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MEMORANDUM

Date: February 15, 2012

To: TRPA Operations Committee

From: TRPA Staff

Subject: Fiscal Year 2012, January Financial Statements

Requested Action: Governing Board Acceptance of the January 2011 Financial Statements for Fiscal Year 2012.

Staff Recommendation: Staff recommends Governing Board acceptance of the January financial statements for Fiscal Year 2012 as presented.

Required Motion: In order to accept the January 2011 Financial Statement, the Governing Board must make the following motion:

- 1) A motion to accept the January 2011 Financial Statements.

In order for the motion to pass, an affirmative vote of any eight Board members is required.

Project Description/Background:

As of January 2011, 58% of the fiscal year is complete. We have secured 94% of the General Fund's revenue, and 79% of all projected revenues for Fiscal Year 2012. Overall, the Agency has spent 53% of its total annual budget when pass-throughs are eliminated. *(Note: Pass through Revenue and expenses are not included in the budget, and offset each other at year-end.)*

Issues/Concerns:

On the revenue side, we continue to monitor Filing Fees. While the Agency was on track through the first quarter of FY 2012, those revenues started to fall off in October/November. December and January saw additional fees coming in, and we are now at 58% of projected filing fees for the year. We will continue to monitor these fees.

On the expense side, there are several categories of expenses where we have spent more than 65% of the annual budget. Details by area are:

- The Maintenance category has spent 68% of the annual budget. Two items are driving this: a) The Agency's primary software maintenance agreements have an annual fee, paid near the beginning of the Fiscal Year. That does not represent a budget issue. b) Roof leaks at TRPA Headquarters building required repairs prior to the onset of winter. As a result, we have spent the building fund's repair budget for the year. If additional problems arise, there would be a budget hit.
- We have spent 70% of the Supplies budget for the year. This is due to materials purchased to treat milfoil in the Tahoe Keys area. Grants fund this work, and we can re-program money to cover the expense.
- Vehicles show spending of 89% of the year's budgets. The Agency took delivery of two new vehicles in September. Like the software licenses above, this is a timing matter and does not represent a budget issue.
- Utilities are at 66% of our annual budget. This is due to propane costs for the watercraft decontamination station in Meyers hitting the Utilities account, although it was budgeted in Contract Services (which is under-running). We will adjust the budgets to match where the costs are charged.
- We have made a management decision to emphasize staff development through additional training. That has led us to overrun the training budget for the year (under Services). We will re-align budgets, taking reductions in other areas.
- A&O Expenses are at 129% of budget, but this is an allocation offset by A&O revenues, which do not appear on the summary. We will develop a report that more clearly shows that offset.

We restructured the supporting detail this month to match the same categories shown on the summary sheet. This actually increases granularity, showing up to 16 categories in the detail, as compared to 12 before. Not all departments/funds use all 16 categories.

If you have any questions, please contact Chris Keillor at (775) 589-5222 or ckeillor@trpa.org.

Attachments:

- | | |
|--------------|------------------------------------------------------------------|
| Enclosure I | Agency Revenue and Expenditure Summary |
| Enclosure II | Statement of Revenues, Expenditures, and Changes in Fund Balance |

TRPA Financials

Fiscal YTD January 2012 (58% of FY year complete)

Page #	General Fund	Implement	Threshold	Shorezone	Special Studies	Erosion Control	AIS	Transp	Building	Special Funds	Agency Total	% of Budg Budget *	
		7	8	9	10	12	14	15					
Revenue													
State & Local	5,180,358	202	256,640	124,000	-	-	-	-	-	380,842	5,561,200	5,560,639	100%
Grants	-	76,407	-	(70)	-	510,480	1,570,252	2,213,170	636,238	5,006,911	5,006,911	7,933,545	63%
Fees	595,251	-	-	(480)	211,576	-	-	-	8,774	219,870	815,121	1,152,602	71%
Other	739,580	-	1,903	2,012	189	(0)	-	1,401	2,123	7,627	747,207	1,132,523	66%
Passthrough Rev	348,686	-	-	-	-	-	-	-	-	-	348,686	348,686	100%
Total Revenue	6,863,875	76,609	258,543	125,462	211,765	510,479	1,570,252	2,214,571	647,134	5,615,250	12,479,124	15,779,309	76.9%
<i>Budget</i>	<i>7,296,690</i>	<i>129,113</i>	<i>256,640</i>	<i>124,000</i>	<i>165,000</i>	<i>620,502</i>	<i>2,400,427</i>	<i>3,718,177</i>	<i>1,068,760</i>	<i>8,482,619</i>	<i>15,779,309</i>	↑ without Passthroughs	
<i>% of Budget Rec'd</i>	<i>94%</i>	<i>59%</i>	<i>101%</i>	<i>101%</i>	<i>128%</i>	<i>82%</i>	<i>65%</i>	<i>60%</i>	<i>61%</i>	<i>66%</i>	<i>79%</i>		
Expenses													
Compensation	1,752,415	33,640	56,078	71,761	-	235,277	153,563	234,532	-	784,851	2,537,266	4,644,471	55%
Benefits	442,711	8,655	9,924	13,167	-	51,564	32,912	61,213	-	177,435	620,147	1,165,507	53%
Contracts	709,128	2,000	139,323	23,244	75,401	81,041	981,165	1,600,210	-	2,902,383	3,611,511	7,498,184	48%
Financing	1,046	-	-	-	-	-	4,160	-	335,870	340,030	341,076	892,188	38%
Rent	404,342	-	-	7,000	-	78	19,688	1,935	-	28,701	433,043	733,980	59%
Maintenance	96,662	-	-	-	-	-	4,182	-	34,917	39,099	135,761	200,952	68%
Supplies	67,516	-	8	-	-	466	41,398	377	-	42,248	109,764	156,751	70%
Misc.	48,410	-	-	6,452	-	-	2,011	3,343	18,881	30,686	79,097	123,586	64%
Vehicles	50,517	-	-	33,333	-	-	22,531	-	-	55,864	106,381	120,138	89%
Utilities	26,583	-	260	-	-	-	7,636	-	26,594	34,490	61,073	92,000	66%
Equipment	20,500	-	1,130	53	-	-	22,604	-	-	23,787	44,287	79,000	56%
Services	61,008	-	-	-	-	65	1,210	340	2,705	4,320	65,327	59,945	109%
Travel	8,813	292	-	-	-	-	661	1,072	-	2,025	10,838	28,100	39%
Passthrough Exp	479,228	-	-	-	-	-	-	-	-	-	479,228	479,228	100%
A&O	-	24,294	-	29,725	-	164,758	61,617	169,876	-	450,270	450,270	349,769	129%
Op Xfers	108,801	-	58,333	-	-	(108,801)	-	(58,333)	-	(108,801)	-	79,412	0%
Total Expenses	4,277,680	68,881	265,057	184,734	75,401	424,447	1,355,336	2,014,566	418,966	4,807,388	9,085,068	16,223,984	53.0%
<i>Budget</i>	<i>7,296,690</i>	<i>129,113</i>	<i>491,733</i>	<i>333,582</i>	<i>165,000</i>	<i>620,502</i>	<i>2,400,427</i>	<i>3,718,177</i>	<i>1,068,760</i>	<i>8,927,294</i>	<i>16,223,984</i>	↑ without Passthroughs	
<i>% of Budget Used</i>	<i>59%</i>	<i>53%</i>	<i>54%</i>	<i>55%</i>	<i>46%</i>	<i>68%</i>	<i>56%</i>	<i>54%</i>	<i>39%</i>	<i>54%</i>	<i>56%</i>		
Fund Net	2,586,195	7,728	(6,514)	(59,272)	136,364	86,033	214,916	200,006	228,167	807,861	3,394,057		-

