

During the Covid-19 pandemic, TRPA places first the health and safety of community members, our staff, and Governing Board and Advisory Planning Commission members. Amid unprecedented circumstances, TRPA will hold the June 10 Advisory Planning Commission meeting virtually. APC members and interested members of the public can take part in the meeting remotely. **In-person attendance will not be a part of TRPA public meetings under current state COVID-19 executive orders.**

Alternatives to provide input to the TRPA Advisory Planning Commission:

Written Comments:

- i. Members of the public may submit written comments via email until 5:00 p.m. on June 9 to be forwarded to the APC members. Please email comments to Marja Ambler, mambler@trpa.org. *Submitting a written comment ahead of the meeting means that it will be provided to the decision makers and made part of the record for the meeting.*

Public Verbal Comments the day of the APC Meeting (June 10) Options:

Via Computer or the GoToWebinar app on a tablet or smart phone:

- i. Members of the public may sign on to the GoToWebinar as an **attendee** via the general link posted to the TRPA website with their first and last name so that they can be identified by TRPA staff and the APC Members.
- ii. At the time of public comment on agendized items and the general public comment periods at the beginning and end of the meeting, **attendees** will utilize the hand raising function to indicate they wish to speak.
- iii. TRPA staff will announce and unmute attendees with raised hands one at a time so that they may address the APC directly. The Chair shall have the discretion to set appropriate time allotments for individual speakers (3 minutes for individuals and group representatives as well as for the total time allotted to oral public comment for a specific agenda item.

Via Dial-in:

- i. If any member of the public is not able to join the webinar via computer, tablet, or smartphone, they may contact Katherine Hangeland, khangeland@trpa.org ahead of the meeting date to be sent an individual Dial-in Pin # so that they may be identified by TRPA Staff.
- ii. At the time of their request, they must indicate to TRPA staff which agenda item they wish to participate in public comment and will be unmuted by TRPA staff at the appropriate time. The Chair shall have the discretion to set appropriate time allotments for individual speakers (3 minutes for individuals and group representatives as well as for the total time allotted to oral public comment for a specific agenda item.
- iii. Any member of the public must inform TRPA staff **before** the date of the meeting in order for TRPA staff to set up their unique PIN# and invitation in GoToWebinar.

APC will use the platform GoToWebinar to conduct the APC meeting. For GoToWebinar, visit the service provider's website, <https://www.gotomeeting.com/webinar> in advance of the meeting to prepare your system to connect to the meeting (webinar).

TRPA sincerely appreciates the patience and understanding of everyone concerned as we use best practices to protect public health. The agency values public input as an integral part of its mission and will work to ensure safe and effective options are available at public meetings.

For more information about the Advisory Planning Commission meeting or TRPA's response to the COVID-19 pandemic, please contact Public Information Officer Jeff Cowen jcowen@trpa.org or (775) 589-5278.