, placement of the first permanent monitoring station in Lago Panguipulli to measure lake

temperature and lake mixing, formation of an international non-governmental organization called Chile Lagos Limpios. This work highlights Tahoe's global impact and the exchange of knowledge and expertise from Tahoe to the world.



The Tahoe delegation in Chile. Photo Credit: Devin Middlebrook.

CURRENT PLANNING DIVISION

Permit Application Review

Summary of TRPA Project Applications Received Quarter 1 2018 through Quarter 1 2019					
	Q1 CY2018	Q2 CY2018	Q3 CY2018	Q4 CY2018	Q1 CY2019
Applications Received¹	213	278	293	174	161
Residential Projects ²	50	83	63	33	57
Commercial Projects ²	4	5	7	2	5
Recreation/Public Service Projects ²	16	11	9	5	10
Environmental Improvement Construction Projects	5	5	2	2	2
Shorezone/Lakezone Projects ²	4	22	4	2	6
Grading Projects	5	12	14	6	3
Verifications and Banking ³	91	94	145	96	52
Transfers of Development	13	14	14	9	6
Other ⁴	25	32	35	19	20
Notes: (Data is sourced from TRPA Accela Permit Records)					
1 Does not include Exempt projects, Qualified Exempt declarations, Tree Removal applications, or Administrative applications.					
2 Includes New Development and Additions/Modification					
3 Includes Soils/Hydrology Verifications, IPES, Land Capability Verifications, Land Capability Challenges, Verifications of Coverage, Verifications of Uses, Site Assessments and Standalone Banking Applications					
4 'Other' includes Historic determinations, Lot Line Adjustments, Temporary projects, Scenic, Underground Tank Removal, Subdivision of Existing Uses, Sign, Allocation Assignments, and other miscellaneous project types					

Hearings Officer Meetings

The Hearings Officer approved seven project applications this quarter:

- Two land capability challenges;
- Demolition of a historic cabin;
- Undergrounding of utility lines along a portion of Apache Avenue in Meyers near the Lake Tahoe Environmental Magnet School;
- Construction of a telecommunication facility atop an existing building in Tahoe City to improve wireless service in the area;
- Upgrades to electrical utilities to address ongoing power outages in a portion of the Al Tahoe neighborhood in South Lake Tahoe;
- And modifications to a damaged shoreline revetment structure near Tahoe Vista.

ENVIRONMENTAL IMPROVEMENT PROGRAM DIVISION

Tahoe Interagency Executives Steering Committee

The Tahoe Interagency Executive (TIE) Steering Committee met twice this quarter to receive briefings from Environmental Improvement Program (EIP) working groups, including the Sustainable Recreation Working Group, the Pathway Partnership group, and the Upper Truckee River Watershed Advisory Group/Stream Environment Zone Regional Working Group. The TIE Steering Committee has made progress on development of the fiscal year 2020 Lake Tahoe Restoration Act (LTRA) Priority Project List and has begun agency coordination in preparation for the 2019 Lake Tahoe Summit.



EIP Update

TRPA, with assistance from the EIP Coordinating Committee, convened an EIP update workshop in March for all EIP working group leads. The workshop focused on identifying new challenges and threats the EIP needs to address over the next five-plus years and reviewing the EIP action priorities. Members of the EIP Coordinating Committee include Kim Caringer (TRPA), Dorian Fougères (California Tahoe Conservancy), Heather Noel (U.S. Forest Service), and Ellery Stahler (Nevada Division of State Lands). The coordinating committee will complete an updated strategic document for the EIP prior to the 2019 Lake Tahoe Summit.

EIP Reporting

The 2018 EIP reporting season concluded this quarter with all partners submitting project information, expenditures, and accomplishments for the previous year to the Lake Tahoe Info EIP Project Tracker (<https://eip.laketahoeinfo.org/>). The submitted information is being reviewed for accuracy so this data can be relied upon for future reports and the annual Lake Tahoe Summit.

Stormwater Management Program

Best Management Practices (BMP) Certificates Issued

TRPA issues best management practices (BMP) certificates to recognize a parcel's compliance with stormwater management requirements in TRPA's Code of Ordinances. The Stormwater Management Program at TRPA targets priority properties for BMP compliance in coordination with local jurisdictions to achieve required pollutant load reductions. Concentrating BMP compliance on commercial and large multi-family (six units or more) properties is shown by the Total Maximum Daily Load Program to generate more pollutant load reductions compared to single-family residential properties. This quarter, TRPA issued 13 BMP certificates: Nine for single family residential parcels and four for commercial parcels.