* Significant variations from the percentage of year completed are highlighted in grey with white text

Page number shows starting point in detailed financials for each fund

Tahoe Regional Planning Agency

Fiscal YTD January 2012

Enclosure II

PRELIMINARY STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE

GENERAL FUND

	BUDGET	YEAR-TO-DATE	VARIANCE	% TO DATE
REVENUES				
Federal Grant Revenue	9,766	-	(9,766)	0.00%
State Revenue	5,179,999	5,180,358	359	100.01%
Fees For Service Revenue	975,602	595,251	(380,351)	61.01%
Other Revenue	1,131,323	739,580	(391,743)	65.37%
Passthrough Revenue	-	348,686	348,686	0.00%
Total Revenues	7,296,690	6,863,875	(432,816)	94.07%
EXPENSES				
Governing Board				
Compensation	121,706	53,383	68,323	43.86%
Benefits	18,165	8,095	10,070	44.56%
Contracts	6,400	2,069	4,331	32.33%
Rent	5,000	2,437	2,563	48.73%
Misc.	-	125	(125)	0.00%
Services	-	1,508	(1,508)	0.00%
Travel	9,600	4,250	5,350	44.27%
Total Expenditures	160,871	71,867	89,004	44.67%
Executive				
Compensation	95,428	72,946	22,482	76.44%
Benefits	15,781	8,015	7,766	50.79%
Contracts	75,000	14,000	61,000	18.67%
Supplies	-	484	(484)	0.00%
Misc.	1,800	559	1,241	31.08%
Services	645	1,728	(1,083)	267.84%
Travel	7,500	1,562	5,938	20.82%
Total Expenditures	196,154	99,294	96,860	50.62%
Communications				
Compensation	236,592	137,472	99,120	58.11%
Benefits	56,943	35,322	21,621	62.03%
Contracts	15,000	13,917	1,083	92.78%
Supplies	5,600	3,003	2,597	53.63%
Misc.	1,050	1,503	(453)	143.17%
Services	5,000	6,140	(1,140)	122.80%
Travel	5,000	564	4,436	11.28%
Total Expenditures	325,185	197,922	127,263	60.86%
Information Technology				
Compensation	217,805	121,124	96,681	55.61%
Benefits	54,501	30,566	23,935	56.08%
Contracts	15,500	691	14,809	4.46%
Maintenance	100,000	75,375	24,625	75.37%
Supplies	50,500	27,901	22,599	55.25%
Utilities	40,000	24,392	15,608	60.98%
Equipment	76,000	19,418	56,582	25.55%

Tahoe Regional Planning Agency

Fiscal YTD January 2012

Services	-	714	(714)	0.00%
Travel	-	63	(63)	0.00%
Total Expenditures	554,306	300,243	254,063	54.17%
 Admin Support Team				
Compensation	60,035	38,198	21,837	63.63%
Benefits	14,113	7,895	6,217	55.94%
Total Expenditures	74,148	46,093	28,055	62.16%
 General Services				
Compensation	46,495	28,741	17,754	61.82%
Benefits	15,876	9,018	6,859	56.80%
Contracts	1,300	1,613	(313)	124.06%
Financing	-	794	(794)	0.00%
Rent	688,980	401,905	287,075	58.33%
Maintenance	7,500	2,565	4,935	34.21%
Supplies	51,872	34,372	17,500	66.26%
Misc.	65,931	39,148	26,783	59.38%
Vehicles	40,721	50,517	(9,796)	124.06%
Utilities	-	2,191	(2,191)	0.00%
Equipment	-	841	(841)	0.00%
Services	14,300	11,326	2,974	79.20%
Travel	-	499	(499)	0.00%
Total Expenditures	932,975	583,531	349,444	62.55%
 Finance Operations				
Compensation	286,148	155,308	130,841	54.28%
Benefits	62,570	34,252	28,317	54.74%
Contracts	64,200	32,068	32,132	49.95%
Financing	500	195	305	39.02%
Maintenance	-	18,722	(18,722)	0.00%
Supplies	1,250	388	862	31.08%
Misc.	500	-	500	0.00%
Total Expenditures	415,168	240,933	174,235	58.03%
 Human Resources				
Compensation	271,570	135,922	135,648	50.05%
Benefits	174,577	82,499	92,078	47.26%
Contracts	16,000	5,413	10,587	33.83%
Misc.	19,500	5,140	14,360	26.36%
Services	11,000	38,610	(27,610)	351.00%
Travel	6,000	345	5,655	5.75%
Total Expenditures	498,647	267,929	230,717	53.73%
 Implementation				
Compensation	348,295	137,450	210,845	39.46%
Benefits	79,338	34,813	44,525	43.88%
Contracts	67,638	19,839	47,799	29.33%
Supplies	8,000	1,325	6,675	16.56%
Total Expenditures	503,272	193,427	309,845	38.43%
 Planning				
Compensation	790,300	466,033	324,267	58.97%
Benefits	194,396	102,849	91,547	52.91%
Contracts	35,000	84,981	(49,981)	242.80%

Tahoe Regional Planning Agency

Fiscal YTD January 2012

Supplies	1,100	-	1,100	0.00%
Misc.	200	-	200	0.00%
Equipment	500	-	500	0.00%
Travel	-	381	(381)	0.00%
Total Expenditures	1,021,496	654,244	367,252	64.05%

Measurement & Reporting

Compensation	203,706	98,616	105,090	48.41%
Benefits	46,792	21,335	25,457	45.60%
Contracts	404,559	188,087	216,471	46.49%
Supplies	2,500	-	2,500	0.00%
Misc.	10,000	1,250	8,750	12.50%
Equipment	2,500	213	2,287	8.52%
Services	-	437	(437)	0.00%
Travel	-	520	(520)	0.00%
Total Expenditures	670,056	310,459	359,597	46.33%

