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## STAFF REPORT

Date: October 16, 2019  
To: TMPO Governing Board  
From: TRPA Staff  
Subject: Approval of the 2019 Public Participation Plan for TMPO Planning and Programming Actions

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### Summary and Staff Recommendation:

Staff recommends that the TMPO Governing Board approve the 2019 Public Participation Plan.

### Required Motion:

In order to adopt the Public Participation Plan, the Board must make the following motion, based on the staff report:

- 1) A motion to adopt the final Public Participation Plan.

In order for motion to pass, an affirmative vote of any eight Board members is required.

### Tahoe Transportation Commission Recommendation:

On September 13, 2019, the TTC recommended TMPO approval of the 2019 Public Participation Plan.

### Background:

TRPA, serving as the Tahoe Metropolitan Planning Organization (TMPO), has updated its Public Participation Plan to ensure public involvement and opportunities for engagement are the foundation of transportation planning processes. Per Title 23, CFR Part 450.13, Metropolitan Planning Organizations must develop and use a public participation plan that defines a protocol for providing opportunities for all parties to comment and be involved in the transportation planning process. The plan outlines strategies for continuing, comprehensive, and coordinated transportation planning processes that considers all transportation modes, provides a forum for public input, and supports social and economic vitality. The Public Participation Plan must be updated and adopted prior to development of the Regional Transportation Plan (RTP).

### Description of the Plan:

*Chapter One* of the updated plan explains the public participation process and federal and state regulatory requirements. *Chapter Two* outlines how TMPO works with our government partners, describes our standard outreach activities, and offers a variety of outreach methods to reach a diverse set of stakeholders. *Chapter Three* lists the specific public outreach protocols for each TMPO plan. *Chapter Four* evaluates the Public Participation Plan's performance and illustrates how input is used to update TMPO's outreach.

Public Comment Period:

The plan was released on July 22, 2019 for a 45-day public comment period that closed September 5, 2019. A public hearing was held at the Tahoe Transportation Commission Board (TTC) on August 9, 2019. TMPO received one comment letter from Friends of the West Shore (FOWS). Based on comments received from FOWS, we have updated the "Suggestions for Improvement" section on page 33 of the plan and will consider other FOWS suggestions when conducting public outreach. The final plan was presented to the TTC board on September 13, 2019 and received a recommendation of approval to the TMPO.

Regional Plan Compliance:

The 2019 Public Participation Plan complies with all requirements of federal funding recipients and are consistent with the TRPA Regional Plan and supports goals and policies to implement the Regional Plan. The plan also supports the objectives of the TMPO Linking Tahoe: Regional Transportation Plan and associated Goals and Policies.

Contact Information:

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