BMP Certificates issued from January 1 to March 31, 2019					
California	Land Use	Total Certificates Issued Year to Date	Certificates Issued Through Permitted Projects	Certificates Issued Through Voluntary Compliance	Certificates Issued Through Enforced Compliance
	Single Family Residential	8	8	0	0
	Multi-Family Residential	0	0	0	0
	Commercial	1	1	0	0
	California Total	9	9	0	0
Nevada	Single Family Residential	1	1	0	0
	Multi-Family Residential	0	0	0	0
	Commercial	3	1	2	0
	Nevada Total	4	2	2	0
	Total Certificates Issued	13	11	2	0

- Stormwater Management Program staff issued **notice of failure letters** for two non-compliant parcels this quarter. TRPA also individually met with local jurisdictions to determine compliance priorities for 2019.
- **Shoreline BMP Handbook:** TRPA was awarded \$10,000 from Nevada Division of State Lands to augment previously secured funding to update the BMP Handbook with information about BMPs specifically for shoreline projects. Other funding needed for this update will come from California BMP violation funds and funds from the Nevada Division of Environmental Protection.
- **Implemented BMP Action Plan Recommendations:** In coordination with the Lahontan Water Board and South Tahoe Public Utility District, TRPA staff identified

parcels with contaminated soils that should not infiltrate stormwater on their properties due to the heightened risk of contaminating groundwater. These parcels were flagged as “constrained” and unable to meet TRPA’s infiltration requirements in the BMP database and on the Lake Tahoe Info website. These parcels are predominately located within the boundaries of the Tahoe Valley Area Plan.

- In preparation for the upcoming building season and ongoing implementation of the new Shoreline Plan, Stormwater Management Program staff are working with planners to **implement the new BMP fees** the Governing Board adopted last year and educate planners about protocols for BMPs to ensure consistent information between departments.
- **Lake-Friendly Business Program:** At the end of this quarter, 106 business were members of the Lake-Friendly Business Program, up from 81 businesses at this time last year. The program recognizes local businesses that install and maintain their BMPs by publicly acknowledging them as good stewards of the lake through print advertisements and social media campaigns. Stormwater Management Program staff attended the 2019 Lake Tahoe Business Expo in March and networked with existing and potential Lake-Friendly Business members.



TRPA staff members Joan Douglas, Adam Jensen, and Shay Navarro at the 2019 Lake Tahoe Business Expo.

Aquatic Invasive Species Program

Prevention:

- Inspections: Watercraft inspections have been ongoing throughout the winter at the Cave Rock and Lake Forest boat ramps. All watercraft inspection stations will reopen for the boating season on May 1.
- In March, the Governing Board approved a modified watercraft inspection fee schedule that more accurately reflects the amount of work required for certain inspections and simplifies the fee categories. This modification is expected to increase available funding by approximately \$70,000 per year, which will help offer competitive wages to inspectors and replace aging equipment.

Control:

- Planning is underway for an invasive weed control project at the mouth of Meeks Creek, which flows into Lake Tahoe through Meeks Bay. The project will start in late spring or early summer 2019. Funding for this high priority project is being leveraged from multiple agencies (California Tahoe

Conservancy, U.S. Army Corps, U.S. Fish & Wildlife Service, U.S. Forest Service, and TRPA).

- Funding to respond to new invasive plant locations on Nevada's southeast shore of the lake has been awarded to the Tahoe Resource Conservation District from the Nevada Division of State Lands license plate grant. The new locations were discovered during the lake-wide survey completed in summer 2018.