Regional Plan Update

Compensation	377,314	201,584	175,730	53.43%
Benefits	75,511	40,733	34,778	53.94%
Contracts	592,318	157,404	434,914	26.57%
Supplies	500	7	494	1.30%
Equipment	-	27	(27)	0.00%
Total Expenditures	1,045,643	399,755	645,888	38.23%

Measurement & Reporting Adaptive Management

Compensation	-	710	(710)	0.00%
Benefits	-	959	(959)	0.00%
Contracts	-	2,423	(2,423)	0.00%
Total Expenditures	-	4,091	(4,091)	0.00%

Compliance

Compensation	69,965	37,071	32,894	52.98%
Benefits	15,410	9,120	6,291	59.18%
Total Expenditures	85,375	46,190	39,185	54.10%

Legal

Compensation	104,913	67,856	37,058	64.68%
Benefits	22,279	17,241	5,038	77.39%
Contracts	259,000	186,623	72,377	72.06%
Supplies	100	35	65	35.06%
Misc.	2,500	1,470	1,030	58.81%
Services	2,000	544	1,456	27.20%
Travel	-	630	(630)	0.00%
Total Expenditures	390,792	274,398	116,394	70.22%

Miscellaneous

Compensation	94,798	-	94,798	0.00%
Financing	-	57	(57)	0.00%
Misc.	(15,000)	(785)	(14,215)	5.23%
Passthrough Exp	-	479,228	(479,228)	0.00%
Op Xfers	342,804	108,801	234,003	31.74%
Total Expenditures	422,602	587,301	(164,699)	138.97%

General Fund Total

Tahoe Regional Planning Agency

Fiscal YTD January 2012

Compensation	3,325,072	1,752,415	1,572,657	52.70%
Benefits	846,251	442,711	403,540	52.31%
Contracts	1,551,915	709,128		
Financing	500	1,046		
Rent	693,980	404,342		
Maintenance	107,500	96,662		
Supplies	121,422	67,516	53,906	55.60%
Misc.	86,481	48,410	38,071	55.98%
Vehicles	40,721	50,517	(9,796)	124.06%
Utilities	40,000	26,583	13,417	66.46%
Equipment	79,000	20,500	58,500	25.95%
Services	32,945	61,008	(28,063)	185.18%
Travel	28,100	8,813	19,287	31.36%
Passthrough Exp	-	479,228	(479,228)	0.00%
A&O	-	-	-	0.00%
Op Xfers	342,804	108,801	234,003	31.74%
Total Expenditures	7,296,690	4,277,680	3,019,011	58.62%
Total Revenue	7,296,690	6,863,875	(432,816)	94.07%
Total Expenditures	7,296,690	4,277,680	3,019,011	58.62%
Contingency	-	-	-	0.00%
Excess (Deficiency) of Rev Over Exp	0	2,586,195	2,586,195	

Beginning General Fund Balance @ 6/30/2011	3,985,193	3,985,193	
Net Change	0	2,586,195	
Ending Fund Balance	<u>3,985,193</u>	<u>6,571,388</u>	
Reserves			
Bond Covenants (128 Market Street)	(892,803)	(892,803)	Mandatory
Shorezone Fund	(1,265,990)	(1,265,990)	Combined with General Fund
Unfunded Paid Absences (100% of Balance)	(645,208)	(645,208)	TRPA Policy
Rate Stabilization (50% of Permit Fees)	(487,801)	(487,801)	TRPA Policy
Operating Contingency (3% of Budget)	(218,901)	(218,901)	TRPA Policy
Liability Insurance Deductible	(20,000)	(20,000)	TRPA Policy
Future Capital Lease Obligations	(212,621)	(212,621)	Due FY 2013 forward
Other		(2,586,195)	Remaining FY 2012 Budget
Fund Balance Net of Reserves	<u>241,869</u>	<u>241,869</u>	

Tahoe Regional Planning Agency

Fiscal YTD January 2012

IMPLEMENTATION FUNDS

	BUDGET	YEAR-TO-DATE	VARIANCE	% TO DATE
REVENUES				
State & Local Grants	-	202	202	0.00%
	129,113	76,407	(52,706)	59.18%
Total Revenues	129,113	76,609	(52,504)	59.33%
EXPENSES				
Asian Clam				
Contracts	-	2,000	(2,000)	0.00%
	-	2,000	(2,000)	-
State Historic Preservation				
Compensation	22,349	10,982	11,367	49.14%
Benefits	4,909	2,711	2,198	55.22%
A&O	15,657	7,865	7,792	50.23%
Total Expenditures	42,916	21,558	21,358	50.23%
BOR Forest Fuels TFFT				
Compensation	39,706	21,059	18,647	53.04%
Benefits	9,053	5,358	3,695	59.18%
Travel	-	292	(292)	0.00%
A&O	28,007	15,174	12,833	54.18%
Total Expenditures	76,767	41,883	34,883	54.56%
CTC EIP				
Compensation	272	-	272	0.00%
Benefits	63	268	(205)	428.73%
A&O	192	154	38	80.21%
Total Expenditures	526	422	104	80.20%
NDF Healthy Forest/Lake				
Compensation	4,413	1,598	2,814	36.22%
Benefits	1,243	319	925	25.62%
A&O	3,249	1,101	2,148	33.89%
Total Expenditures	8,905	3,018	5,887	33.89%
EIP Grant Fund Total				
Compensation	66,740	33,640	33,100	50.40%
Benefits	15,268	8,655	6,613	56.69%
Contracts	-	2,000	(2,000)	0.00%
Travel	-	292	(292)	0.00%
A&O	47,105	24,294	22,811	51.57%
Total Expenditures	129,113	68,881	60,232	53.35%
Total Revenue	129,113	76,609	(52,504)	59.33%
Total Expenditures	129,113	68,881	60,232	53.35%
Contingency	-	-	-	0.00%
Excess (Deficiency) of Rev Over Exp	(0)	7,728	7,728	0.00%

