

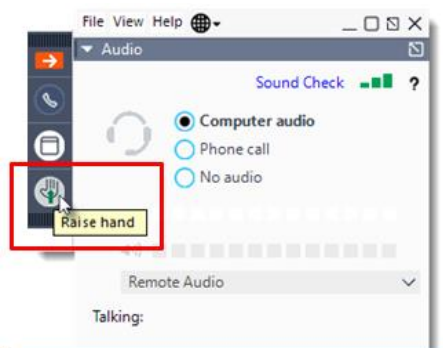
PUBLIC PARTICIPATION

TRPA is concerned for the health and safety of community members, our staff, and our Hearings Officer. Amid rapidly evolving circumstances, the agency must consider its obligation to continue work while doing our part to slow the spread of the novel Coronavirus. In addition to virtual technology being used for internal operations, TRPA will utilize technology to hold the Hearings Officer meeting.

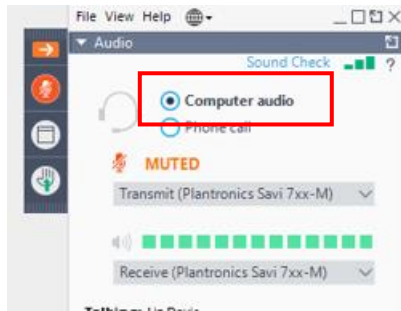
Any interested member of the public will be able to participate and observe the meeting remotely without coming to a physical location. In-person attendance will not be part of the TRPA public meetings under the current recommendations from the state and local agencies. The day of the meeting provide comments during the meeting by joining using the platform GoToWebinar.

To Participate in the Webinar:

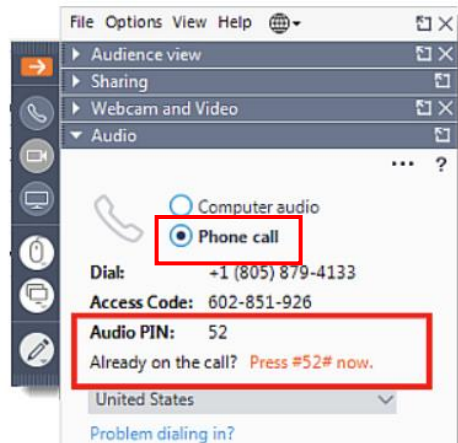
1. Download the GoToWebinar app on your computer, tablet, or smartphone.
 - The computer app can be downloaded here:
<https://support.goto.com/meeting/help/download-now-g2m010002>.
 - The tablet or smartphone app can be found in the app store on your device.
2. Find the link to the meeting at <https://www.trpa.org/document/meetings-notice/>. Clicking on the GoToWebinar link will open the GoToWebinar app automatically and prompt you to register for the meeting. Please register with your first and last name so that you may be identifiable in the event you would like to make public comment.
3. After registering, you will receive an email with the details of when and how to join the webinar including a direct link as well as a call-in number and access code.
4. On the meeting date, login in to the webinar by following the link provided in your registration email or available on www.trpa.org.
5. At the appropriate time for public comments, you will be able to “raise your hand” by clicking on the Hand icon located on the tab to the left of your GoToMeeting control panel and a TRPA staff member will unmute you and indicate that you can address the Hearings Officer.



6. In order to be unmuted, you must be **connected to audio** either through your computer (a microphone is required; check your system [here](#)) or utilizing your phone as a microphone/speaker.
 - To use your computer's mic and speakers:
 - Select Computer audio.
 - Use the drop-down menus to select the desired audio devices.
 - Click Continue.



- To use your telephone to dial in:
 - Select Phone call.
 - Use your telephone's keypad to dial the provided phone number and enter the Access code and **Audio Pin** when prompted.
 - Click Continue.



If you will not have the ability to use any of the GoToWebinar apps on your computer, smartphone, or tablet on the meeting date, and you would like to make a comment at the Hearings Officer meeting, TRPA can pre-register you for the webinar and provide you with dial-in instructions and a unique PIN that will identify you. Please contact TRPA admin staff at virtualmeetinghelp@trpa.org or call (775) 588-4547.

TRPA sincerely appreciates the patience and understanding of everyone concerned as we make accommodations to conduct business using best practices to protect public health. The agency values public input as an integral part of its practices and will work to ensure safe and effective options are available for public meetings.

For more information about the Hearings Officer meeting or TRPA's response to the COVID-19 crisis, please contact Public Information Officer Jeff Cowen jcowen@trpa.org or (530)308-5539.