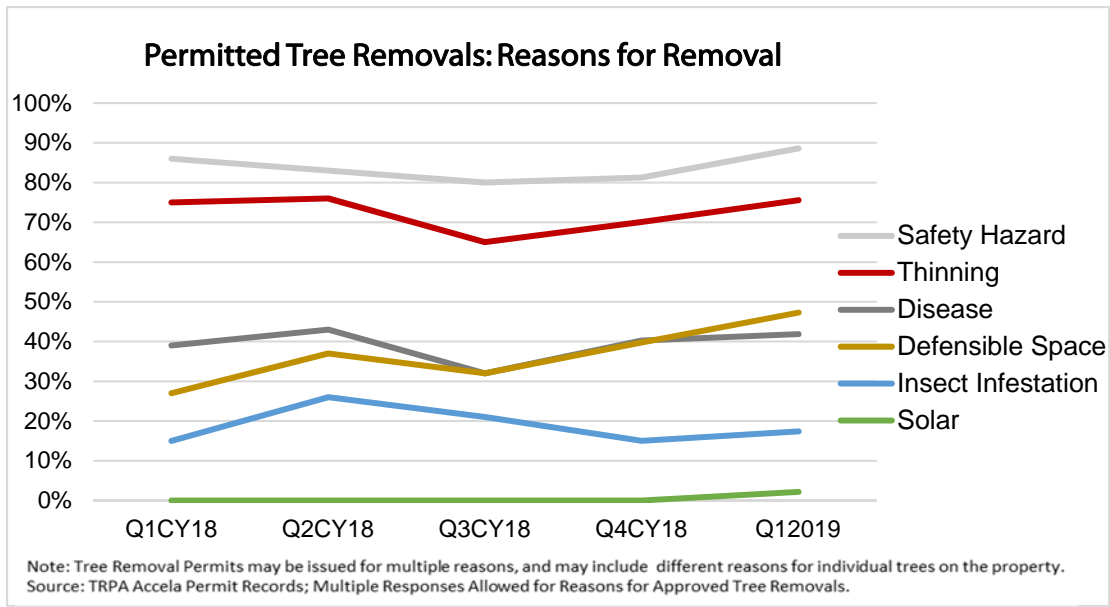
Monitoring:

- Preliminary results from the lake-wide aquatic invasive species (AIS) survey completed in 2018 identified new plant infestations at General Creek, Pope Marsh, Camp Richardson, and Timber Cove on the California side, along with Burke Creek, Edgewood, and Tahoe Beach Club on the Nevada side of Lake Tahoe. Funding for control projects at most of the Nevada locations has been secured, as noted above, and a funding request submitted to the California Tahoe Conservancy to utilize Senate Bill 630 funds for the California locations is anticipated to be approved in April.
- Remote sensing data was collected during the lake-wide survey last year with the use of LiDAR and high-resolution aerial imagery. The data is being analyzed to develop a complete nearshore map that will identify invasive plant infestations.

Urban Forestry/Tree Removal Permits on Private Property

TRPA's forester is part of the network of forestry and fire professionals who help private landowners keep their property safe and defensible from wildfire. TRPA's staff forester provides expertise in tree risk assessment and serves Tahoe's private property owners with thorough tree evaluations. The table below summarizes tree removal applications by quarter since the first quarter of 2018. In the first quarter of 2019, TRPA received 42 tree removal applications. Trees removed due to safety hazard continue to be the primary reason for making trees for removal.

Summary of TRPA Tree Removal Applications & Permitting Activity Quarter 1 2018 through Quarter 1 2019					
	Q1 CY2018	Q2 CY2018	Q3 CY2018	Q4 CY2018	Q1 CY2019
Tree Removal Applications Received	90	271	334	182	42
Number of Trees Permitted for Removal	339	1,431	1,155	812	184
Percent Applications Submitted Online	68%	69%	73%	75%	60%
Source: TRPA Accela Permit Records					



RESEARCH & ANALYSIS DIVISION

Parcel Tracker Updates

The Lake Tahoe Info Parcel Tracker (<https://parcels.laketahoeinfo.org/>) provides information to the public about parcels in the Tahoe Region. Information on almost 500 parcels was updated in the Parcel Tracker this quarter. A new portal specifically for mooring registration was launched on the Parcel Tracker this quarter, allowing property owners to register their moorings online. TRPA also responded to 75 help requests directly through the Parcel Tracker. These requests from property owners, real estate agents, and local government partners requested updated permitting information on parcels. The number of help requests submitted through the Parcel Tracker is up significantly due to more people using the site to search for property information and because of the new moorings registration portal on the Parcel Tracker.



Light Detection and Ranging (LiDAR) Data

During summer 2018, the Lake Tahoe AIS program acquired topobathymetric LiDAR data and high-resolution imagery for the entire nearshore area of Lake Tahoe. LiDAR is a state-of-the-art remote sensing technology that uses laser pulsed from an airplane to produce a three-dimensional representation of the Earth's surface features. Topobathymetric green LiDAR can permeate the water surface and give representations of subsurface features.