Tahoe Regional Planning Agency

Fiscal YTD January 2012

THRESHOLD STUDIES FUND

	BUDGET	YEAR-TO-DATE	VARIANCE	% TO DATE
REVENUES				
State & Local	256,640	256,640	-	100.00%
Other	-	1,903	1,903	0.00%
Total Revenues	256,640	258,543	1,903	100.74%
EXPENSES				
Threshold Studies - General Air Quality				
Compensation	110,393	56,078	54,315	50.80%
Benefits	25,146	9,924	15,222	39.47%
Contracts	256,194	139,323	116,871	54.38%
Supplies	-	8	(8)	0.00%
Utilities	-	260	(260)	0.00%
Equipment	-	1,130	(1,130)	0.00%
Total Expenses	391,733	206,723	185,009	52.77%
Miscellaneous				
Op Xfers	100,000	58,333	41,667	58.33%
Total Expenses	100,000	58,333	41,667	58.33%
Threshold Studies Fund Total				
Compensation	110,393	56,078	54,315	50.80%
Benefits	25,146	9,924	15,222	39.47%
Contracts	256,194	139,323	116,871	
Supplies	-	8	(8)	0.00%
Utilities	-	260	(260)	0.00%
Equipment	-	1,130	(1,130)	0.00%
Op Xfers	100,000	58,333	41,667	58.33%
Total Expenditure	491,733	265,057	226,676	53.90%
Total Revenue	256,640	258,543	1,903	100.74%
Total Expenditure	491,733	265,057	226,676	53.90%
Contingency	-	-	-	0.00%
Excess (Deficiency) of Rev Over Exp	(235,093)	(6,514)	228,579	

Tahoe Regional Planning Agency

Fiscal YTD January 2012

SHOREZONE FUND

	BUDGET	YEAR-TO-DATE	VARIANCE	% TO DATE
REVENUES				
State & Local	124,000	124,000	-	100.00%
Grants	-	(70)	(70)	0.00%
Other	-	2,012	2,012	0.00%
Total Revenues	124,000	125,942	1,942	101.57%
EXPENSES				
Watercraft				
Compensation	71,030	38,372	32,657	54.02%
Benefits	8,860	4,777	4,083	53.92%
Contracts	-	938	(938)	0.00%
Rent	36,000	7,000	29,000	19.44%
Misc.	13,585	6,452	7,133	47.49%
Vehicles	73,417	33,333	40,084	45.40%
A&O	27,961	15,102	12,859	54.01%
Total Expenses	230,853	105,974	124,879	45.91%
Shorezone Implementation				
Compensation	39,200	21,417	17,783	54.63%
Benefits	8,557	5,228	3,329	61.10%
A&O	16,715	9,325	7,389	55.79%
Total Expenses	64,471	35,970	28,501	55.79%
Shorezone Monitoring				
Compensation	17,024	11,972	5,052	70.32%
Benefits	3,908	3,162	746	80.92%
Contracts	-	22,306	(22,306)	0.00%
Rent	4,000	-	4,000	0.00%
Vehicles	6,000	-	6,000	0.00%
Equipment	-	53	(53)	0.00%
A&O	7,326	5,297	2,029	72.30%
Total Expenses	38,258	42,791	(4,532)	111.85%
Shorezone Fund Total				
Compensation	127,254	71,761	55,492	56.39%
Benefits	21,324	13,167	8,157	61.75%
Contracts	-	23,244	(23,244)	0.00%
Rent	40,000	7,000	33,000	17.50%
Misc.	13,585	6,452	7,133	47.49%
Vehicles	79,417	33,333	46,084	41.97%
Equipment	-	53	(53)	0.00%
A&O	52,002	29,725	22,277	57.16%
Total Expenditure	333,582	184,734	148,848	55.38%
Total Revenue	124,000	125,942	1,942	101.57%
Total Expenditure	333,582	184,734	148,848	55.38%
Contingency	-	-	-	0.00%
Excess (Deficiency) of Rev Over Exp	(209,582)	(58,792)	150,790	

Tahoe Regional Planning Agency

Fiscal YTD January 2012

SPECIAL STUDIES FUND

	BUDGET	YEAR-TO-DATE	VARIANCE	% TO DATE
REVENUES				
Fees	165,000	211,576	46,576	128.23%
Other	-	189	189	0.00%
Total Revenues	165,000	211,765	46,765	128.34%
EXPENSES				
Special Studies Fund Total				
Contracts	165,000	75,401	89,599	45.70%
Total Expenses	165,000	75,401	89,599	45.70%
Total Revenue	165,000	211,765	46,765	128.34%
Total Expense	165,000	75,401	89,599	45.70%
Contingency	-	-	-	0.00%
Excess (Deficiency) of Rev Over Exp	-	136,364	136,364	

Tahoe Regional Planning Agency

Fiscal YTD January 2012

EROSION CONTROL FUND

	BUDGET	YEAR-TO-DATE	VARIANCE	% TO DATE
REVENUES				
Grants	620,502	510,480	(110,022)	82.27%
Other	-	(0)	(0)	0.00%
Total Revenues	620,502	510,479	(110,023)	82.27%
EXPENSES				
Consolidated Grants				
Compensation	96,852	157,084	(60,232)	162.19%
Benefits	24,371	33,998	(9,626)	139.50%
Contracts	56,000	14,387	41,613	25.69%
Rent	-	78	(78)	0.00%
Supplies	-	304	(304)	0.00%
Services	19,000	65	18,935	0.34%
A&O	69,631	109,757	(40,127)	157.63%
Total Expenses	265,854	315,672	(49,819)	118.74%
General Fund Erosion Control				
Compensation	61,526	17,186	44,340	27.93%
Benefits	15,557	1,784	13,773	11.47%
A&O	44,277	10,892	33,384	24.60%
Total Expenses	121,360	29,862	91,498	24.61%
BMP Federal 319 (CA) Grant				
Compensation	14,826	4,266	10,560	28.77%
Benefits	3,381	1,179	2,202	34.87%
Contracts	100,000	46,288	53,712	46.29%
A&O	10,458	3,128	7,331	29.91%
Total Expenses	128,665	54,860	73,805	42.64%
BMP Federal 319 (NV) Grant				
Compensation	31,664	12,738	18,927	40.23%
Benefits	7,990	3,293	4,698	41.21%
Supplies	-	63	(63)	0.00%
A&O	22,778	9,208	13,570	40.42%
Total Expenses	62,432	25,301	37,131	40.53%
TRCD Prop 50 - Enforcement & Other				
Compensation	117,208	25,733	91,475	21.95%
Benefits	29,768	6,205	23,563	20.84%
Contracts	25,000	18,542	6,458	74.17%
Supplies	-	98	(98)	0.00%
A&O	84,423	18,345	66,078	21.73%
Total Expenses	256,400	68,924	187,476	26.88%
BOR BMP Enforcement & Other				
Compensation	24,828	18,271	6,557	73.59%
Benefits	6,411	5,106	1,306	79.63%
Contracts	-	1,825	(1,825)	0.00%
A&O	17,944	13,427	4,516	74.83%
Op Xfers	-	-	-	0.00%

