

## CHANGE IN OPERATION FORM

This form is required for any type of change in operation and determines the number of Daily Vehicle Trip Ends (DVTEs) that are associated with your project. If your project generates more than 100 new DVTEs in the South Shore of Lake Tahoe or 200 DVTEs around the rest of the lake, a traffic analysis may be required.

Locate the trip rate table which best fits the previous and proposed operations of the project site. In cases where the two rates are listed, the rate generating the most vehicle trips ("worst-case") will be used. [Click here to access the current Trip Table.](#)

### VEHICLE TRIP CALCULATION:

**Previous/Existing Use at Project Site:** \_\_\_\_\_

Gross Floor Area: \_\_\_\_\_ square feet    Number of Employees: \_\_\_\_\_    Number of Business Vehicles: \_\_\_\_\_

Business Days: \_\_\_\_\_    Business Hours: \_\_\_\_\_

Number of vehicle trips associated with existing use: \_\_\_\_\_

**Proposed Use at Project Site:** \_\_\_\_\_

Gross Floor Area: \_\_\_\_\_ square feet    Number of Employees: \_\_\_\_\_    Number of Business Vehicles: \_\_\_\_\_

Business Days: \_\_\_\_\_    Business Hours: \_\_\_\_\_

Number of vehicle trips associated with proposed use: \_\_\_\_\_

Previous Use: _____	Proposed Use: _____
Trip Table Rate: _____ / _____ square feet	Trip Table Rate: _____ / _____ square feet
Previous Trips: ( _____ x _____ ) / _____ = _____	Proposed Trips: ( _____ x _____ ) / _____ = _____
<b>Net change in vehicle trips:</b> _____ – _____ = _____ vehicle trips generated OR reduced	

#### Example:

Jane has bought Tom's Discount Clothing store and wants to develop a restaurant. The existing square footage for the building is 1,225 square feet and the proposed square footage is 1,500 square feet.

Previous Use: Tom's Discount Clothing Store = 1,225 sq. ft. (Discount Stores)	Proposed Use: Jane's Italian Restaurant = 1,500 sq. ft. (High Turnover Restaurants)
Trip Table Rate: 56.04 / 1,000 square feet	Trip Table Rate: 127.15 / 1,000 square feet
Previous Trips: ( 56.04 x 1,225 ) / 1,000 = 68.65	Proposed Trips: ( 127.15 x 1,500 ) / 1,000 = 190.65
<b>Net change in vehicle trips:</b> 190.65 – 68.65 = <b>122</b> additional vehicle trips are generated	