This data has improved the understanding of AIS infestations in Lake Tahoe and is being used to support other efforts to improve TRPA's GIS data layers including bathymetric contours, the no-wake zone, and mooring locations. The data will also be used for new geospatial products to improve nautical navigation, help detect AIS, and create detailed visualizations of the nearshore in web maps.



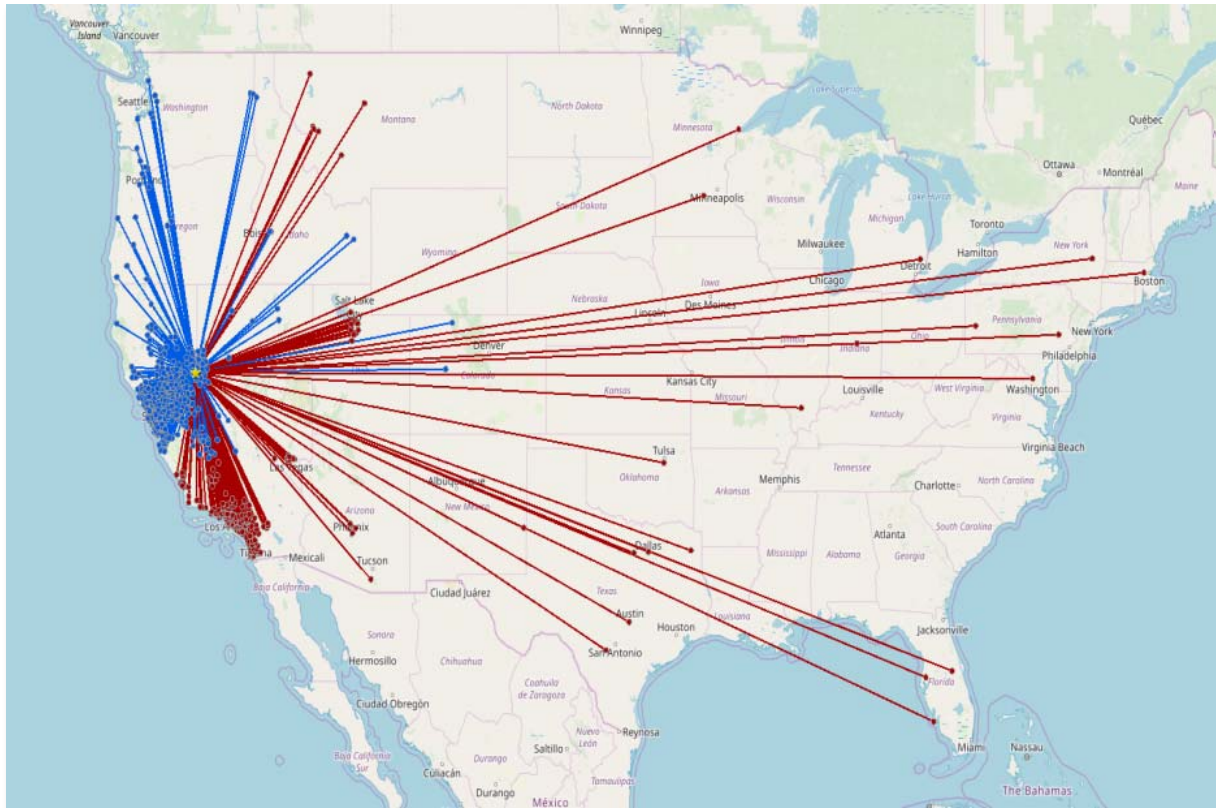
An example of LiDAR and high-resolution imagery used to show lake bottom features and to identify aquatic invasive species.

Area-Wide Stormwater Treatment Map

TRPA created a password-protected, web-based map to help staff and local jurisdiction partners with planning for area-wide water quality treatment projects. The map helps identify constrained parcels that are unable to meet TRPA's stormwater infiltration requirements, constrained parcels contributing runoff to existing treatment systems, and locations with constrained parcels where future treatment systems may be proposed.

Aquatic Invasive Species Boating Map

The Research and Analysis Division worked with the AIS program to develop a boating map that illustrates where visitors bringing their boats to Lake Tahoe live near high-risk waterbodies infested with quagga/zebra mussels, New Zealand mud snails, or invasive aquatic plants not currently in Tahoe. The map shows Tahoe receives boats from many states and that the threat of new aquatic invasive species being introduced to the lake is high, demonstrating the importance of Tahoe's boat inspection program that has successfully prevented the introduction of any new AIS in Tahoe over the past decade.