Tahoe Regional Planning Agency

Fiscal YTD January 2012

Total Expenses	49,183	38,628	10,554	78.54%
LTLP ECAM				
Op Xfers	(263,392)	(108,801)	(154,591)	41.31%
Total Expenses	(263,392)	(108,801)	(154,591)	41.31%
Erosion Control Fund Total				
Compensation	346,904	235,277	111,627	67.82%
Benefits	87,479	51,564	35,916	58.94%
Contracts	181,000	81,041	99,959	44.77%
Rent	-	78	(78)	0.00%
Supplies	-	466	(466)	0.00%
Services	19,000	65	18,935	0.34%
A&O	249,510	164,758	84,752	66.03%
Op Xfers	(263,392)	(108,801)	(154,591)	41.31%
Total Expenses	620,502	424,447	196,055	68.40%
Total Revenue	620,502	510,479	(110,023)	82.27%
Total Expense	620,502	424,447	196,055	68.40%
Contingency	-	-	-	0.00%
Excess (Deficiency) of Rev Over Exp	0	86,033	86,033	0.00%

Tahoe Regional Planning Agency

Fiscal YTD January 2012

AQUATIC INVASIVE SPECIES FUND

	BUDGET	YEAR-TO-DATE	VARIANCE	% TO DATE
REVENUES				
Grants	2,400,427	1,570,252	(830,175)	65.42%
Total Revenues	2,400,427	1,570,252	(\$830,175)	65.42%
EXPENSES				
Bureau of Reclamation TRCD AIS				
Rent	-	16,954	(16,954)	0.00%
Utilities	-	1,197	(1,197)	0.00%
Total Expenditures	\$ -	\$ 18,150	\$ (18,150)	0.00%
Bureau of Reclamation TRCD AIS Compensation				
Compensation	-	415	(415)	0.00%
Benefits	-	39	(39)	0.00%
Travel	-	543	(543)	0.00%
A&O	-	261	(261)	0.00%
Total Expenditures	\$ -	\$ 1,258	\$ (1,258)	0.00%
Bureau of Reclamation TRCD AIS				
Compensation	111,837	61,598	50,239	55.08%
Benefits	24,472	14,189	10,283	57.98%
Contracts	385,362	136,364	248,998	35.39%
Financing	-	4,160	(4,160)	0.00%
Supplies	35,329	3,420	31,909	9.68%
Misc.	-	1,067	(1,067)	0.00%
Vehicles	-	22,237	(22,237)	0.00%
Utilities	-	2,358	(2,358)	0.00%
Services	-	1,210	(1,210)	0.00%
Travel	-	118	(118)	0.00%
Total Bureau of Reclamation TRCD AIS	557,000	\$ 246,720	\$ 310,280	44.29%
BOR TRCD AIS				
Compensation	543	15	528	2.80%
Benefits	125	1	124	1.15%
A&O	384	10	374	2.49%
Total Expenditures	1,052	26	\$1,026	2.49%
SNPLMA US Fish Wild. Svc. AIS				
Compensation	-	233	(233)	0.00%
Benefits	-	453	(453)	0.00%
Contracts	-	10,983	(10,983)	0.00%
A&O	-	394	(394)	0.00%
Total Expenditures	-	12,062	(\$12,062)	0.00%
Army Corp of Engineers AIS				
Compensation	753	2,759	(2,006)	366.45%
Benefits	160	658	(498)	411.34%
A&O	384	-	384	0.00%
Total Expenditures	1,297	3,417	(\$2,120)	263.50%
NDSL Bottom Barrier				
Compensation	543	370	174	68.02%

Tahoe Regional Planning Agency

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Benefits	125	56	69	45.02%
A&O	384	245	139	63.72%
Total Expenditures	1,052	670	\$382	63.72%

USFWS Roadway Boat Inspections

Compensation	4,047	7,401	(3,354)	182.86%
Benefits	913	1,441	(528)	157.79%
Contracts	-	16,467	(16,467)	0.00%
Maintenance	-	4,182	(4,182)	0.00%
Utilities	-	4,081	(4,081)	0.00%
Equipment	-	22,278	(22,278)	0.00%
A&O	-	5,079	(5,079)	0.00%
Total Expenditures	4,961	60,929	(\$55,968)	1228.22%

USFWS Roadway Boat Inspections

Compensation	1,531	871	660	56.89%
Benefits	337	203	134	60.28%
Contracts	33,557	19,136	14,421	57.02%
A&O	-	617	(617)	0.00%
Total Expenditures	35,425	20,827	\$14,598	58.79%

USFWS Roadway Boat Inspections

Compensation	123,060	79,902	43,159	64.93%
Benefits	25,992	15,871	10,121	61.06%
Contracts	1,650,588	798,216	852,372	48.36%
Rent	-	2,735	(2,735)	0.00%
Supplies	-	37,978	(37,978)	0.00%
Misc.	-	944	(944)	0.00%
Vehicles	-	294	(294)	0.00%
Equipment	-	325	(325)	0.00%
A&O	-	55,012	(55,012)	0.00%
Total Expenditures	1,799,640	991,276	\$808,364	55.08%

AIS Fund Totals

Compensation	242,315	153,563	88,753	63.37%
Benefits	52,124	32,912	19,212	63.14%
Contracts	2,069,507	981,165	1,088,342	47.41%
Financing	-	4,160	(4,160)	0.00%
Rent	-	19,688	(19,688)	0.00%
Maintenance	-	4,182	(4,182)	0.00%
Supplies	35,329	41,398	(6,069)	117.18%
Misc.	-	2,011	(2,011)	0.00%
Vehicles	-	22,531	(22,531)	0.00%
Utilities	-	7,636	(7,636)	0.00%
Equipment	-	22,604	(22,604)	0.00%
Services	-	1,210	(1,210)	0.00%
Travel	-	661	(661)	0.00%
A&O	1,152	61,617	(60,465)	5350.49%
Total Expenditures	2,400,427	1,355,336	1,045,091	56.46%

Total Revenue	2,400,427	1,570,252	(830,175)	65.42%
Total Expenditures	2,400,427	1,355,336	1,045,091	56.46%
Contingency	-	-	-	0.00%
Excess (Deficiency) of Rev Over Exp	(0)	214,916	\$214,916	

Tahoe Regional Planning Agency

Fiscal YTD January 2012

TRANSPORTATION FUND

	BUDGET	YEAR-TO- DATE	VARIANCE	% TO DATE
REVENUES				
Grants	\$ 3,718,177	\$ 2,213,170	(1,505,006)	59.52%
Other	\$ -	\$ 1,401	1,401	0.00%
Total Revenues	\$ 3,718,177	2,214,571	(1,503,606)	59.56%
EXPENSES				
Transportation Expenses				
Compensation	\$ 425,794	\$ 234,532	191,261	55.08%
Benefits	\$ 117,914	\$ 61,213	56,701	51.91%
Contracts	\$ 3,274,469	\$ 1,600,210	1,674,259	48.87%
Rent	\$ -	\$ 1,935	(1,935)	0.00%
Supplies	\$ -	\$ 377	(377)	0.00%
Misc.	\$ -	\$ 3,343	(3,343)	0.00%
Services	\$ -	\$ 340	(340)	0.00%
Travel	\$ -	\$ 1,072	(1,072)	0.00%
A&O	\$ -	\$ 169,876	(169,876)	0.00%
Op Xfers	\$ (100,000)	\$ (58,333)	(41,667)	58.33%
Total Expenses	\$ 3,718,177	\$ 2,014,566	\$ 1,703,611	54.18%
Total Revenue	3,718,177	2,214,571	(1,503,606)	59.56%
Total Expense	3,718,177	2,014,566	1,703,611	54.18%
Contingency	-	-	-	0.00%
Excess (Deficiency) of Rev Over Exp	0	200,006	200,006	

Tahoe Regional Planning Agency

Fiscal YTD January 2012

128 MARKET STREET FUND

	BUDGET	YEAR-TO-DATE	VARIANCE	% TO DATE
REVENUES				
Rent	1,055,560	636,238	(419,322)	60.27%
CAM Fees	12,000	8,774	(3,226)	73.11%
Other	1,200	2,123	923	176.88%
Total Revenues	1,068,760	647,134	(421,626)	60.55%
EXPENSES				
128 Market Street Expenses				
Contracts	100	-	100	0.00%
Financing	2,000	-	2,000	0.00%
Maintenance	67,900	6,753	61,147	9.95%
Utilities	37,000	17,487	19,513	47.26%
Services	2,000	-	2,000	0.00%
Total Expenses	109,000	24,240	84,760	22.24%
128 Market Street - CAM				
Maintenance	25,552	28,164	(2,612)	110.22%
Misc.	23,520	18,881	4,639	80.27%
Utilities	15,000	9,107	5,893	60.71%
Services	6,000	2,705	3,295	45.08%
Total Expenses	70,072	58,856	11,216	83.99%
Miscellaneous				
Financing	889,688	335,870	553,818	37.75%
Total Expenses	889,688	335,870	553,818	37.75%
128 Market Street Fund Total				
Benefits	100	-	100	0.00%
Contracts	891,688	335,870	555,818	37.67%
Rent	93,452	34,917	58,535	37.36%
Supplies	23,520	18,881	4,639	80.27%
Vehicles	52,000	26,594	25,406	51.14%
Equipment	8,000	2,705	5,295	33.81%
Op Xfers	1,068,760	418,966	649,794	39.20%
Total Revenue	1,068,760	647,134	(421,626)	60.55%
Total Expense	1,068,760	418,966	649,794	39.20%
Excess (Deficiency) of Rev Over Exp	-	228,167	228,167	

MEMORANDUM

To: TRPA Governing Board

From: TRPA Staff

Date: January 18, 2012

Subject: Authorization for Use of Abandoned Cash Securities

Requested Action: Governing Board authorization to use \$57,940.00 in abandoned cash securities to reimburse TRPA's costs incurred for inspections and processing of project securities.

Staff Recommendation: Staff recommends that the Governing Board authorize the Agency to forfeit the abandoned securities (Attachment A) to the General Fund to help cover costs associated with processing securities.

When staff first brought this matter to the Operations Committee for recommended action last month, Committee members requested that staff take further actions to assure all best efforts had been completed to contact and return outstanding securities to well-known organizations or known individuals. Additional action as requested has been taken and the securities proposed for abandonment have not been claimed despite additional notifications and return attempts. As a matter of protocol, these additional actions to assure all possible notifications and returns are made have been built into the procedural protocols of TRPA when processing security returns.

Background: As of December 2011, \$57,940.00 in cash securities have met the requirements of TRPA Code Section 8.8. D (2) and have been determined to be abandoned. The projects for which the securities were posted have been inspected and determined to be in conformance with their permit. The original owners of the securities could not be located and the securities have not been claimed during the time period set forth in Section 8.8.D (2) of the TRPA Code of Ordinances.

Subsection 8.8.D (2) reads..."prior to forfeiture of a cash security, TRPA shall publish a notice of forfeiture, which notice shall name the person who posted the security. The notice shall be published one time in a newspaper of general circulation in the Tahoe Region. If the person who posted the cash security does not claim the security within one

Abandoned Securities

January 18, 2012

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year after the publication of the notice, the cash security shall be deemed abandoned and forfeited to a fund designated by the Governing Board.”

This section allows TRPA to process the forfeiture of project securities posted in cash when a project has been completed in accordance with its permit, and the owner of the security cannot be located. In most cases this is due to ownership changes or dissolution of a business entity.

Newspaper notices were posted in the Tahoe World, Tahoe Tribune and North Lake Tahoe Bonanza on December 29, 2010. In addition, letters were written to the last known address of the person who posted the security. If these letters were returned, additional attempts to locate these individuals were taken, including phone calls to the last known phone numbers, contacting consultants that worked on the project, and searching internet databases to research address changes. Only when all these options have been exhausted did we then proceed with the abandonment process.

In addition, in response to Board direction, staff has made additional attempts far beyond what is required by TRPA’s adopted rules regarding abandoned securities to contact well-known entities (e.g., General Dynamics, Avis Corp.) or individuals well-known in the community (e.g., Neil Eskind) as an additional procedural precaution to assure that the security at issue is truly abandoned.

Discussion: The State of Nevada Division of Internal Audits completed an Agency audit in November 2008. The audit included a recommendation that TRPA complete the processing of all securities in excess of six years old, resulting in either the return of the securities to the original permittee or abandonment of the securities for those projects that have been determined to be in compliance with the project permit.

TRPA staff has diligently pursued the processing of these older securities along with trying to prevent the backlog of securities held by the Agency from increasing. While the Code only requires that newspaper notices be posted, staff has pursued contacts with individuals, and companies until (a) contact was made, (b) it was clear that contact could not be made, or (c) the contacted party indicated they did not wish to pursue the matter for a variety of reasons.

Over the past four years staff has processed over 1,280 old securities, leaving approximately 1,350 total remaining securities to be processed. The time to process these securities is a substantial expense to the Agency. In order to defray some of this expense, staff is requesting that the Governing Board authorize the Agency to forfeit the \$57,940.00 detailed in Attachment A to the General Fund. The expenses incurred to process securities are currently paid from the General Fund.

If you have any questions, please contact Steve Sweet, Senior Environmental Specialist at ssweet@trpa.org or 775-589-5250.