Map showing where boats launched in Lake Tahoe are coming from. Locations in red are considered near high-risk waterbodies.

EXTERNAL AFFAIRS

TRPA supports a culture committed to public education, outreach, and community engagement to implement the Tahoe Regional Plan. The external affairs team leads public engagement initiatives in collaboration with a wide variety of agency and nonprofit stakeholders. This quarter, TRPA continued ongoing education and outreach in the Lake Tahoe Region to raise awareness about issues at Lake Tahoe and improve public understanding about the role of TRPA and the EIP collaborative partnership.

Legislative Affairs

The External Affairs team collaborates with federal, state, and local delegations and represents TRPA in legislative hearings. The 2019 first quarter's legislative affairs activities focused on budget matters in California and Nevada and federal appropriations for the Tahoe Basin under the Lake Tahoe Restoration Act (LTRA). The LTRA, passed in December 2016, authorized up to \$415 million over seven years for the federal share of the Environmental Improvement Program (EIP). In federal fiscal year 2018, Congress appropriated \$5.5 million for forest health and aquatic invasive species projects. With the passage of the 2019 federal budget in February, approximately \$15 million in federal funds were appropriated for the same categories plus watershed restoration and water quality projects.

Representatives from the Tahoe Partnership visited Washington D.C. in March to begin conversations about priority EIP projects for federal fiscal year 2020. The team is also tracking dozens of bills in both California and Nevada's legislative sessions including Nevada's SB 136 which affects the Tahoe Transportation District, California's SB 45 which is a climate resiliency bond act, and legislation in both states to set up offices for outdoor recreation.



Public Outreach and Education

- As part of implementing the new Shoreline Plan, External Affairs staff developed a strategic communications plan and budget for the year.
- Staff helped to create content for a **web site that educates on the Tahoe Keys collaborative process** and options for treating weeds. The website will be launched in the upcoming months.
- External affairs staff participated in a working group of agency representatives and Lake Tahoe Visitor Authority staff working to **improve communication with motorists** and ease congestion during peak travel times. Coordination among the group has led to more timely and consistent messaging between TRPA partners.
- TRPA staff coordinated the 4th annual **EpicPromise Winter Adventure Program**, which allows more than 300 fifth-grade students at the South Shore to snowshoe at the top of Heavenly Mountain Resort's Aerial Tram and learn about snowmaking, avalanche safety, and winter wildlife survival through a series of stations with agency partners. Zephyr Cove Elementary School was successfully added to the program this year for the first time.

- **2019 Business Expo:** External Affairs represented TRPA with a booth at the Business Expo in Stateline. More than 1,000 attendees participated in this important local event and TRPA connected with hundreds of community members on Shoreline outreach, upcoming plans and projects, and how people can help protect Lake Tahoe's environment.

FINANCE, INFORMATION TECHNOLOGY, & FACILITIES

Finance Update

The budget process is underway in both California and Nevada and TRPA staff continue to support budgeting activities with information and testimony. TRPA's Governing Board approved an internal budget change to fund the roll out of the Shoreline Program. A revised planning fee schedule was also implemented for permit applications

Facilities/Information Technology Update

TRPA installed a modern voice over internet protocol phone system this quarter to support its operations. All network switches were updated and the Internet bandwidth doubled. Building tenants with expiring leases have all renewed and the building is fully leased. Solar panels on the roof of the TRPA building generated 408,563-kilowatt hours of electricity this quarter, reducing carbon emissions by 286 tons.

HUMAN RESOURCES

This quarter, TRPA said goodbye to Tom Lotshaw and Morgan Beryl, who relocated to Colorado for new opportunities. A new public information officer, Chris Larson, was selected and will start work with the agency in early April. Positions were opened to backfill Morgan's role in transportation planning. Matt Miller moved from code compliance to shoreline permitting, resulting in an opening to replace him on the code compliance team. Human Resources also approved and posted five summer intern openings and two additional seasonal boat crew positions.

The Human Resources and Finance departments completed a request for proposals process to select a new vendor for payroll, timekeeping, and human resources information systems. Kronos was selected as this new vendor and the transition process is underway.