Mail
PO Box 5310
Stateline, NV 89449-5310

Location
128 Market Street
Stateline, NV 89449

Contact
Phone: 775-588-4547
Fax: 775-588-4527
www.trpa.org

**ATTACHMENT A
ABANDONED SECURITIES**

<u>NAME</u>	<u>DATE POSTED</u>	<u>AMOUNT</u>	<u>APN</u>
Jon Wetterstrom	8/7/2002	\$3,000.00	005-132-32
Sign Service Unlimited	5/22/1996	\$500.00	132-213-11
Robert & Christine Patterson	8/23/1988	\$800.00	015-322-04
Grand Central Properties	5/31/2000	\$500.00	094-080-011
Helene Caragozain-Webb	2/1/2002	\$550.00	011-123-001
Merle & Joyce Bowman	6/24/1991	\$2,500.00	033-251-01
Norman & Ruth Woods	11/30/1990	\$700.00	022-051-11
Dan Hanna DBA Cars Clean Lake Tahoe	7/22/1992	\$750.00	031-081-08
Richard A Jordan	10/8/1993	\$500.00	001-222-03
Gene Clothier	3/31/1994	\$1,500.00	003-024-07
Michael & Gail Shumate	5/28/2003	\$3,000.00	016-081-12
Robert H Lee & Assoc	9/29/1989	\$3,000.00	094-190-025
Dana Ekblad	9/30/1985	\$250.00	022-130-37

Abandoned Securities
January 18, 2012
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Westmoore Capital	5/10/2007	\$3,000.00	094-160-010
Terra Vac Corporation	11/3/1999	\$2,000.00	023-181-19
Neil Eskind	5/18/1994	\$500.00	123-055-01
Broadway Investment	2/18/1987	\$1,500.00	091-190-029
Gary Northan/ Terry Lane Apts	12/7/1984	\$500.00	027-323-04
Cambria Environmental	4/20/1999	\$500.00	094-190-025
The Lyle Company	6/16/2003	\$500.00	025-071-13
Donald Marken	5/12/1982	\$2,200.00	001-020-07
Tahoe Condor LTD	9/12/1986	\$250.00	027-083-08
Fred Pompei	7/2/1986	\$750.00	034-714-05
Lenny Pratt Construction	4/20/1990	\$1,000.00	081-151-23
General Dynamics	8/12/2004	\$500.00	023-201-56
Modular Homes INC	8/22/1986	\$2,500.00	083-182-07
Dolores O Hellmuth	8/28/1991	\$1,050.00	098-114-03
IT Corporation	3/24/2000	\$1,000.00	032-141-28
Elizabeth Rice	10/10/1991	\$1,000.00	027-231-02
Alvin & Carole Krause	12/13/1988	\$500.00	033-592-02

Abandoned Securities

January 18, 2012

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Full Service

Construction	12/3/1993	\$500.00	094-540-010
John Frank Leach	12/21/1994	\$500.00	098-010-23
William Lyon Company	8/21/1991	\$2,500.00	111-101-02
Tahoe Marina Inn	7/14/1986	\$540.00	027-020-17
Archibald Mull III	9/28/1989	\$2,500.00	111-170-13
John E Breslin	12/22/1994	\$500.00	116-060-48
J Daniel Deeter	6/13/1994	\$2,500.00	126-272-01
Wallen Consultants	7/20/1999	\$500.00	015-020-02
Nevada Banking Company	9/29/1997	\$500.00	007-130-16
Groundwater Technology INC	9/16/1991	\$500.00	027-071-22
Royal Vallhalla Enterprises	7/24/2000	\$500.00	029-031-02
Joseph & Laura Bosel	7/10/1987	\$250.00	031-123-10
Avis	5/31/1991	\$1,500.00	033-152-05
Judi Fanas-Quaill	2/14/1989	\$350.00	080-144-22
William Flaherty	10/8/1991	\$500.00	083-108-04
Semco	6/5/1989	\$500.00	083-108-04
Town & Country Contractors	6/2/1999	\$500.00	093-160-38
Vail Engineering	9/18/1990	\$1,000.00	094-080-01

Abandoned Securities

January 18, 2012

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Robert & Andrea

Davis	10/14/1983	\$500.00	007-253-05
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Rabreau Enterprises	6/23/1983	\$1,000.00	007-261-08
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Tahoe Valley Campground	1/25/2001	\$3,500.00	023-081-08
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TOTAL	\$57,940.00
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Mail

PO Box 5310
Stateline, NV 89449-5310

Location

128 Market Street
Stateline, NV 89449

Contact

Phone: 775-588-4547
Fax: 775-588-4527
www.trpa.org

MEMORANDUM

Date: February 15, 2012

To: TRPA Governing Board

From: TRPA Staff

Subject: Changing TRPA Policy to Accept Credit Card Payments and Establish a Convenience Fee to Cover the Costs

Requested Action: Governing Board Approval of a credit card Convenience Fee

Staff Recommendation: Staff recommends the Governing Board approve establishing a Credit Card Convenience Fee to cover the costs of accepting cards for permit applications and other financial transactions.

Required Motion: In order to accept the recommendation, the Governing Board must make the following motion:

- 1) A motion to approve instituting a Credit Card Convenience Fee.

In order for the motion to pass, an affirmative vote of any eight Board members is required.

Project Description/Background:

In order to improve customer service, Staff proposes allowing applicants to use credit cards to pay application fees and complete other financial transactions with the Agency. Currently, TRPA's front desk only accepts cash or check payments. We believe this will enhance customer service, improve internal controls, and set the groundwork for future electronic submission of applications.

Issues/Concerns:

The biggest drawback to accepting credit cards is the merchant's fee the Agency would pay. These range from 0.34% (debit cards) to 3.2% (business/purchasing cards) based on the specific type of card. There are processing fees and other costs in addition to the merchant fee. Those make the effective rate range from 0.7% to 3.4%.

Staff proposes setting the initial fee at 3%, based on the expectation that most users (consultants and corporations) will be using relatively expensive "business cards" or purchasing

cards. The agency will periodically adjust the fee, no less than annually, to correlate with expenses. The fee will not be refundable. Staff will track defaults and establish procedures to block or revoke associated permits until defaulted or challenged charges are settled.

A sign will be placed at the front desk informing applicants of the credit card option, and the convenience fee. The fee amount will be broken out on the Applicant's receipt.

Private entities are generally prohibited from passing merchant fees on to the card user. There is an exception for Governmental entities such as TRPA.

TRPA already has the infrastructure in place. We currently accept credit cards for Watercraft Inspection Fees. Processing costs are included in the inspection fee because card use is mandatory, and not at the applicant's option.

If you have any questions, please contact Chris Keillor at (775) 589-5222 or ckeillor@trpa.org.

MEMORANDUM

Date: February 15, 2012

To: TRPA Governing Board

From: TRPA Staff

Subject: Resolution Revising Allocation of FY 2011-2012 State Transit Assistance (STA) Funds (\$393,947) to the Tahoe Transportation District (TTD) for Transit Services in the El Dorado County and City of South Lake Tahoe Portion of the Tahoe Region

Requested Action: Governing Board adoption of the attached resolution (Attachment A) approving the release of FY 2011-2012 State Transit Assistance (STA) funds to the Tahoe Transportation District (TTD) in the amount of \$393,947 for public transit services in the El Dorado County portion of the Lake Tahoe Region, including the City of South Lake Tahoe.

Staff Recommendation: Staff recommends the Governing Board adopt the attached resolution (Attachment A) approving the revised allocation of FY 2011-2012 STA to the TTD.

Required Motion: In order to adopt the proposed resolution, the Board must make the following motion, based on this staff summary and the evidence in the record:

1. A motion to approve the proposed resolution (Attachment A).

In order for the motion to pass, an affirmative vote of any eight Board members is required.

Background: TRPA was designated by the State of California as the Regional Transportation Planning Agency (RTPA) for the California portion of the Lake Tahoe Region. Under this designation, TRPA is responsible for the administration of the Transportation Development Act (TDA) funds that are made available to support public transportation services. There are two sources of funds provided by the TDA: the Local Transportation Fund (LTF), and the State Transit Assistance (STA) fund.

The STA fund program was created under Chapter 161 of the Statutes of 1979 (SB 620). Funds from the program are derived from the statewide sales tax program. The money is appropriated to the Secretary of Business, Transportation and Housing Agency for allocation by formula to each RTPA.

TRPA was initially notified by the California State Controller's Office in February 2011 that \$422,379 in STA funding was available for programming within the Tahoe Region. Of this amount, \$298,493 was available for programming in the El Dorado County portion of the Tahoe Region. Following notification to the claimants, the Tahoe Transportation District (TTD) submitted a claim to TRPA for \$298,493. This allocation was approved by TRPA in July of 2011.

In August 2011, TRPA was notified by the State Controller's Office of the Revised Estimate of STA available for FY 2011-2012. The revised estimate from the State Controller resulted in a higher level of funds available to the local claimants. The TTD's proportion of these funds is now \$393,947. The attached resolution will revise the allocation instructions up to this amount.

Staff recommends the allocation of STA funds based on the TDA Rules and Regulations and the objectives of the Regional Transportation Plan for the Lake Tahoe Region.

The TTD has submitted a claim for STA funds in the amount of \$393,947 to provide public transit services in the El Dorado County portion of the Tahoe Region. TRPA staff has reviewed the claim submitted by the TTD. The claim is consistent with the Transportation Development Act Rules and Regulations, and is consistent with the Goals and Policies of the Regional Transportation Plan. The Transportation Development Act findings of Subsection 6754(a) and (b) have been made as identified in the Resolution.

Issues/Concerns: The proposed allocation of STA funds to the TTD does not have any known issues or concerns.

Regional Plan Compliance: The proposed allocation of funds complies with all requirements of the State of California TDA rules and regulations and will help to further the objectives of the TRPA Regional Plan Goals and Policies.

Contact Information: If there are any questions regarding this agenda item, please contact Bridget Cornell at (775) 589-5218 or bcornell@trpa.org.

Attachment:

- A. Resolution 2011-Allocating FY 2011-2012 STA Funds to the Tahoe Transportation District

TAHOE REGIONAL PLANNING AGENCY,
SITTING AS THE REGIONAL TRANSPORTATION PLANNING AGENCY
RESOLUTION NO. 2012 -

A *REVISED* RESOLUTION AUTHORIZING THE RELEASE OF FY 2011-2012 STATE TRANSIT ASSISTANCE FUNDS (\$393,947) TO THE TAHOE TRANSPORTATION DISTRICT FOR PUBLIC TRANSIT SERVICES IN THE EL DORADO COUNTY AND CITY OF SOUTH LAKE TAHOE PORTION OF THE TAHOE REGION

WHEREAS, the Tahoe Regional Planning Agency (TRPA) is designated by the State of California as the Regional Transportation Planning Agency (RTPA) for the California portion of the Lake Tahoe Region, and is responsible for allocating State Transit Assistance (STA) for the Tahoe Region; and

WHEREAS, the STA fund is a discretionary fund and may be allocated at the discretion of the RTPA for public transportation purposes; and

WHEREAS, TRPA previously approved an allocation of STA to the Tahoe Transportation District (TTD) in July 2011 for an amount consistent with the preliminary estimate of STA funds available in Tahoe Region for FY 2011-2012; and

WHEREAS, TRPA was subsequently notified by the California State Controller's Office of a Revised Estimate of STA for FY 2011-2012, which has resulted in an increased amount of funds available to local claimants; and

WHEREAS, TRPA has received a revised claim for STA from the Tahoe Transportation District for an amount consistent with the revised estimate (\$393,947), to provide operational assistance to the BlueGO transit system for service in the Tahoe Region; and

WHEREAS, the required findings of the Transportation Development Act Rules and Regulations Article 5, Section 6754 have been made as follows:

Subsection 6754 (a):

1. The claimant's proposed expenditures are in conformance with the Regional Transportation Plan.
2. Fares charged by the transit claimant are sufficient to meet farebox ratio requirements applicable to the claimant.
3. The claimant is making full use of federal funds available under Urban Mass Transportation Act of 1964, as amended.

4. The sum of the claimant's allocations from LTF and STA funds does not exceed the amount the claimant is eligible to receive.
5. Priority consideration was given to claims to offset reductions in federal operating assistance and unanticipated increased costs for fuel, to enhance existing public transportation services, and to meet high priority regional public transportation needs.

Subsection 6754(b):

1. The operator has made a reasonable effort to implement any recommended productivity improvements.
2. The operator has submitted certification that the claimant is in compliance with Section 1808.1 of the Vehicle Code.
3. The operator is in compliance with the eligibility requirements of Public Utilities Code section 99314.6 or 99314.7.

NOW THEREFORE, BE IT RESOLVED that the Governing Board of the Tahoe Regional Planning Agency, sitting as the Regional Transportation Planning Agency, authorizes the release of FY 2011-2012 STA funds in the amount of \$393,947 to the Tahoe Transportation District for public transit services in the El Dorado County portion of the Tahoe Region.

PASSED AND ADOPTED by the Governing Board of the Tahoe Regional Planning Agency, sitting as the Regional Transportation Planning Agency, at its regular meeting held on February 22, 2012, by the following vote:

Ayes:

Nays:

Abstain:

Absent:

Norma Santiago, Chair
Tahoe Regional Planning Agency Governing Board

